Dayforce Software Functionality and Global Use Guide

How to use this guide for the Dayforce application

In this guide you will find detailed high-level descriptions of the features and functionality of the many products and their features available with the Dayforce platform application including Clocks. The guide is updated from time to time as needed including after each Product release.

This guide contains sections for each product and we indicate the Global use for designated countries supporting our native payroll offering and all other countries. The usage of the product features varies from 'as is' use to 'fully supported', 'not supported' or 'not applicable', and there is a Feature Matrix Definition Key to help describe the level of support offered for each feature in each country.

You can easily search if you are looking for specific details pertaining to a product such as 'year end'.

Artificial Intelligence in Dayforce

AI in the Dayforce platform. AI-enhanced features in the Dayforce platform are designed to provide recommendations, suggestions, or other outputs intended to help users perform tasks or make decisions. These AI features are designed to help improve the user experience and efficiency but are not intended to replace the professional judgement of Client's employees. If Client becomes dissatisfied with any AI feature, Client's sole remedy will be to disable the AI feature for continued use.

Dayforce AI-Assistant and certain other LLM-driven features are 'Built with Meta Llama 3' and subject to the Llama Community License Agreement (*Llama 3.3 Community License Agreement*). In connection with use of Meta Llama 3, Dayforce does not share client or employee data or Dayforce product usage information with Meta and its affiliates. The Meta Llama 3 is also run in Dayforce's private cloud environment only.

Dayforce Software Functionality and Global Use Guide - Dayforce HR

Feature Matrix Definitions

✓	**Full Localized Supported**	Functionality has been designed to address specific local requirements. Dayforce and its implementation partners are able to provide software configuration services in support of client's expressed application of local requirements.
●	**Available for As-Is Use**	Dayforce has not researched nor necessarily implemented specific local country requirements, including language translations. However, functionality may have utility in jurisdictions beyond those with full localized support. Dayforce and its implementation partners, to the best of their ability, will utilize existing product configuration options and input from a client to meet the client's expressed operational practices
×	**Not Supported**	Dayforce has not researched nor implemented specific local country requirements, including language translations. Dayforce will provide technical support for the software, but neither Dayforce nor its implementation partners can provide localized support.
n/a	**Not Applicable**	Functionality is not applicable to the specified country.

Release 2026.2.0 (Q3 2026)

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexico	All Other Countries
Dayforce Platform	Help	Help icon	Available in the upper right tool strip. Launches the Help portal or MyPath depending on option contracted. Available in English and French. It also links to the Dayforce Help portal. The Dayforce Help Portal accommodates Spanish (Mexican) & German.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Platform	Help Portal	Help Portal	The Help portal provides easy access to the complete collection of Dayforce product documentation, including: • Release Notes • User & Admin Guides • Dayforce Implementation Guide (DIG) • Release webinars Key features of the Help portal include searching, configuring alerts for documentation updates, creating personal books & topics, and more. The Dayforce Help Portal accommodates English, French, Spanish (Mexican) & German.	✓	✓	✓	✓	✓	✓	✓	✓	●	✓
Dayforce Platform	Application Container	Activate	Allows access to the Activate tool.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Platform	Application Container	Messaging	There are various options for messages such as create a new notification message to which no one can reply, create a new note, forward a note, or reply to a note, as well as, access the address book.	✓	✓	✓	✓	✓	✓	✓	✓	●	✓
Dayforce Platform	Application Container	Main Application UI	The Main Application UI contains elements that are added to the main application and available throughout the application.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Platform	Application Container	Employee Card	The Employee Card feature can be configured to display a snapshot of the specified employee's Profile, Time, Pay, Benefits, Performance Management, and Documents information.	✓	✓	✓	✓	✓	✓	✓	✓	●	✓
Dayforce Platform	Application Container	Report Card	The Report Card contains a sample of the data that the report generates, as well as other details about the report including fields, filters, and layout settings. It also contains Run Report and Edit Report buttons that allow you to work with the report after you preview it. This feature is displayed when you select a report from the results of the Global Search.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Platform	Application Container	People	The People feature contains Employee Profile, with several sub-features that control what HR information users can review and edit. Managers, HR professionals and other users with access can perform several HR management tasks with the application in People, maintaining employee records, defining employee availability, and assigning policies that control how employees are scheduled and paid. DocuSign Templates are available on the People Screen where you can assign a template to an employee and view templates that have been successfully signed or reviewed by one or more people using DocuSign's workflow.	✓	✓	✓	✓	✓	✓	✓	✓	●	✓
Dayforce Platform	Application Container	Approvals	Enables approvals feature.	✓	✓	✓	●	✓	✓	✓	●	●	●
Dayforce Platform	Application Container	Currency Conversion	Enables the feature to change currency display for all monitory amounts on the People list and other areas in the product where support for multi-currency is implemented.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Platform	Application Container	Dayforce News - What's Coming	Enables the What's Coming tab where users can read about new features in the release version they're currently using.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Platform	Application Container	Dayforce News - What's New	Enables the What's New tab where users can read about features that are being developed for future releases.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

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Dayforce Platform	Global Search	Global Search	Global search icon located on the top menu bar allows you to quickly search for a feature, report or employee using All, People, Features or Reports. People search results presents the employee card detail. Features search results presents features screens. Reports search results opens up the report card for a report sampling.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Platform	Intelligent Search	Intelligent Search	Intelligent Search enables users to quickly navigate to the feature they need to complete a given task. Users can enter their query using natural language, and Intelligent Search will present a ranked list of features that possibly match the user's intended action. Users can navigate to one of the matched features either directly from the search bar dropdown or from the detailed search results page. It also provides a public directory that enables all users to quickly find and contact individuals within their organization. Intelligent Search includes the ability to search Hub page content and documents by default.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Platform	Main Application UI	Localization	Ability to localize the newly added talent factors , allowing users with specific language selection can be benefitted	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Platform	Main Application UI	Persist Org Selection	Select the Persist Org Selection sub-feature to configure the application to use a 'global org picker'; when enabled, the application persists a user's selection from the 'org picker' when they navigate between features that use the org picker.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Platform	Messages	Can Create New Messages	Select the Can Create New Messages checkbox and users can create new notes, forward received notes, and reply to received notes. Clear the checkbox and users can reply, or reply all, to a note, but cannot add new recipients.	✓	✓	✓	✓	✓	✓	✓	✓	●	●
Dayforce Platform	Messages	Can create Emergency Broadcast	Select the Can Create Emergency Broadcast checkbox and users can access 'Emergency Broadcast' page to create and send emergency broadcasts to the selected employees as Emails and/or Test messages (SMS). For Emails, users can choose to send the broadcast to 'All Emails' or 'Verified Emails' on file for the selected employees.	✓	✓	✓	✓	✓	✓	✓	✓	●	●
Dayforce Platform	Messages -> Can create Emergency Broadcast	Send SMS	Select the 'Send SMS' checkbox and users can see 'Send SMS' delivery method check box shown on 'Emergency Broadcast' page. Clear the checkbox, and users will not see 'Send SMS' delivery method checkbox.	×	×	✓	×	×	✓	×	×	×	×
Dayforce Platform	Messages	Can Create New Broadcast Notification	Select the Can Create New Broadcast Notifications checkbox and users can create a new notification message, to which the recipient(s) cannot reply. Clear the checkbox and users cannot create broadcast messages.	✓	✓	✓	✓	✓	✓	✓	✓	●	●
Dayforce Platform	Messages	Respect Employee Security	Select the Respect Employee Security checkbox and the address book is limited according to the user's access authority. Clear the checkbox and users can access the address book for the entire organization when choosing message recipients.	✓	✓	✓	✓	✓	✓	✓	✓	●	●
Dayforce Platform	Employee Card	Profile	The Profile feature enables the Profile tab, where the application displays the employee's Contact Information, Employment Details, and Emergency Contacts information.	✓	✓	✓	✓	✓	✓	✓	✓	●	●
Dayforce Platform	Employee Card	Documents	The Documents feature enables the Documents tab, which displays the documents associated with the employee, which can be downloaded by clicking the Download arrow.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Platform	Employee Card	Actions	The Actions feature enables specific actions on the Employee Card.	✓	✓	✓	✓	✓	✓	✓	✓	●	●
Dayforce Platform	Employee Card	Pay	The Pay feature enables the Pay tab, which displays information on the employee's pay class, group, type, frequency, and salary or hourly rate. By default, the salary or rate information is hidden for security reasons and can be displayed by clicking the View link.	●	●	✓	●	✓	✓	●	✓	●	●
Dayforce Platform	People	People	This feature must be enabled so that users can view employees in Employee Profile.	✓	✓	✓	✓	✓	✓	✓	✓	●	✓
Dayforce Platform	People	Organization Chart	Enables the org chart view, allowing you to toggle between the standard list view and a hierarchical org structure.	✓	✓	✓	✓	✓	✓	✓	✓	●	✓
Dayforce Platform	People	People list	View all employees in a list and take actions on them.	✓	✓	✓	✓	✓	✓	✓	✓	●	✓
Dayforce Platform	People	Edit	Select employees by pay group to apply changes to attributes such as policies, hours, status, pay type, group etc. Edit also supports direct manager updates.	✓	✓	✓	✓	✓	✓	✓	✓	●	✓
Dayforce Platform	People	View Profiles	Multi selct employees to view their employee profile details.	✓	✓	✓	✓	✓	✓	✓	✓	●	✓
Dayforce Platform	People	Reports	Run reports on people that you manage	✓	✓	✓	✓	✓	✓	✓	✓	●	●
Dayforce Platform	People - Employee profile	Personal	View and update personal information, including information for dependents, beneficiaries, and emergency contacts	✓	✓	✓	✓	✓	✓	✓	✓	●	✓
Dayforce Platform	People - Employee profile	Overview	View employee information at a glance. This includes Employment, Work assignment, TeamRelate, Compensation, Time away balances, Business contacts and Talent factors.	✓	✓	✓	✓	✓	✓	✓	✓	●	✓
Dayforce Platform	People - Employee profile	Forms	Access forms and review form submission history	✓	✓	✓	✓	✓	✓	✓	✓	●	✓

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexico	All Other Countries
Dayforce Platform	People - Employee profile	Employment, Compensation and Policy Settings	View and update employment history, compensation history, Dayforce Wallet eligibility and registration, and assigned policies and groups. The audit feature allows administrators to quickly identify all changes made to a specific status or key information record. There is a feature in Employee Profile to Audit an employee's record.	✓	✓	✓	●	✓	✓	✓	✓	●	●
Dayforce Platform	People - Employee profile	Update employee image	Authorized managers can upload an image for their employees.	✓	✓	✓	✓	✓	✓	✓	✓	●	✓
Dayforce Platform	People - Employee profile	Work Assignments	View and update work assignments, which determine the jobs an employee is eligible to perform.	✓	✓	✓	●	✓	✓	✓	✓	●	●
Dayforce Platform	People - Employee profile	Management Assignments	Define the management structure by assigning managers, direct reports, and managed locations	✓	✓	✓	●	✓	✓	✓	✓	●	●
Dayforce Platform	People - Employee profile	Security Settings	View and update user account settings	✓	✓	✓	●	✓	✓	✓	✓	●	●
Dayforce Platform	People - Employee profile	Employee Notes and Documents	Add, view and delete comments and notes on the employee's record including electronic documents on the Overview screen.	✓	✓	✓	✓	✓	✓	✓	✓	●	✓
Dayforce Platform	People - Employee profile	Data mapping informational dialog	View changes on employee record trigger due to a data mapping rule	✓	✓	✓	✓	✓	✓	✓	✓	●	✓
Dayforce Platform	People - Employee profile	Confidential Identifications	View and update identifications (E.g. Passport and Birth Certificate)	✓	✓	✓	✓	✓	✓	✓	✓	●	✓
Dayforce Platform	People - Employee profile	Work	View and update work assignment history, managers, managed locations, and direct reports	✓	✓	✓	✓	✓	✓	✓	✓	●	✓
Dayforce Platform	People - Employee profile	Contact Information	View and update contact information such as addresses and phone numbers	✓	✓	✓	✓	✓	✓	✓	✓	●	✓
Dayforce Platform	People - Employee profile	Confidential Information	View and update confidential information such as birth information, veteran status, ethnicity and SSN/SIN or National ID and disability status	●	●	✓	●	✓	✓	●	✓	●	●
Dayforce Platform	Employee Profile - Personal	Emergency Contacts	View and update emergency contact information	✓	✓	✓	✓	✓	✓	✓	✓	●	✓
Dayforce Platform	Employee Profile -Employment	Highly Compensated Employee	You can configure an employee as highly compensated on People> Employee Profile> Employment Compensation and Policy Settings. Before you can define an employee as highly compensated, you must load the employee's HR records.	●	●	✓	●	●	✓	●	✓	●	●
Dayforce Platform	Employee Profile -Employment	Employment Type	If the application is configured to process contractor and pensioner employees, users can assign an employment type and effective dates to the appropriate employee, which determines the appropriate taxes and generates the proper year end tax forms.	●	●	✓	●	●	✓	●	●	●	●
Dayforce Platform	Employee Profile -Employment	Key Information	Managers can view and update key information such as hire date and seniority date.	✓	✓	✓	●	✓	✓	✓	✓	●	●
Dayforce Platform	Employee Profile -Employment	HR policies	Managers and admins can track an employee's policy sign offs	✓	✓	✓	✓	✓	✓	✓	✓	●	●
Dayforce Platform	Employee Profile -Employment	Employee Properties	View and update additional employee properties	✓	✓	✓	●	✓	✓	✓	✓	●	●
Dayforce Platform	Employee Profile -Employment	Employment Status	An employee's status describes whether or not they are available for work. A status can also describe why an employee is not available. For example, if you want to record that an employee has been terminated, you would need a 'terminated' status.	✓	✓	✓	✓	✓	✓	✓	✓	●	●
Dayforce Platform	Employee Profile -Employment	Unions	View and update union membership	●	●	✓	●	●	✓	●	●	●	●
Dayforce Platform	Employee Profile - Work	Management Assignments	Define the management structure by assigning managers, direct reports, and managed locations	✓	✓	✓	●	✓	✓	✓	✓	●	●
Dayforce Platform	Employee Profile -Employment	Collective Agreements	Manage and view collective bargaining agreements that shape an employee's terms of employment.	●	●	✓	●	●	✓	●	●	●	●
Dayforce Platform	Employee Profile - Work	Work Assignments	A single work assignment is a combination of a job assignment an employee can work and a location where they can work it. The application tracks which jobs employees are eligible to perform through their "work assignments"; a single work assignment is a combination of a job assignment an employee can work and a location where they can work it. For example, a work assignment might dictate that the employee can work as a Sales Clerk (a job assignment) in the Bayview store (a location). To record that an employee can work at another location, you need to record a new work assignment. When managers schedule employees for their location, they can only choose from a list of employees who have work assignments at the corresponding location. So it is important each of your employee's list of locations is accurate.	✓	✓	✓	✓	✓	✓	✓	✓	●	●
Dayforce Platform	Employee Profile - Work	Volunteer List	Employees can be assigned to volunteer lists that have been configured in the organization using this feature. Users with access to the Volunteer List feature can assign employees to as many volunteer lists as necessary.	✓	✓	✓	✓	✓	✓	✓	✓	●	●
Dayforce Platform	Employee Profile - E-Signature Templates	E-Signature Templates	A customer's DocuSign templates can be assigned to employees in Dayforce from the people screen. Multiple e-signatures can be captured on each individual document within a template, using DocuSign's workflow process.	✓	✓	✓	✓	✓	✓	✓	●	●	✓
Dayforce Platform	Work Assignment	Restrict Work Assignments	Turning on this feature will allow managers to only choose from locations and job assignments based on their user location access.	✓	✓	✓	×	✓	✓	✓	●	●	×
Dayforce Platform	Work Assignment	Non-Primary Legal Entity	Enables the Non-Primary Legal Identity tab in People> Employee Profile> Work> Work Assignments.	✓	✓	✓	✓	✓	✓	✓	✓	●	●
Dayforce Platform	Work Assignment	Work Assignments	Allows management of an employee's location and job assignment, as well as related information such as virtual indicators and job rates.	✓	✓	✓	✓	✓	✓	✓	✓	●	●

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexico	All Other Countries
Dayforce Platform	Work Assignment	Require job rate value	When this parameter is set all work assignments require a job rate.	✓	✓	✓	✓	✓	✓	✓	✓	●	●
Dayforce Platform	Work Assignment	Show Payroll Information	When this parameter is set payroll information such as labor % and legal entity, etc., is visible on the work assignment.	✓	✓	✓	✓	✓	✓	✓	✓	●	●
Dayforce Platform	Work Assignment	Show Pay information	When this parameter is set pay information such as rate, guaranteed amount and pay grade, etc. fields are visible on the work assignment.	✓	✓	✓	✓	✓	✓	✓	✓	●	●
Dayforce Platform	Management Assignments	Managers	Employees can be assigned to manage particular employees; the Managers feature enables administrators to configure employees as managers.	✓	✓	✓	✓	✓	✓	✓	✓	●	●
Dayforce Platform	Management Assignments	Managed Employees	Employees can be assigned to manage particular employees; the Managed Employees feature enables the Managed Employees tab in Employee Profile >Work > Management Assignments.	✓	✓	✓	✓	✓	✓	✓	✓	●	●
Dayforce Platform	Management Assignments	Managed Locations	Employees can be assigned to manage particular locations; the Managed Locations feature enables the Location tab in People> Employee Profile> Work> Management Assignments.	✓	✓	✓	✓	✓	✓	✓	✓	●	●
Dayforce Platform	Employee Profile - Security settings	Security Settings	View and update user account settings	✓	✓	✓	●	✓	✓	✓	✓	●	●
Dayforce Platform	Employee Profile - Security settings	Document Security Group	The Document Security Group is a security group you can assign to a user to determine which documents they can access.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Platform	Employee Profile - Security settings	Delegation	The application can be configured to allow employees to delegate their access to another user, if necessary; for example, users may delegate access to their account before leaving on sabbatical or maternity leave. Users with the Delegation feature assigned can view, add, update and delete the delegation status(es) of employees.	✓	✓	✓	●	✓	✓	✓	✓	●	●
Dayforce Platform	Employee Profile - Security settings	Location access	The parameters define which locations the user can access in the application.	✓	✓	✓	●	✓	✓	✓	✓	●	●
Dayforce Platform	Employee Profile - Security settings	Pay code groups	Pay code groups restrict which pay adjustments a manager has access to assign and specify which pay adjustments can be assigned to an employee, based on the pay codes contained in the group. Assign this feature to the user role(s) responsible for assigning the pay code group(s) to employees.	✓	✓	✓	●	✓	✓	✓	✓	●	●
Dayforce Platform	Employee Profile - Security settings	Roles	Assign roles, which specify a user's level of access to features and data within the application. Please note: For customers under 300 employees some restrictions may apply. Please consult your statement of work.	✓	✓	✓	✓	✓	✓	✓	✓	●	●
Dayforce Platform	Employee Profile - Security settings	Users	Allows users to reset their employee's password.	✓	✓	✓	✓	✓	✓	✓	✓	●	●
Dayforce Platform	Employee Profile - Security settings	User properties	Allow users to update basic user information such as name, culture and numeric culture.	✓	✓	✓	✓	✓	✓	✓	✓	●	●
Dayforce Platform	Employee Profile - Security settings	Update user password /pin	This feature allows users to reset their password from their mobile device. With this feature assigned, the application displays the Reset Password functionality.	✓	✓	✓	✓	✓	✓	✓	✓	●	●
Dayforce Platform	Reports	Employee Changes Report	The Employee Changes Report is used to report on any changes that were made to employee records within the selected pay period, and can be filtered by legal entity, employee, field name, the user who made the changes, or the type of transaction.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Platform	Reports	Employee Audit Report	The Employee Audit Report returns a list of any modifications that have been made to employees' records during the specified date range.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Platform	Form Actions	Form Submissions	Used to control access to form submission history	✓	✓	✓	✓	✓	✓	✓	✓	●	●
Dayforce Platform	Form Actions	HR Profile Forms List	Used to define the forms that display in the dropdown menu within HR profile	✓	✓	✓	●	✓	✓	✓	✓	●	●
Dayforce Platform	HCM Anywhere	Web Services	Web services enable the exchange of information among multiple systems over a network that follows a request/response pattern, making use of a set of exposed application programming interface (or API) features.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Platform	HCM Anywhere	OData	OData is an extension of Dayforce reporting that allows end users to retrieve data from the Dayforce using a report configuration from within business-level analysis tools such as Microsoft Excel and Microsoft PowerBI	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Platform	Web Services	Notification Status	Enables the Notification Status screen.	✓	✓	✓	●	✓	✓	✓	●	●	●
Dayforce Platform	Web Services	Read Data	Enable both the Web Services feature and its Read Data sub-feature to allow access to Dayforce Web Services.	✓	✓	✓	●	✓	✓	✓	●	●	●
Dayforce Platform	Web Services	Notification Subscriptions	The Notification Subscriptions feature enables the Notification Subscriptions sub-feature of System Admin > Web Services. This is a screen for creating and managing notification subscribers and subscriptions	✓	✓	✓	●	✓	✓	✓	●	●	●

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Dayforce Platform	Web Services	Explorer	The Explorer feature enables the Explorer tab of System Admin > Web Services. This feature consists of a set of screens that use each of the Dayforce Web Services to demonstrate their behavior. With Web Services Explorer, the client's web services developers and other authorized users can: - Experience and demonstrate Dayforce Web Service features directly in the Dayforce application. - Verify configurations for Dayforce Web Services. - Troubleshoot and reproduce issues discovered in coding/web service application(s).	✓	✓	✓	●	✓	✓	✓	●	●	●
Dayforce Platform	Web Services	Patch/post Employee HR Data	The POST operation allows third party software to new hire employees into Dayforce using RESTful web services. The PATCH process is a similarly operation, allowing third party software to update existing employee HR data and rehire employees whose information exists in Dayforce.	✓	✓	✓	✓	✓	✓	✓	●	●	✓
Dayforce Platform	Profile & Settings	Notifications	The Notifications feature enables the Notifications tab in Profile & Settings, where users can set their notification preferences. There are several ways of sending an alert: - as an alert that is displayed in the Message Center - as an email to your electronic address - as a text message over SMS to your cell phone - as a mobile push notification (provided your are configured to receive mobile push notifications)	✓	✓	✓	●	✓	✓	✓	●	●	●
Dayforce Platform	Profile & Settings	Apps	Enables the Apps tab in Profile & Settings. The Apps tab displays Dayforce app information such as the mobile app company ID and username, and OData connection information.	✓	✓	✓	●	✓	✓	✓	●	●	●
Dayforce Platform	Profile & Settings	Preferences	When the Preferences feature is enabled, users can configure their preferences for culture and language settings, volunteer lists, and delegation access on the Preferences tab.	✓	✓	✓	●	✓	✓	✓	●	●	●
Dayforce Platform	Profile & Settings	Profile	When the Profile feature is enabled, users can view and update personal information on the Profile & Settings > Profile tab, including addresses, emergency contacts, work assignment, pay, payroll, and balance information.	✓	✓	✓	●	✓	✓	✓	●	●	●
Dayforce Platform	Profile & Settings	Forms	Assign the Forms feature to enable the Forms tab on Profile & Settings.	✓	✓	✓	●	✓	✓	✓	●	●	●
Dayforce Platform	Profile & Settings	Security	The Password Update feature allows users to update the password that they use to login to the application. Users can update their security questions and personal PIN.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Platform	Profile	Upload a Photo	The Upload a Photo feature enables the photo upload control.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Platform	Preferences	Culture	Users can configure their preferences for culture and language settings, volunteer lists, and delegation access on the Preferences tab. The Culture feature enables the Culture/Language widget.	✓	✓	✓	●	✓	✓	✓	●	●	●
Dayforce Platform	Preferences	Volunteer Lists	The Volunteer Lists feature enables the Volunteer Lists widget.	✓	✓	✓	●	●	✓	✓	●	●	●
Dayforce Platform	Preferences	Delegation	The Delegate feature assigns the Delegation Access widget.	✓	✓	✓	●	✓	✓	✓	●	●	●
Dayforce Platform	HR Admin	HR Admin	The HR Admin feature enables the HR Admin feature, which contains several sub-features used to perform the configuration and setup required to properly record and track employees' HR information.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Platform	HR Admin	Confidential Identification types	Enable setup of various types of identification records that can be recorded in an employee's HR records	✓	✓	✓	✓	✓	✓	✓	●	●	✓
Dayforce Platform	HR Admin	Gender Identity	Enables management of Gender categories that can serve as the basis of the formation of a person's social identity in relation to other members of society	✓	✓	✓	✓	✓	✓	✓	●	●	✓
Dayforce Platform	HR Admin	Status	The Employment Status Admin feature is used to maintain the employment statuses set up in the application and to add more. Employment statuses are used to record whether the organization's employees are active, terminated, on a leave of absence, or any other status that the organization wants to track.	✓	✓	✓	✓	✓	✓	✓	●	●	✓
Dayforce Platform	HR Admin	Employment Status Admin	The Employment Status Admin feature is used to maintain the employment statuses set up in the application and to add more. Employment statuses are used to record whether the organization's employees are active, terminated, on a leave of absence, or any other status that the organization wants to track.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Platform	HR Admin	Employment Status Reason	This Employment Status Reason feature is used to maintain the different reasons that users with appropriate access can select when modifying an employee's status in their records through People.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Platform	HR Admin	Pay Class Admin	The Pay Class Admin feature is used to configure pay classes, which help administrators categorize the organization's employees into different groups that can be applied different payroll rules and policies. Part-time, full-time and students are common pay classes; this feature allows users to create as many as needed.	✓	✓	✓	●	✓	✓	✓	●	●	●

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexico	All Other Countries
Dayforce Platform	HR Admin	Pay Types Admin	The Pay Types Admin feature is used to configure pay types, which describe how employees are paid; for example, common configurations are salaried and hourly pay types.	✓	✓	✓	●	✓	✓	✓	●	●	●
Dayforce Platform	HR Admin	Employee Group Admin	The Employee Group Admin feature is used to define employee groups, which can be used to classify or categorize the organization's employees into common groups, typically for reporting or payroll purposes.	✓	✓	✓	●	✓	✓	✓	●	●	●
Dayforce Platform	HR Admin	Employee Properties	The Employee Properties feature is used to create additional fields or pieces of information that can be assigned to the organization's employees if there are pieces of information not currently tracked in the application that need to be; for example, the application does not track employee shoe sizes, but the organization supplies employees with uniforms, so it would be useful to track this information. When assigned, it enables the Employee Properties section within HR Admin.	✓	✓	✓	●	✓	✓	✓	●	●	●
Dayforce Platform	HR Admin	People Role Security	The People Role Security feature is used to define which role(s) are visible to each user role within People. For example, using this feature, the application can be configured so that assistant managers can only review the records of employees, while managers can review the records of both assistant managers and employees. Typically, this is used to control whether or not users can see the records of their peers within the application.	✓	✓	✓	●	✓	✓	✓	●	●	●
Dayforce Platform	HR Admin	Volunteer Lists	The Volunteer Lists feature is required to configure volunteer lists in the application, which are used to organize employees into groups, typically to include or exclude a group of employees from the configuration of a rule.	✓	✓	✓	●	●	✓	✓	●	●	●
Dayforce Platform	HR Admin	Employee Data Mapping Rules	The application can be configured to define what assignments are automatically made during the HR Import, using the Employee Data Mapping Rules. When configured, the import assigns specific values to qualifying employees, according to the defined mapping rules.	✓	✓	✓	●	✓	✓	✓	●	●	●
Dayforce Platform	HR Admin	Employee Number Generator	Enables the Employee Number Generator feature. Administrators can specify the prefix and suffix of employee numbers generated by the application through HR Admin, as well as the starting number for new employee numbers. When the application creates an employee number for a newly on-boarded employee, it starts at the offset, increments for each new number, adds the prefix to the front of the employee number and the suffix to the end of the employee number.	✓	✓	✓	●	✓	✓	✓	●	●	●
Dayforce Platform	HR Admin	Contact Information Types Admin	Enables the Contact Information Types feature in HR Admin.	✓	✓	✓	●	✓	✓	✓	●	●	●
Dayforce Platform	HR Admin	Union Membership	The Union Membership feature is used to create and maintain a list of unions in HR Admin > Unions.	✓	✓	✓	●	●	✓	✓	●	●	●
Dayforce Platform	HR Admin	Collective Agreements	The Collective Bargaining Agreements feature is used to create and maintain a list of CBAs and their attributes in HR Admin > Collective Agreements.	✓	✓	✓	●	●	✓	✓	●	●	●
Dayforce Platform	HR Admin	Groups	Allows clients to define groups of employees based on eligibility criteria or manual assignment.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Platform	Reporting- HR	Report library	Reports are provided for Audits, compliance, contact info, employee details including flight risk, employee engagement, employee manager reports, employment , HR incidents, and export template.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Platform	HR Reports	LOA Report	The LOA Report lists any employees who are on a leave of absence, and why.	✓	✓	✓	●	✓	✓	✓	●	●	●
Dayforce Platform	HR Reports	New Hire Report	The New Hire Report returns a list of employees who have been hired within the selected date range.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Platform	HR Reports	Termination Report	The Termination Report returns a list of employees who have been terminated within the selected date range.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Platform	HR Reports	Missing Manager Report	The Missing Manager Report summarizes the employees within the organization that have not been assigned to a manager.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Platform	HR Reports - fixed format	Employee Audit Report	The Employee Audit Report returns a list of any modifications that have been made to employees' records during the specified date range.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Platform	HR Reports - fixed format	Employee Changes Report	The Employee Changes Report is used to report on any changes that were made to employee records within the selected pay period, and can be filtered by legal entity, employee, field name, the user who made the changes, or the type of transaction.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Platform	Jobs and Job Assignments	Jobs	Define the following elements for each job: General properties, additional job details such as pay grade and FLSA Status, Job description, Job qualifications, and Workers comp class code.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Platform	Jobs and Job Assignments	Job Assignments	Define the following elements for each job assignment created for each job: general properties, assignments for each department and headcount allocations, compensation details such as pay group, Other details such as employment indicator, and a job assignment description . Note: Job assignment descriptions are used in job requisitions for Recruiting.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Platform	Jobs and Job Assignments	Employment Indicator	Jobs and job assignments can be further organized by system- and user-configured employment indicators. Assign the Employment Indicator feature to enable the Employment Indicator tab in Org Setup > Jobs and Job Assignments.	✓	✓	✓	✓	✓	✓	✓	●	●	●

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexico	All Other Countries
Dayforce Platform	Jobs and Job Assignments	Job Assignment Term	Users can classify job assignments based on established time frames. Assign the Employment Indicator feature to enable the Job Assignments Term tab in Org Setup > Jobs and Job Assignments.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Platform	Jobs and Job Assignments	Export/Import	New and existing departments can be defined and imported through Org Setup. Using CSV (comma-separated values) files, the information can be quickly and conveniently created or updated, using the Import and Export functions. Assign the Export/Import feature to enable the Import and Export buttons in Org Setup > Departments.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Platform	Jobs and Job Assignments	Job Assignment Sets	Job Assignment sets is a concept used to support minimum staffing, if employees work a Job Assignment included in a defined Job Assignment set, they are considered to be satisfying the requirement.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Platform	Mobile Messages	Can Create New Messages	Assign the New Note option when users compose new messages; note messages are messages that the recipient(s) can respond to, similar to an email.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Platform	Mobile Messages	Can Create New Broadcast Notification	Assign the New Broadcast option when users compose new messages; broadcast messages are messages that the recipient(s) cannot respond to. Typically, this is used to allow managers or supervisors to send informational messages to their employees, which do not require a personal response.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Platform	Mobile Messages	Respect Employee Security	The Respect Employee Security feature restricts the messaging address book to staff that the user assigned this sub-feature is authorized to see. If this sub-feature is not enabled, the entire address book is available when users select message recipients.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Platform	Mobile Messages	Display and access Reports	Messages feature of Mobile allows the users to access and download reports that are attachment of the messages.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Platform	Mobile My Profile	Employee Reset Password	The Employee Reset Password feature allows users to reset their password from their mobile device. With this feature assigned, the application displays the Reset Password functionality.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Platform	Mobile My Profile	Delegation	Authorized managers can delegate access to user accounts. Delegation might become necessary when an employee requests an extended leave of absence, thus it might be necessary to delegate access to their user account.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Platform	Mobile My Profile	Security Questions	This feature allows users to set up the security questions that the app displays in cases when the user forgets their password.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Platform	Mobile My Profile	Upload a photo	The Upload a Photo feature enables the photo upload control. Employees can add a photo from their mobile device.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Platform	Dayforce Mobile	Mobile Manager	Managers, supervisors, or other users with access can access several features through the mobile apps, to review and edit employee information, approve and deny requests, track attendance, and manage their tasks. Assign the Mobile Manager feature to enable the Employee Self-Service functionality of the app, as well as any of the appropriate sub-features below.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Platform	Dayforce Mobile	Mobile ESS	Employees can access several features through the mobile apps, to view and update their available hours, review their schedule, and make time away from work requests. Assign the Mobile ESS feature to enable the Employee Self-Service functionality of the apps, as well as any of the appropriate sub-features below. Documnets can be attached to time away from work requests.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Platform	Dayforce Mobile	People Directory	People Directory allows any employee in an organization to search for, contact and learn more about any other employee within their organization. Employees can view the public profile information for coworkers including: location, department, manager, business contact, business social media, biography and TeamRelate communication style.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Platform	Dayforce Mobile	Messages	Through the Messages feature, you can read messages that have been sent to you by other users, or system alerts that have been sent to you by the application. You may also access and download reports as attachments of messages.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Platform	Dayforce Mobile	My Profile	The My Profile feature allows users to view their employee information such as their address(es), phone number(s) and hourly or salary rate.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Platform	Dayforce Mobile	Hub	Dayforce Hub enables organizations to connect with their employees, share new and important company information, and increase productivity through an intuitive, modern homepage that reflects their brand. With a customizable employee experience driven by real-time connections through Dayforce, employees can get tasks done faster with less administrative help. Hub provides a smart, secure way of delivering the right content to the right person at the right time, helping to improve communication, drive efficiency and increase employee satisfaction. Assign the Hub feature to roles, as needed, once your Hub(s) have been configured and published so that users will be able to see the hub published for the audience they are a part of when they login to Dayforce.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexico	All Other Countries
Dayforce Platform	Dayforce Mobile	Forms	The mobile Forms feature will seamlessly navigate the user into the web application's Home Forms List feature, providing access to view and submit all configured forms.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Platform	Mobile Manager - Employees	Reset Password	The Employee Reset Password feature allows users to reset their password from their mobile device.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Platform	Employee Management	Direct Management	Used to assign employees to a manager using the direct employee to manager security model	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Platform	Employee Management	Location	Used to assign employees to a manager using the derive by org (location level) security model	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Platform	Employee Management	Managed Employees	Used to assign employees to a manager using the direct employee to manager security model	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Platform	Data Export Setup	Benefit Data Export	Create and maintain a carrier feed for single or multiple carriers. Create and maintain a feed for COBRA qualified event and Initial notice.	●	●	✓	●	●	✓	●	●	✗	●
Dayforce Platform	Data Export Setup	HR Data Export	Used to setup export templates for the DF Link HR Data Export background task.	●	●	✓	●	✓	✓	●	●	●	●
Dayforce Platform	Org Setup	Org Setup	The Org Setup features of Dayforce allow users to configure information about the organization, such as the departments, Job Assignments, and jobs within the company.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Platform	Org Setup	Organization	Through the Organization feature, users can define the groups and sub-groups that make up the organizational hierarchy. The top of the organization and the organizational groups and sub groups that fall under it, often referred to as 'org units', that make up your organization, such as districts and regions, must be configured so that the other organizational elements can be assigned to the appropriate group(s) in the organization. Assign this feature to enable the Organization section and sub feature tab of Org Setup.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Platform	Org Setup	Jobs and Job Assignments	Dayforce tracks the jobs employees are eligible to perform so that when managers create schedules, they can staff appropriate employees. A job is a particular configuration of duties, responsibilities, and the skills, knowledge, ability and other characteristics that are required for the organization to meet its specific goals. Each job can be configured with one or more Job Assignments beneath it, which represent single instances of jobs that are assigned to specific locations and represent work that needs to be done. Job Assignments are associated with departments, and determine from what budget the associated employee's hours and labor cost are deducted. Assign the Jobs and Job Assignments feature to enable the Jobs and Job Assignments section of Org Setup. Users with access to this feature can define Jobs and Job Assignments within the organization.	✓	✓	✓	✓	✓	✓	✓	✓	●	●
Dayforce Platform	Org Setup	Job Assignment Qualifications	User with access to this feature can specify the skills and certifications for each Job Assignment.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Platform	Org Setup	Job Assignment Sets	Allows the configuration of Job Assignments under a defined set of Job Assignments.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Platform	Org Setup	Locations	A set of screens to allow you to configure your locaiton types, properties and values.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Platform	Locations	Location Types	The Location Types feature enables the Location Type tab of Org Setup >Locations, where users can define location types; location types are physical areas within an organization's locations, which employees can be scheduled to, such as stations on an assembly line, desks, or booths.	✓	✓	✓	●	●	✓	✓	●	●	●
Dayforce Platform	Locations	Location Properties	The application can record measurable properties of locations within the organization for use with task management and labor planning; for example, the square footage of each location, the number of cash registers in each store, or the amount of stations on an assembly line can all be saved. Assign this feature to enable the Location Properties tab of Org Setup > Locations.	✓	✓	✓	●	✓	✓	✓	●	●	●
Dayforce Platform	Locations	Location Daily Properties	Location daily properties are similar to location properties in that they are measurable properties of locations within an organization that you can create for specific locations and use with task management and labor planning. They are helpful in situations where activity demand times vary from location to location.	✓	✓	✓	●	✓	✓	✓	●	●	●
Dayforce Platform	Organization	Location Property Values	Locationproperties values are defined for each of your daily properties.	✓	✓	✓	●	✓	✓	✓	●	●	●
Dayforce Platform	Org Setup	Authority Type	Enables the Authority Types tab on Org Setup. You can configure Authority Types on this tab, which are referenced on workflow objects and by the Performance Management feature.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Platform	Org Payroll Setup	Legal Entity	Used by the Payroll functionality of the application; a legal entity is an organization that federal tax authorities recognize; a single organization may have several legal entities or just one. Since each legal entity is assigned a specific country, organizations that operate and pay employees in multiple countries need a legal entity configured, for each. In the application, legal entities are used to ensure the appropriate taxes are applied to employees' pay. Please note: For customers under 300 employees some restrictions may apply. Please consult your statement of work.	✓	✓	✓	●	✓	✓	✓	✓	✓	●
Dayforce Platform	Organization	Levels	Users can define a location's organizational level for optimized classification. The Levels feature enables the Levels tab in Org Setup > Organization.	✓	✓	✓	●	✓	✓	✓	●	●	●
Dayforce Platform	Organization	Departments	Allows user to set up departments for their organization.	✓	✓	✓	✓	✓	✓	✓	●	●	●

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexico	All Other Countries
Dayforce Platform	Job Assignment Term	Export/Import	Enables the Import and Export buttons on Org Setup > Jobs & Job Assignments > Job Assignment Term so that you can export these values to CSV.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Platform	Departments	Export/Import	Allows users to import/export department configuration details to/from a CSV	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Platform	Dockets	Export/Import	New and existing dockets can be defined and imported through Org Setup. Using CSV (comma separated values) files, the information can be quickly and conveniently created or updated, using the Import and Export functions. Assign the Export/Import feature to enable the Import and Export buttons in Org Setup > Dockets.	✓	✓	✓	✓	✓	✓	✓	●	●	✓
Dayforce Platform	Reporting	Report Library	The Report Library feature enables access to the system report templates in the report library. By default, users who have access to Reporting have access to all categories and reports in the report library. Expand this sub feature and the categories within it to clear access to individual reports and categories for a user.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Platform	Reporting	Admin	The Admin category contains reports that administrators use to view information about the application. It contains reports about billing, user roles, and workflows. The data for these reports comes from the System Admin feature, employee self-service forms, and the Workflow Administration feature. It also contains reports for Reports statistics and usage.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Platform	Reporting	Documents	The Documents category contains reports about the documents that users can upload to the application, related to features such as benefits, human resources, and recruiting. The data for the reports in this category is from the Documents feature.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Platform	Reporting	Human Resources	The Human Resources category contains reports with employee details such as contact information, employment details, employee compensation changes, and employee engagement. The data in these reports comes from the People feature and employee self-service forms input.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Platform	Reporting	Organization	The Organization category contains reports that display organizational information.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Platform	HCM Anywhere	Analytics Data Connector (SDK)	Customers have access to data connectors through HCM Anywhere, that provides the ability to pull large data sets directly from Dayforce. With this, customers can access their data locally for use with third-party and custom applications.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Platform	Reporting & Analytics	Reporting & Analytics Home	Reporting & Analytics provides a home page for Reports & Dashboards giving users access to their bookmarks and recently run reports / dashboards. Visualize report data with Power BI. Using the existing reporting engine, Power BI is leveraged as a visualization tool to allow power users to create visual dashboards tied to reports.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Platform	Reporting Feature Group	Report Designer	The Report Designer feature enables the report designer feature in Reporting > Reports, where users can create and edit reports. With this checkbox selected, the Edit and New buttons are activated in the landing page screen, and the Edit button is activated in the Preview screen. With the checkbox cleared, users with access to Reporting can preview and run reports, but they can't edit them or create new custom reports. ISO currency code allows clients easy access to multi-currency reporting for employees across various pay group countries. Report Administrators have the ability to stop long running reports.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Platform	Reporting Feature Group	Dataset builder	The dataset builder feature incorporated into the report designer, enables the ability to create and edit custom topics.. Also enables report writers to create and add custom fields to a dataset so that it is always available to be used as filters and not just as columns on a report	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Platform	Reporting Feature Group	Delete any report	Reports can be deleted from the system when this feature is enabled for their role.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Platform	Reporting Feature Group	Report Queue	Reports that have been running for too long can be stopped when this feature is enabled for their role.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Platform	Reporting Feature Group	Scheduled Reports	The Scheduled Reports feature enables access to the Scheduled Reports tab in Reporting > Reports.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Platform	Reporting Feature Group	Report Distribution	As part of the Scheduled reports function you may determine where your report can be distributed.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Platform	Reporting Feature Group	Historical Employee Data	The Historical Employee Data feature enables the Include my current employees only filter checkbox in reports based on topics that contain employee information. By default, when a manager runs a report, the application only includes data for employees that the manager currently has access to view, regardless of the time period of a report. When a manager runs a report with this checkbox cleared, the application returns records for employees that the manager had access to during the time period specified in the report filters.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Platform	Reporting Feature Group	Classic Reports	The Classic Reports feature enables access to Reporting > Classic Reports. Previously referred to as Reports, it has been renamed to Classic Reports	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexico	All Other Countries
Dayforce Platform	Reporting Feature Group	Reports	The Reports feature enables access to Reporting > Reports. The Reports feature is part of the Reporting Redesign, offering a refreshed layout with enhanced accessibility, improved usability, and a modernized interface.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Platform	Reporting Feature Group	Access to View/Edit All Schedules	This feature gives authorized roles access view and edit all report schedule. From there you can edit, cancel and transfer schedule ownership when someone is away. This feature is off by default, no roles have access until an admin enables it under System Admin > Features.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Platform	Site Setup	Client	Enables the Client feature in Site Setup. This includes properties, cultures and images.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Platform	Site Setup	Client Cultures	Client cultures, or languages, are the different languages that can be configured for users to see when they log in to Dayforce. The core languages available in Dayforce are: English (US) English (UK) Français (Canada) Español (Latino-America) Other languages are fee- based. Please consult the languages tab	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Platform	System Admin	System Admin	Enables access to the System Admin feature, where users can configure various system properties of the application.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Platform	System Admin	Roles	A user account's role defines what sections of the application the employee can use. Users with access to this feature can define the user roles available in the application, and their associated parameters; assign the Role feature to enable the Roles section of System Admin. The following permissions can be granted when creating roles - Web Services field level access and New Hire Role Assignments.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Platform	System Admin	Role Features	User roles can be further configured to enable or limit access to features in the application; assign the Role Features feature to enable the Features tab in System Admin > Roles.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Platform	System Admin	Role Authorizations	User roles can be authorized to create, read, update, and delete information within the application; assign the Role Authorizations feature to enable the Authorizations tab in System Admin > Roles.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Platform	System Admin	System Notifications	System Notifications define which users receive Message Center, Email, Text/SMS and Push (to mobile app) notifications through the application. Users with access to this feature can configure the user roles or individual user accounts that receive the notifications, as well as unsubscribe individual user accounts from receiving notifications, and define how alerts are sent; assign the System Notifications feature to enable the System Notifications section of System Admin. Configurations tab informs the client about the certain configurations such as behavior of email notifications and if they are sent to business email addresses or verified email addresses.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Platform	System Admin	Disclaimer Admin	The Disclaimer Admin feature enables the System Admin > Disclaimer feature used to configure disclaimers -- messages the application displays when users first log onto the application. Users are prompted to accept the message before the application finishes logging them on.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Platform	System Admin	Exchange rates	You may configure a base currency and exchange rates with effective dates from/to.	✓	✓	✓	●	✓	✓	✓	●	●	●
Dayforce Platform	System Admin	System Reports	The System Reports feature enables the Reports drop-down list in System Admin, which can be configured with several reports that users with access can run.	✓	✓	✓	✓	✓	✓	✓	●	●	✓
Dayforce Platform	System Admin	Data Export Definitions	Data Export Definitions are used to integrate the application with other software. Users with access to the Data Export Definitions feature can configure the application to generate XML data export files; assign this feature to enable the Data Export Definitions section of System Admin.	✓	✓	✓	●	✓	✓	✓	●	●	●
Dayforce Platform	System Admin	Report Output	Each report available in the application can be customized. Users with access to the Report Output feature can configure the parameters for these reports in System Admin > Report Output.	●	●	✓	●	✓	✓	●	●	●	●
Dayforce Platform	System Admin	Import Definitions	Import Definitions are used to integrate the application with other software. Users with access to the Import Definitions feature can configure the application to support XSLT transform on import files before they are processed by specific import jobs. One XSLT definition can be optionally defined for each import job; configured XSLT templates are applied to the imported file(s) before they are imported to the application. Assign this feature to enable the Data Import Definitions section of System Admin.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Platform	System Admin	Encryption	Enables the Encryption feature in System Admin. You can set encryption methods to be used by various features of the Dayforce application, including certain background jobs.	✓	✓	✓	●	✓	✓	✓	●	●	●

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexico	All Other Countries
Dayforce Platform	System Admin	HR Import	HR records in XML or Excel (.xlsx) format can be imported to the application on System Admin > HR Import. Implementation professionals, system administrators, HR professionals, or other users with appropriate access can upload files for import	✓	✓	✓	●	✓	✓	✓	●	●	●
Dayforce Platform	System Admin	Client Properties	Through Client Properties, users can define settings that control the application's behavior. Users with access to the Client Properties feature can configure contacts and location addresses, as well as properties that affect time and attendance, schedules, timesheets, and other features of the application. Email verification and account recovery settings are available to allow users to manage their own password reset.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Platform	System Admin	Background Jobs	Enables the Background Jobs feature. The background job log provides information on background tasks that have recently been run. Users with access to the Background Job Log feature can review which tasks have run at what times, and whether or not the tasks ran successfully. Background tasks are used to control or affect interfaces, alerts, aggregation tasks, and other background system processes. Users with access can run background tasks on demand, or schedule tasks to run in the future.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Platform	System Admin	Users	User accounts can be created within Dayforce that are not tied to an employee record. Users with access to the Users feature can set up user accounts for administrators, IT professionals, or other users that require access to the application but are not employees. This feature is also used to manage any user account, whether tied to an employee record or not. When assigned, users can approve newly created user accounts and lock or unlock user accounts.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Platform	System Admin	Password Policies	Password policies define security features that secure user accounts. Users with access to the Password Policy feature can define policies, including the complexity, length, lockout periods and so forth; assign this feature to enable the Password Policy section of System Admin.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Platform	System Admin	Multifactor Authentication (MFA)	Dayforce requires clients with non-SSO user populations enable multifactor authentication (MFA) to increase the protection of sensitive information such as direct deposit account numbers, address and contact details and benefit and health information in Dayforce. Dayforce MFA adds an additional layer of security by requiring users to verify their identity during the login process. Dayforce MFA supersedes DUO Two Factor Authentication if both apply to the same user. It is currently applicable only to the native authentication (company, username and password credential) login process. MFA, when configured, will apply to both Dayforce web and Dayforce mobile login.	✓	✓	✓	✓	✓	✓	●	●	●	●
Dayforce Platform	Users	User SSO	Dayforce user accounts can be configured as single-sign on accounts, using the login credentials of the user's network account to access the application. With single-sign on, users do not need to remember a separate account and password to access Dayforce; instead, they use the login name and password for their organization's network. Users with access to the User SSO feature can configure single sign on user accounts; assign this feature to enable the Single Sign On Logins section of System Admin > User.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Platform	Users	User Locations	Each user account needs to be assigned to at least one location; this is used for the user's security access within the application, working in combination with the user account's role. Users with access to the Users Locations feature can assign locations to a user account, to determine which locations, and by extension which employees, users have security access to view; assign this feature to enable the Locations section of System Admin > User.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Platform	Users	User Roles	A user account's role defines what sections of the application the employee can use; generally, only one role is associated with a user account, but in some cases, multiple roles may be assigned to a single user account, which the user selects from when logging in to the application. Users with access to the Users Roles feature can assign and edit roles associated with a user account; assign this feature to enable the Roles section of System Admin > User.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Platform	Password Policy	Password Policy	Allows users to define password complexity, length, lockout periods, and so forth.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Platform	Password Policy	Two Factor Authentication	Allows the use of two-factor authentication: users can log in to the application as they normally would, and then be prompted to verify their identity using a device registered to them.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Platform	Users- Reports	User Session Report	The User Session Report displays a list of user accounts that logged on to the application during a selected period. The report can also be used to report when a specific user account logged on during the period (if at all). Users with access to the User Session Report feature can run the report to generate detailed information on the accounts that have accessed the application.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Platform	Report Library	Feature-Role Report	The Feature-Role Report displays which features are assigned to each role configured in the application. Users with access to the Feature-Role Report feature can run the report to determine the features associated with each user role.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexico	All Other Countries
Dayforce Platform	Users- Reports	User Activity Report	The User Activity Report lists the total number of logins and unique logins for each date in the range specified, as well as the logins during the last half hour. Users with access to the User Activity Report feature can run the report to report on the activity in the application for a specified date range.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Platform	Data Export Definitions	Advanced Export Options	The application can be configured to send data export files through FTP or SFTP, or keep them on the application server. Users with access to the Advanced Export Options feature can define the settings for the transmission of the export.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Platform	Data Management Center	Overview	Provides an Overview tab with visuals representing important aspects of the process and links allowing the user to drill deeper into those specific areas.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Platform	Data Management Center	Exemptions	Allows clients to maintain a list of employees and candidates who will be excluded from the data minimization process.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Platform	Data Management Center	Erase	Allows clients to flag terminated employees and inactive candidates for complete removal from the system. Removal is processed by a background job once per week.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Platform	Data Management Center	Policies	Displays the data retention policies by country and allows administrators to configure retention periods and enable polices for Identify (propose recommended removal actions) and Delete (perform approved removal actions) modes. This includes a System/Company-level data management policy to apply retention periods for removal of forms in "draft" status	●	●	●	✓	✓	●	●	●	●	●
Dayforce Platform	Data Management Center	Policy Association	Displays the data points used to determine which data retention policy set in Personal Data Management should be used for each employee and candidate.	●	●	●	✓	✓	●	●	●	●	●
Dayforce Platform	Data Management Center	Review and approve	Displays recommended data minimization actions for employees with data outside of the configured and enabled retention periods. This screen also allows administrators to approve/remove approval for selected data minimization actions.	●	●	●	✓	✓	●	●	●	●	●
Dayforce Platform	Data Management Center	System and Company Management	Displays the system- and company-level data retention policies (policies that are applied at the application level and not based on a specific person and/or country). This screen allows users to view/modify the retention settings for each of these policies. Note: Permissions controlling which settings can be changed vary from policy to policy.	●	●	●	●	●	●	●	●	●	●
Dayforce Platform	Data Management Center	Validation errors	Displays a list of data errors that will result in an employee or candidate being omitted from the data minimization process	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Platform	Interface Encryption	Encryption Methods	You have the option of setting encryption methods to be used by various features of the Dayforce application, including certain background jobs . There are three encryption types available: DES, PGP, and Triple DES.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Platform	Interface Encryption	Encryption by Background Job	You have the option of setting encryption methods to be used by various features of the Dayforce application, including certain background jobs . There are three encryption types available: DES, PGP, and Triple DES.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Platform	Workflow Administration	Workflow Designer	Create and modify workflow processes for form approvals. Please note: For customers under 300 employees some restrictions may apply. Please consult your statement of work.	✓	✓	✓	✓	✓	✓	✓	●	●	✓
Dayforce Platform	Workflow Administration	HR Events	HR Events associate a submitted form with one or more separate triggered workflows, when the submitted form is processed.	✓	✓	✓	✓	✓	✓	✓	●	●	✓
Dayforce Platform	Workflow Designer	External Validation Admin	Enables the External Validation node in the palette in Workflows > Workflow Manager.	✓	✓	✓	✓	✓	✓	✓	●	●	✓
Dayforce Platform	Workflow Administration	Esignature configuration	Powered by DocuSign, HR policies, Dayforce employee forms and Recruiting offer letters can be signed online and submitted securely. Admin users can configure credential information and forms. Multiple forms in a guided process can be captured in a single DocuSign envelope.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Platform	Workflow Administration	Form Builder	Create or modify delivered forms. Once you have created a workflow, you associate a form with the process, so that submitting the form automatically triggers the associated workflow. As part of associating a form with a workflow, you choose where you want the form displayed, and control which roles can access it.	✓	✓	✓	✓	✓	✓	✓	●	●	✓
Dayforce Platform	Workflow Administration	Form Builder - Allow email	Feature that allows a workflow approver to receive email notifications	✓	✓	✓	✓	✓	✓	✓	●	●	✓
Dayforce Platform	Workflow Administration	Form category	Form categories are used to group forms within the forms tab or drop-down list. You can create, modify, or delete form categories, in System Admin > Workflows.	✓	✓	✓	✓	✓	✓	✓	●	●	✓
Dayforce Platform	Workflow Administration	Guided process	A guided process is a set of related forms that are grouped together and presented to the user in a single window. For example, all the forms that a new employee is required to fill out on the first day might be combined into a single guided process. Forms within a guided process are required to complete an onboarding policy unless the form is designated as optional.	✓	✓	✓	✓	✓	✓	✓	●	●	✓
Dayforce Platform	Workflow Administration	Message response	Message Response allows the customization of the possible outcomes of a decision object (names of the lines that connect a decision object to other objects)	✓	✓	✓	✓	✓	✓	✓	●	✓	✓
Dayforce Platform	Workflow Administration	Role Privileges	Role Privileges assigns a form to a workflow, a category, and assigns roles for access.	✓	✓	✓	✓	✓	✓	✓	●	✓	✓

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexico	All Other Countries
Dayforce Platform	Workflow Management	View Workflow Form Data	The application can display the submitted form, as it appeared at the selected stage in the workflow History. Assign the View Workflow Form Data feature to enable the option to view workflow form data by clicking the magnifying glass icon on each stage of the workflow History on the Workflow Management tab.	✓	✓	✓	✓	✓	✓	✓	•	✓	✓
Dayforce Platform	Integration	Check Work Rights integration	Integration with Check Work Rights to verify that Employees and Applicants have the right to work in Australia.	**n/a**	✓	**n/a**	**n/a**	**n/a**	**n/a**	**n/a**	**n/a**	**n/a**	**n/a**
Dayforce Platform	HR Admin	Pronouns	Set-up the pronouns for use within your organization. Employees may elect to share their pronouns on their profile page.	✓	✓	✓	✓	✓	✓	✓	•	•	•
Dayforce Platform	Documents	Admin - Document Types	Document types are crucial to Dayforce Document Management, as they determine which area of the application (called an "entity") a document is associated with (i.e., where in the application it can be uploaded), and who can access the document. For example, administrators could configure an Employee Waiver document type that is attached to employee records and is only available to managers and HR Administrators. It is also possible to assign document types to a document group for categorization and/or a security group to manage access.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Platform	Documents	Admin - Security Groups	Security groups allows administrators to define how documents are accessed.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Platform	Report library	Documents	Provides a report template on document management for more in-depth reporting on the documents stored in the database.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Platform	Documents	Document upload	For document uploads, there is a maximum file size of 20MB per file.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Platform	Documents	Document - delete	Documents which are soft deleted are permanently deleted 14 days after the delete. This timing is controlled by the Data Management Center> System/Company Management> Policies> Purge Soft Deleted Documents setting. Retention' field is defaulted to 14 days and can be changed.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Platform	Documents	Document - storage	All added documents, except for all recruiting documents & logos, Dayforce Payroll, Onboarding and On-Demand report files are included in the storage count,	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Platform	Integrations	Integration Studio	Integration Studio offers you the ability to configure, manage and monitor inbound and outbound integrations to and from Dayforce through an intuitive and low-code experience. It allows you to build your imports and exports to accommodate the various data mapping and transformation requirements typically seen for data exchange across systems through a simple, step-by-step process.	✓	✓	✓	✓	✓	✓	✓	•	✓	✓
Dayforce Platform	Integrations	Integration Dashboard	Integration Dashboard is a centralized location for you to view information about all data transmitted into and out of Dayforce, including integrations configured in Integration Studio, Dayforce background jobs that are linked to import or export definitions, and HCMAnywhere API requests.	✓	✓	✓	✓	✓	✓	✓	•	✓	✓
Dayforce Human Resources	Application Container	Predictive Analytics	Predictive analytics applies machine learning to data from Dayforce to provide administrators and managers with predictive insights that can help them to respond proactively to potential problems.	n/a	n/a	✓	n/a	n/a	✓	n/a	**n/a**	**n/a**	n/a
Dayforce Human Resources	Application Container	TeamRelate	TeamRelate is designed to provide insight into your communication style, and how you can adapt your style to better communicate with your team. With its integration into Dayforce you can access this information directly within the application, providing a single user experience.	✓	✓	✓	•	✓	✓	✓	•	•	•
Dayforce Human Resources	Compliance Reporting	EEO Filing	The EEO-1 Filing Report generates a CSV (comma-separated values) file compatible with the government's EEO-1 filing requirements. Note: States that require pay data (CA,IL) are also supported. The EEO-4 Filing report generates a XLSX file compatible with the government's EEO-4 filing requirements.	**n/a**	**n/a**	**n/a**	**n/a**	**n/a**	✓	**n/a**	**n/a**	**n/a**	**n/a**
Dayforce Human Resources	Compliance Reporting	OSHA	You can configure the OSHA report header data by location, so that it is automatically populated when you run OSHA reports, and run OSHA reports for multiple locations at once. When you have recorded report header data for a location, the application automatically populates the information on the report parameters when the OSHA reports are run from HR Admin> Compliance Reporting.	**n/a**	**n/a**	**n/a**	**n/a**	**n/a**	✓	**n/a**	**n/a**	**n/a**	**n/a**
Dayforce Human Resources	Compliance Reporting	OSHA 300 Report	The OSHA 300 Report returns a log of work-related injuries and illnesses.	**n/a**	**n/a**	**n/a**	**n/a**	**n/a**	✓	**n/a**	**n/a**	**n/a**	**n/a**
Dayforce Human Resources	Compliance Reporting	OSHA 300A Report	The OSHA 300A Report returns a summary of work-related injuries and illnesses. It is run for a specific year and location.	**n/a**	**n/a**	**n/a**	**n/a**	**n/a**	✓	**n/a**	**n/a**	**n/a**	**n/a**
Dayforce Human Resources	Compliance Reporting	OSHA 301 Report	The OSHA 301 Report returns an injury and illness incident report of a single HR health and safety incident.	**n/a**	**n/a**	**n/a**	**n/a**	**n/a**	✓	**n/a**	**n/a**	**n/a**	**n/a**

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexico	All Other Countries
Dayforce Human Resources	Compliance Reporting	VETS-4212 Filing	The VETS-4212 Filing Report exports data for filing in accordance with the requirements for federal contractors and subcontractors under VEVRAA (Vietnam Era Veterans' Readjustment Assistance Act of 1974).	n/a	n/a	n/a	n/a	n/a	✓	n/a	n/a	n/a	n/a
Dayforce Human Resources	Employee Profile -Employment	Employment Agreement	View and manage employment agreements for employees. This feature is currently limited to managing a subset of information mandated in agreements in the EU	×	×	×	×	×	×	×	×	×	×
Dayforce Human Resources	Employee Profile -Employment	HR Incidents	Record and track HR incidents	●	●	✓	●	●	✓	●	●	●	●
Dayforce Human Resources	Employee Profile -Employment	Safety and Health Incidents	Record and track health and safety records, including OSHA incidents	×	×	×	×	×	✓	×	●	●	×
Dayforce Human Resources	Form Actions	Change of Address Action	Assign the Change of Address Action feature, and address changes are made by workflow.	✓	✓	✓	✓	✓	✓	✓	✓	●	●
Dayforce Human Resources	Form Actions	Change of Biography Action	Used to make the Employee Biography form accessible from the Biography section of the Employee Profile within Profile & Settings	✓	✓	✓	✓	✓	✓	✓	✓	●	●
Dayforce Human Resources	Form Actions	Change of Contact Info Action	Assign the Change of Contact Info Action feature, and contact information changes are made by workflow.	✓	✓	✓	✓	✓	✓	✓	✓	●	●
Dayforce Human Resources	Form Actions	Change of Emergency Contact Action	Assign the Change of Emergency Contact Action feature, and emergency contact information changes are made by workflow.	✓	✓	✓	✓	✓	✓	✓	✓	●	●
Dayforce Human Resources	Form Actions	Compensation Forms Action	Used to control access to the forms dropdown menu within the Compensation section of the employee profile	✓	✓	✓	●	✓	✓	✓	✓	●	●
Dayforce Human Resources	Form Actions	Dependent and Beneficiary Forms Action	Enables the Action button in the Dependents and Beneficiaries tab of the Employee Profile where administrators can access assigned benefits forms.	n/a	n/a	✓	n/a	n/a	✓	n/a	✓	n/a	n/a
Dayforce Human Resources	Form Actions	Employment Forms Action	Used to control access to the forms dropdown menu within the Employment section of the employee profile	✓	✓	✓	●	✓	✓	✓	✓	●	●
Dayforce Human Resources	Form Actions	Employment Status Forms Action	Used to control access to the forms dropdown menu within the Employment Status section of the employee profile	✓	✓	✓	●	✓	✓	✓	✓	●	●
Dayforce Human Resources	Form Actions	Policies & Groups Forms Action	Used to control access to the forms dropdown menu within the Policies & Groups section of the employee profile	✓	✓	✓	●	✓	✓	✓	✓	●	●
Dayforce Human Resources	HR Admin	Citizenship	Used to define the Citizenship types in the system	✓	✓	✓	✓	✓	✓	✓	●	●	✓
Dayforce Human Resources	HR Admin	Compliance Reporting	Enables the Compliance Reporting feature for OSHA , EEO-1 filing , and VETS 4212 filing in HR Admin.	n/a	n/a	n/a	n/a	n/a	✓	n/a	n/a	n/a	n/a
Dayforce Human Resources	HR Admin	Disability Status	Used to define disability status types in the system	✓	✓	●	●	✓	✓	✓	●	●	●
Dayforce Human Resources	HR Admin	Ethnicity	Used to define ethnicity types tracked in the system.	●	●	✓	●	×	✓	✓	●	●	●
Dayforce Human Resources	HR Admin	HR Incident Admin	The HR Incident Admin feature is used to configure HR incident management within the application, which is used to aid HR professionals, managers, and other users with appropriate access in recording and tracking HR incidents, recording the actions taken as a result of the incident, and closing them when resolved.	●	●	✓	●	●	✓	●	●	●	●
Dayforce Human Resources	HR Admin	HR Policies Admin	The HR Policies Admin feature is used to set up the HR policies that the organization tracks through the application; once configured through this feature, users can track which HR policies employees have signed off on, and when they did so, through People.> Employee Profile> Employment.	✓	✓	✓	●	✓	✓	✓	●	●	●
Dayforce Human Resources	HR Admin	Marital Status	The Marital Status feature is used to define marital status types and their associated benefits groups.	✓	✓	✓	●	✓	✓	✓	●	●	●
Dayforce Human Resources	HR Admin	Relationship Types Admin	The Relationship Types Admin feature is required to configure relationship types in the application, which are used in People to track what relationship exists between an employee and their dependents. Before users can record that an employee's dependent is a spouse or child, for example, those relationship types need to be created in HR Admin.	✓	✓	✓	●	✓	✓	✓	●	●	●
Dayforce Human Resources	HR Reports	HR Incident Report	The HR Incident Report summarizes the HR incidents reported during a specified date range.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Human Resources	Jobs and Job Assignments	Job Family	Define pay grades elements such as job grade, pay grade group, pay grade, job factor, job factor score, jobs & job grades , bonus grade, in your organization. Assign the pay grade to jobs.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Human Resources	Jobs and Job Assignments	Job Functions	Enables the Job Functions tab in Org Setup > Jobs and Job Assignments.	✓	✓	✓	✓	✓	✓	✓	●	●	●

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexico	All Other Countries
Dayforce Human Resources	Jobs and Job Assignments	Pay Grade	The application can be configured to support job and pay grades, which determine what range of pay employees should earn for working specific jobs. The application uses job grades to determine what range of pay, between a minimum and maximum rate or salary, employees earn for working specific jobs. Define pay grades elements such as job grade, pay grade group, pay grade, job factor, job factor score, jobs & job grades , bonus grade, in your organization. Assign the pay grade to jobs.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Human Resources	Letter Management	Branding Management	Configuration area for branding and images related to the letter portal	✓	✓	✓	✓	✓	✓	✓	●	●	✓
Dayforce Human Resources	Letter Management	Decline & Rejection Reason	Offers the ability to create and manage customer letter decline and rejection reasons	✓	✓	✓	✓	✓	✓	✓	●	●	✓
Dayforce Human Resources	Letter Management	Distribution	Allows letter templates to be sent to employees as well as showing the letter distribution history.	✓	✓	✓	✓	✓	✓	✓	●	●	✓
Dayforce Human Resources	Letter Management	Letter Portal Management	Provides the ability to manage headers, footers, branding themes and imagery for the letter portal	✓	✓	✓	✓	✓	✓	✓	●	●	✓
Dayforce Human Resources	Letter Management	Template Designer	The Template Designer feature allows you to define reusable content and create letter templates to be sent to employees or candidates.	✓	✓	✓	✓	✓	✓	✓	●	●	✓
Dayforce Human Resources	Mobile Manager - Employees	Direct Edit Contact Information	The Direct Edit Contact Information feature enables managers to edit contact information.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Human Resources	Mobile Manager - Employees	Direct Edit Emergency Contact Information	The Direct Edit Emergency contact feature enables managers to read, create, edit or delete profile data.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Human Resources	Mobile Manager - Employees	Predictive Analytics	Enable this feature to show flight risk indicators in the employee profile in the mobile apps.	✓	**n/a**	✓	**n/a**	**n/a**	✓	**n/a**	**n/a**	**n/a**	**n/a**
Dayforce Human Resources	Mobile Manager - Employees	TeamRelate	TeamRelate is designed to provide insight into your communication style, and how you can adapt your style to better communicate with your team. With its integration into Dayforce, you can access this information directly within the app, providing a single user experience.	**n/a**	**n/a**	✓	**n/a**	**n/a**	✓	**n/a**	**n/a**	**n/a**	**n/a**
Dayforce Human Resources	Mobile My Profile	Address Changes	Mobile users can add or edit address information. This feature supports the system address change form only and follows the associated workflow.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Human Resources	Mobile My Profile	Direct Edit Contact Information	Select this feature to enable users to edit their contact information	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Human Resources	Mobile My Profile	Direct Edit Emergency Contact	Select this feature to enable users to edit their emergency contact information.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Human Resources	Mobile My Profile	TeamRelate	This feature allows users to have access to TeamRelate. TeamRelate provides insight into your communication style and core convictions.	**n/a**	**n/a**	✓	**n/a**	**n/a**	✓	**n/a**	**n/a**	**n/a**	**n/a**
Dayforce Human Resources	Organization Designer	Business Units	Set-up and maintain functional org units as part of Position Management.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Human Resources	Organization Designer	Business Units > Export	Allow users to export the business unit hierarchy into an importable XML file.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Human Resources	Organization Designer	Business Units > Import	Allow users to import multiple business units with their attributes in order to create or update business units within the hierarchy as part of Position Management.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Human Resources	Organization Designer	Positions	Set-up and maintain positions (headcount) and their occupants as part of Position Management.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Human Resources	Organization Designer	Positions > Export	Allow users to export the position hierarchy into an importable XML file.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Human Resources	Organization Designer	Positions > Generate Position Data	Allow users to generate position and HR import files derived from existing data in Dayforce to assist in initial data setup for Position Management.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Human Resources	Organization Designer	Positions > Import	Allow users to import multiple positions with their attributes in order to create new positions or update positions within the hierarchy as part of Position Management.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Human Resources	People	Actions	Select New hire Onboarding to hire or rehire employees.	✓	✓	✓	✓	✓	✓	✓	✓	●	●
Dayforce Human Resources	People - Employee profile	Career	View employee career profile	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Human Resources	People - Employee profile	Flight Risk	The Flight Risk Toolkit provides data to equip and enable managers in evaluating team members that have been identified as a potential Flight Risk.	●	●	●	●	●	✓	●	✓	●	●
Dayforce Human Resources	People - Employee profile	Leave Management	Record and track leave information for an employee	✓	✓	✓	●	✓	✓	✓	✓	●	●
Dayforce Human Resources	People - Employee profile	Leave Management - Leave Payment Schedule	Generate a Leave Payment Schedule for employees off on a period of Maternity or Adoption leave	×	×	×	×	✓	×	×	×	●	×

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexico	All Other Countries
Dayforce Human Resources	People - Employee profile	Leave Management - Maternity Qualified Earnings	Capture the information related to a maternity leave that is necessary for payroll recalculations for employees on a German Pay Group.	✓	n/a	n/a	n/a	n/a	n/a	n/a	✓	n/a	
Dayforce Human Resources	People - Employee profile	Letters	View an employees letter history	✓	✓	✓	✓	✓	✓	✓	✓	●	✓
Dayforce Human Resources	Profile	Edit Contact Information	The Edit Contact Information feature enables the Edit button on the Contact Information section.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Human Resources	Profile	Edit Emergency Contact	The Edit Emergency Contact feature enables the Edit button on the Emergency Contacts widget.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Human Resources	Profile & Settings	Career- Overview	View and Update employee career profile	✓	✓	✓	●	✓	✓	✓	✓	✓	●
Dayforce Human Resources	Profile & Settings	Form Actions	When the Form Actions feature is assigned, the associated changes made to employee information trigger a workflow.	✓	✓	✓	●	✓	✓	✓	●	●	●
Dayforce Human Resources	Profile & Settings	Letters	The letters feature allows the user to view their personal letter history	✓	✓	✓	✓	✓	✓	✓	●	●	✓
Dayforce Human Resources	Self Service Form list	Address	A form to submit address changes	✓	✓	✓	●	✓	✓	✓	●	●	●
Dayforce Human Resources	Self Service Form list	Confidential Information	A form to provide confidential information such as SSN/SIN or National ID..	●	●	✓	●	✓	✓	●	✓	●	●
Dayforce Human Resources	Self Service Form list	Contact details	A form to provide home, and business contact information	✓	✓	✓	●	✓	✓	✓	●	●	●
Dayforce Human Resources	Self Service Form list	Dependent /beneficiary	Forms to provide dependent and beneficiary information.	●	●	✓	●	✓	✓	●	●	●	●
Dayforce Human Resources	Self Service Form list	EEO sight verification	A form managers can complete to provide EEO information. Please note: For customers under 300 employees some restrictions may apply. Please consult your statement of work.	n/a	n/a	n/a	n/a	n/a	✓	n/a	n/a	n/a	n/a
Dayforce Human Resources	Self Service Form list	Emergency contacts	A form to provide emergency contact information	✓	✓	✓	●	✓	✓	✓	●	●	●
Dayforce Human Resources	Self Service Form list	Employee Biography	A form to enter biography information for the organization chart. Please note: For customers under 300 employees some restrictions may apply. Please consult your statement of work.	✓	✓	✓	●	✓	✓	✓	●	●	●
Dayforce Human Resources	Self Service Form list	Job Assignment and Compensation change	A form for managers to submit job assignment and/or compensation changes for their direct reports	✓	✓	✓	●	✓	✓	✓	●	●	●
Dayforce Human Resources	Self Service Form list	Job Assignment change	Form for managers to submit a job assignment changes for their direct reports	✓	✓	✓	●	✓	✓	✓	●	●	●
Dayforce Human Resources	Self Service Form list	Location Transfer with manager	On this screen, you can update the location for the selected employee's primary work assignment.	✓	✓	✓	●	✓	✓	✓	●	●	●
Dayforce Human Resources	Self Service Form list	Name and marital status	A form to make changes to marital status or employee name.	✓	✓	✓	●	✓	✓	✓	●	●	●
Dayforce Human Resources	Self Service Form list	New Hire	A form used to hire an employee.	✓	✓	✓	●	✓	✓	✓	●	●	●
Dayforce Human Resources	Self Service Form list	Rehire	A form to be used to rehire a former employee.	✓	✓	✓	●	✓	✓	✓	●	●	●
Dayforce Human Resources	Self Service Form list	Request leave of absence	A form to request a leave of absence	✓	✓	✓	●	✓	✓	✓	●	●	●
Dayforce Human Resources	Self Service Form list	Return to work	A form to state return to work dates	✓	✓	✓	●	✓	✓	✓	●	●	●
Dayforce Human Resources	Self Service Form list	Safety & Health USA	A form to complete for safety and health incidents. Please note: For customers under 300 employees some restrictions may apply. Please consult your statement of work.	n/a	n/a	n/a	n/a	n/a	✓	n/a	n/a	n/a	n/a
Dayforce Human Resources	Self Service Form list	Terminate an employee	A form to complete to terminate an employee	✓	✓	✓	●	✓	✓	✓	●	●	●
Dayforce Human Resources	Self Service Form list	Voluntary Self identification of disability	A form to self identify a disability	●	●	✓	●	●	✓	●	●	●	●
Dayforce Human Resources	TeamRelate	HR	Assign this feature to managers and other authorized users who need to view employees' TeamRelate information. Describes the relatability between employees based on the TeamRelate survey results.	✓	✓	✓	●	✓	✓	✓	●	●	×

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexico	All Other Countries
Dayforce Platform	Document Administration	Document Types	Document types are crucial to Dayforce Document Management, as they determine which area of the application (called an "entity") a document is associated with (i.e., where in the application it can be uploaded), and who can access the document. For example, administrators could configure an Employee Waiver document type that is attached to employee records and is only available to managers and HR Administrators. It is also possible to assign document types to a document group for categorization and/or a security group to manage access.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Platform	Document Administration	Security Groups	Security groups allows administrators to define how documents are accessed.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Platform	Document Administration	Document Import	Document Import allows administrators to define how documents are uploaded.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Platform	Document Management	Document Explorer	Assign the Document Explorer feature to enable Document Explorer, where users can access all of their documents in one location	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Platform	Document Reporting	Documents	Provides a report template on document management for more in-depth reporting on the documents stored in the database.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Platform	Documents	Documents	There is unlimited storage available to store documents for all employees.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Platform	Documents	Document - delete	There are two delete options in Document Explorer - delete and permanently delete. Deleted documents will remain in storage until they are permanently deleted.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Human Resources	Development Plans	Add Plan	This option allows users to create Development Plans for themselves or managers/admins to create Development Plans for those employees that they support	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Human Resources	Development Plans	My Plans	This option allows the employee to see their own Development Plans in a consolidated timeline view. These development plans can come from the following sources: > Performance Management > Succession Planning > The Development Plan module itself	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Human Resources	Development Plans	Team Plans	This option allows managers/admins to see the Development Plans of those employees that they support. Employees will appear in a Dev Plan summary card and when you click on the employee card, it displays a list of the employee's Development Plans in a timeline view	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Human Resources	Development Plan Setup	Plan configuration	This option allows the user to configure which fields are mandatory/displayed to users when they create or edit development plans	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Human Resources	Development Plan Setup	Purpose	This option allows the user to configure the options displayed to users in the Purpose field of the Development Plan details	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Human Resources	Report Library> Development Plans	Development Plans Report	This option provides a manager/admin the ability to report on development plans and activities of employees so that they can track development activities of the organization as a whole	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Human Resources	Notifications	All Notifications	All Development Plan notifications for assignment, status, detail change, progress change and deletion are available to users through message center and email delivery channels. Administrators can turn them on/off as needed from the System Admin -> System Notifications → Channels page.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●

Dayforce Software Functionality and Global Use Guide - Dayforce Payroll

Feature Matrix Definitions

✓	**Full Localized Supported**	Functionality has been designed to address specific local requirements. Dayforce and its implementation partners are able to provide software configuration services in support of client's expressed application of local requirements.
●	**Available for As-Is Use**	Dayforce has not researched nor necessarily implemented specific local country requirements, including language translations. However, functionality may have utility in jurisdictions beyond those with full localized support. Dayforce and its implementation partners, to the best of their ability, will utilize existing product configuration options and input from a client to meet the client's expressed operational practices
×	**Not Supported**	Dayforce has not researched nor implemented specific local country requirements, including language translations. Dayforce will provide technical support for the software, but neither Dayforce nor its implementation partners can provide localized support.
n/a	**Not Applicable**	Functionality is not applicable to the specified country.

Release 2026.2.0 (Q3 2026)

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexico	All Other Countries
Dayforce Payroll	Employee Profile	Tax Definitions	The Tax Definitions feature enables the list of taxes that apply to the loaded employee. Select this feature to enable the Tax Definitions section in Employee Profile.	✓	✓	✓	✓	✓	✓	✓	✓	×	×
Dayforce Payroll	Employee Profile	ABA Report	Enables the Prepaid Items sub-tab of the Payroll tab in the Employee Profile. In this sub-tab, you can create earning/deduction or tax entries that are not taken into consideration for the calculation of net and impound totals in reports. Prepaid amounts in reports are italicized.	×	×	✓	×	×	✓	×	×	×	×
Dayforce Payroll	Employee Profile	Garnishments	Garnishments can be added to payroll calculations when the Payroll functionality is enabled. Select this feature to enable the Garnishments section in Employee Profile. Documents can be added to the garnishments section.	✓	✓	✓	×	×	✓	×	✓	×	×
Dayforce Payroll	Employee Profile	Arrestments	Arrestments can be added to payroll calculations when the Payroll functionality is enabled. Select this feature to enable the Arrestments section in Employee Profile.	×	×	×	×	✓	×	×	n/a	×	×
Dayforce Payroll	Employee Profile	Attachment Of Earnings	Attachment of Earnings can be added to payroll calculations when the Payroll functionality is enabled. Select this feature to enable the Attachment of Earnings section in Employee Profile.	×	×	×	✓	×	×	×	×	×	×
Dayforce Payroll	Employee Profile	Payroll Elections	The Payroll Elections feature enables the Payroll Elections section in Employee Profile, where deductions and earnings can be assigned to individual employees, and payroll administrators can manage employees' balances and arrears.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Payroll	Employee Profile	GL Splits	Select this feature to enable the GL Splits section in Employee Profile. GL Splits allow you to assign a labor percentage for splitting in the GL.	✓	✓	✓	✓	✓	✓	✓	✓	×	×
Dayforce Payroll	Employee Profile	Superannuation	Non Default Superannuation Schemes and Voluntary Contributions can be added to Payroll calculations when the Payroll functionality is enabled. Select this feature to enable Superannuation section in Employee Profile	×	✓	×	×	×	×	×	n/a	n/a	×
Dayforce Payroll	Employee Profile	KiwiSaver	KiwiSaver Contributions and Opt Out can be added to Payroll calculations when the Payroll functionality is enabled. Select this feature to enable KiwiSaver section in Employee Profile	✓	×	×	×	×	×	×	n/a	n/a	×
Dayforce Payroll	Employee Profile	Termination	Enables Payroll Administrators to calculate the tax (PAYG) due where an employee is terminated. A different tax rate is applied for termination payments depending on specific criteria. Linked to Termination Reason Linked to Employee Preservation Age	×	✓	×	×	×	×	×	n/a	n/a	×
Dayforce Payroll	Employee Profile	Direct Deposit	Select this feature to enable the Direct Deposit section in Employee Profile. HR professionals, payroll administrators, managers or other appropriate users assigned the Direct Deposit feature and its sub-features can associate direct deposit and payroll card information with an employee's HR records. Supports global banking details based on the employee's pay group country.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Payroll	Employee Profile	Earnings Statements	The HR/Payroll admin has the ability to view earning statements for an employee including the explanation feature.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Payroll	Tax Definitions	Employee Payroll Tax	You can record employment insurance factors for specific employees in the Employee Payroll Tax tab of People> Employee Profile> Payroll> Tax Definitions	✓	✓	✓	✓	✓	✓	×	✓	×	●
Dayforce Payroll	Tax Definitions	Federal Employee Tax Definition	Federal Employee Tax Definition. Enables the Federal Tax Info tab on Tax Definitions; administrators can provide parameter values for U.S. federal taxes on this tab.	n/a	n/a	n/a	n/a	n/a	✓	n/a	n/a	n/a	n/a

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexico	All Other Countries
Dayforce Payroll	Tax Definitions	State Employee Tax Definition	The State Employee Tax Definition feature enables the State Tax Info tab on Tax Definitions; administrators can provide parameter values for U.S. state taxes on this tab.	n/a	n/a	n/a	n/a	n/a	✓	n/a	n/a	n/a	n/a
Dayforce Payroll	Tax Definitions	Canadian Federal Employee Tax Definition	The Canadian Federal Employee Tax Definition feature enables the Federal Tax Info tab on Tax Definitions; administrators can provide parameter values for federal taxes on this tab. For more information, refer to Reviewing Employee	n/a	n/a	✓	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Dayforce Payroll	Tax Definitions	Canadian Provincial Employee Tax Definition	The Canadian Provincial Employee Tax Definition feature enables the Provincial Tax Info tab on Tax Definitions; administrators can provide parameter values for Canadian provincial taxes on this tab.	n/a	n/a	✓	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Dayforce Payroll	Tax Definitions	Pre Paid Deductions	Applies pre-paid year to date (YTD) amounts for taxes, as well as earnings or deductions, which is typically used when employees transfer between legal entities (e.g., during a merger) and are allowed to maintain the amount of CPP/QPP and EI/QPIP contributions previously paid within the year.	●	●	✓	n/a	n/a	✓	●	n/a	n/a	●
Dayforce Payroll	Tax Definitions	Employee Property Bag	The Employee Property Bag feature enables the Quarterly/Annual Reporting Parameters tab on Tax Definitions; administrators provide employee-level reporting parameters for quarter and year end reporting on this tab.	×	×	✓	×	×	✓	×	n/a	n/a	n/a
Dayforce Payroll	Tax Definitions	Canada	Lists Federal & provincial tax definitions for employees and employers in Canada.	n/a	n/a	✓	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Dayforce Payroll	Tax Definitions	United States	Lists Federal, State, Territorial, and Local tax definitions for employees and employers in the United States.	n/a	n/a	n/a	n/a	n/a	✓	n/a	n/a	n/a	n/a
Dayforce Payroll	Tax Definitions	Australia	Shows TFN Exemption Reason, Pay Basis, Resident Code, HELP SSL TSL Debt, Financial Supplement Debt, Claim Tax Free Threshold, Medicare Levy Reduction Claimed, Medicare Levy Exemption Type, Tax Offset, Spouse, Dependent Children, Senior Tax Offset, Weekly Income Less Than Table A, Zone, Overseas or Carer Offset and Medicare for Working Holiday	n/a	✓	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Dayforce Payroll	Tax Definitions	New Zealand	Shows the Tax Code, Student Loan and Special Tax Rates for employees in New Zealand.	✓	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Dayforce Payroll	Tax Definitions	United Kingdom	Shows the Tax Code, Tax Basis, NI Category Letter, Student Loan, Directors NI and Previous Pay and Tax for employees in the United Kingdom.	n/a	n/a	n/a	n/a	✓	n/a	n/a	n/a	n/a	n/a
Dayforce Payroll	Tax Definitions	Ireland	Shows the PRSI Exemption, PRSI Class, RPN with Previous Pay and Tax for employees in Ireland	n/a	n/a	n/a	✓	n/a	n/a	n/a	n/a	n/a	n/a
Dayforce Payroll	Tax Definitions	Singapore	Shows the PRSI Exemption, PRSI Class, RPN with Previous Pay and Tax for employees in Ireland	n/a	n/a	n/a	n/a	n/a	n/a	✓	n/a	n/a	n/a
Dayforce Payroll	Statements	Earnings/Payslip	Shows the Earnings Statements associated with the selected employee in Employee Profile.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Payroll	Statements	Compensation	Shows a yearly Compensation view associated with the selected employee in Employee Profile.	×	×	✓	✓	✓	✓	×	●	✓	●
Dayforce Payroll	Statements	Year End	Shows the Year End Forms associated with the selected employee in Employee Profile.	×	×	✓	n/a	✓	✓	×	×	✓	●
Dayforce Payroll	Statements	P45	Shows YTD pay and tax information for terminated employees	n/a	n/a	n/a	n/a	✓	n/a	n/a	n/a	n/a	n/a
Dayforce Payroll	Statements	Record of Employment	Shows the ROE's associated with the selected employee in Employee Profile.	n/a	n/a	✓	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Dayforce Payroll	Statements	Explanation Earnings Statement	Allows customizable detailed explanations for various elements/sections of the standard earning statement line items by legal entity, pay group or pay type and includes the ability for clients to adjust layouts for memos and taxable benefits and options to provide additional time data.	×	×	✓	✓	✓	✓	×	×	×	●
Dayforce Payroll	Earnings - Employee Self Service	Earning Statements/Payslips	The Earning Statements feature allows employees to view, and in the U.S. share, employee earning statements in self service.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Payroll	Earnings - Employee Self Service	Year End Forms	Year End Forms allow employees to view, and in the U.S. share, year end tax forms in self-service.	×	×	✓	n/a	✓	✓	✓	×	✓	×
Dayforce Payroll	Earnings - Employee Self Service	Compensation	Allows employees to view, and in the U.S. share, wages and other compensation details in self-service.	×	×	✓	×	×	✓	×	×	×	●
Dayforce Payroll	Dayforce Mobile	Earnings	The Earnings feature allows you to view a mobile version of your earnings statement/payslip, which is available in the main application on the Earnings screen. A push notification can be sent to inform employees a new earnings statement is available. This is available in PDF format.	✓	✓	✓	✓	✓	✓	✓	●	n/a	●
Dayforce Payroll	Dayforce Mobile	Earnings	Mobile users within North American, UKI, and Mauritius pay groups now have access to compliant, accessible, and always available earning statements from within the mobile Earnings feature. PDF earning statements will mirror HTML statements available on the Dayforce web app and can be downloaded, printed, and shared while users are on the go. PDF earning statement support for additional locales will follow in subsequent releases.	n/a	n/a	✓	✓	✓	✓	n/a	n/a	n/a	n/a
Dayforce Payroll	Dayforce Mobile	Earnings	Mobile users can view year end payroll tax forms by selecting the "Year End Forms" button, which exists within the top right context menu of the feature landing screen. The following tax forms are supported: W2, T4, T4a, RL1, RL2, IR8A, IR8S, IR21, Appendix 8A, Appendix 8B, 1099M, 1099NEC, 1099R.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Payroll	Dayforce Mobile	Earnings	Support for the view of imported Partner Unified Pay Slips in PDF format.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Payroll	Dayforce Mobile	Earnings	Support for the display of additional statements that can be made available to a given user.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexico	All Other Countries
Dayforce Payroll	Dayforce Mobile	Push Notification	Administrators can now enable a push notification which can be sent to a user or role notifying those individual(s) that an earnings statement is now available for viewing.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Payroll	Payroll	Payroll Preview	The Payroll Preview is similar to a payroll register that users can navigate through, expanding sections and employee details as needed; it displays the gross amounts of earnings, post-tax deductions, and taxes that are applicable to all of the employees in a pay group during an upcoming pay run.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Payroll	Payroll	Payroll Audit	The Payroll Audit feature provides audits that help users to identify and resolve issues before committing pay.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Payroll	Payroll	RTI Validation	The RTI validation feature enables the User with validation messages specific to RTI processing that help users to identify and resolve issues before committing pay and RTI files.	n/a	n/a	n/a	n/a	✓	n/a	n/a	n/a	n/a	n/a
Dayforce Payroll	Payroll	P45	Displays P45 for the terminated Employees in the PPN being reviewed	n/a	n/a	n/a	n/a	✓	n/a	n/a	n/a	n/a	n/a
Dayforce Payroll	Payroll	Quick Entry	The Quick Entry feature grants access to record quick entries, which are used to modify the amount of earnings, deductions, or taxes that should be paid to or deducted from employees so that these amounts accurately reflect what employees should earn, have deducted, and pay in taxes.	✓	✓	✓	✓	✓	✓	✓	✓	✓	×
Dayforce Payroll	Payroll	Payments	The Payment feature displays the total net payroll and total amount of taxes impounded for a pay run, broken down by legal entity.	n/a	n/a	✓	n/a	n/a	n/a	n/a	✓	n/a	×
Dayforce Payroll	Payroll	Analytics	The Analytics feature enables the Analytics tab where the application provides a set of graphs and charts that users can use to analyze trends between pay periods and identify potential anomalies, such as a sharp increase or decrease in employee hours, or a sudden surge in the number of adjustments being made.	●	●	✓	●	●	✓	●	●	×	×
Dayforce Payroll	Payroll	Flyout	Assign the Flyout feature to enable the flyout in the top right corner of a loaded pay run in Payroll, and allows users to view pay information for individual employees when they are selected on the Payroll Preview tab	●	●	✓	✓	✓	✓	●	●	●	●
Dayforce Payroll	Payroll	Reports	Assign the Reports feature to enable the Reports drop-down list in Payroll with the corresponding reports as options. This allows users to run the reports.	●	●	✓	✓	✓	✓	●	●	×	●
Dayforce Payroll	Payroll	Commit Pay	The Commit Pay feature is for users who need to commit payroll.	✓	✓	✓	✓	✓	✓	✓	✓	✓	×
Dayforce Payroll	Payroll	Off Cycle Pay Runs	The Off Cycle Pay Runs feature enables the off cycle functionality; grants users access to create, edit, and delete off cycle pay runs which are pay runs that are outside a regular, scheduled pay run. They are useful for creating onetime, ad hoc pay runs that can, for example, be used to disburse special payments or make a final payout to one or more terminated employees.	✓	✓	✓	✓	✓	✓	✓	×	✓	×
Dayforce Payroll	Payroll	Checks	The Checks feature payroll administrators use to issue checks and record the details of checks paid outside of the application.	×	✓	✓	✓	✓	✓	✓	●	×	×
Dayforce Payroll	Payroll	Prior Period Adjustments	The Prior Period Adjustments grants access to create prior period adjustments, which are used to ensure that year to date values balance.	✓	✓	✓	✓	✓	✓	✓	×	×	×
Dayforce Payroll	Payroll	Tax Month Management	Enables the Users to review and reconcile tax liabilities per legal before submitting their EPS. The User can also update EPS parameters if required and submit their EPS files to HMRC from here.	n/a	n/a	n/a	n/a	✓	n/a	n/a	n/a	n/a	n/a
Dayforce Payroll	Payroll	Third Party Payments	Enables the Users to manage how and when they pay their Third Party liabilities. They can also choose to create and submit the BACS files for payment.	×	×	×	×	✓	×	×	●	×	×
Dayforce Payroll	Payroll	Ireland Monthly Return Reconcilliation	Enables users to view Payroll Submissions sent to Irish Revenue	n/a	n/a	n/a	✓	n/a	n/a	n/a	n/a	n/a	n/a
Dayforce Payroll	Payroll	Post Commit Exports	Enables the Users to manage how and what is included in the Superannuation Alternative File Format. They can choose which Pay Periods are included.	✓	✓	×	×	×	×	×	×	×	×
Dayforce Payroll	Payroll	ROE	Enables the ROE tab of Payroll, used to view the list of Canadian employees' ROEs as well as request new ROE's.	n/a	n/a	✓	n/a	n/a	n/a	n/a	n/a	n/a	×
Dayforce Payroll	Payroll	Stop Payment	The Stop Payment feature enables the Stop Payment tab and grants access to stop payments on checks and direct deposits for committed pay runs.	n/a	n/a	✓	n/a	n/a	×	n/a	n/a	n/a	×
Dayforce Payroll	Payroll	Payments Status	Payments Status feature allows US Payroll admins to see status of their Dayforce funded employee direct deposit (DDD) and check (ODC) payments as they are sent from Dyforce to backoffice after Payroll commit and move towards settlement. Additionally this screen also shows NOC and Reject information. Currently in charter availability: this screen also allows users to request Payment Cancellations as needed.	n/a	n/a	n/a	n/a	n/a	✓	n/a	n/a	n/a	n/a
Dayforce Payroll	Payroll	Time Data	The Time Data feature enables the Time Data tab, and grants access to view pay data by source. Users with access to this tab can select a source (for example, all WFM data) and further filter the results by location, pay type, earning code, week within the pay period, or employee name.	✓	✓	✓	✓	✓	✓	✓	●	×	●

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexico	All Other Countries
Dayforce Payroll	Payroll	Package Tracking	The Package Tracking feature allows users to track a delivery package for a pay run.	n/a	n/a	✓	n/a	n/a	✓	n/a	●	×	×
Dayforce Payroll	Payroll	Suppress Warnings	The Suppress Warnings feature enables the Suppress Warnings button on the Problems panel, which allows payroll administrators to hide multiple warning messages for the same issue.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Payroll	Payroll	Manage Terminated Employees	Adds the ability to enable the Terminated button in the Checks/QE sub-tab to manage terminated employees from Payroll when you load a pay run.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Payroll	Payroll	Open Period in Selected Tab	Select this option to open a different pay run, after you have loaded a pay run, in the tab you are currently viewing for a loaded pay run rather than in the Audits tab, which loads by default.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Payroll	Payroll	Across Pay Group Import	The Across Pay Group Import feature enables the Global Import button and allows users to import quick entry data for multiple pay groups and pay runs simultaneously in Payroll.	✓	✓	✓	×	✓	✓	✓	●	●	●
Dayforce Payroll	Payroll	ROE Import	ROE Import is the importing of requests to issue ROEs.	n/a	n/a	✓	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Dayforce Payroll	Payroll	Data Entry	Allows entries for adjustments, checks, quick entry without assigning a pay group first. All the same features as pay run management.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Payroll	Payroll	Overview	Allows management of all pay groups in a single view.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Payroll	Payroll	Audits	Build and view audit reports	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Payroll	Pay Run Management	Fly out	Enables the User to view an a single Earnings statement/payslip from the pay period	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Payroll	Pay Run Management	ROE	Enables the ROE tab of Payroll, used to view the list of Canadian employees' ROEs as well as request new ROE's.	n/a	n/a	✓	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Dayforce Payroll	Pay Run Management	Third party payments	Enables the Users to manage how and when they pay their Third Party liabilities. They can also choose to create and submit the BACS files for payment.	●	●	●	●	✓		●	●	●	●
Dayforce Payroll	Pay Run Management	Statement Messages	Select the Statement Messages sub-feature to enable the Statement Messages button in Payroll. Authorized users can configure global messages to display on employees' earning statements.	✓	✓	✓	✓	✓	✓	✓	●	×	×
Dayforce Payroll	Pay Run Management	Import/Export	Enables the User to import or export data to Pay run management> Quick Entry	✓	✓	✓	✓	✓	✓	✓	●	✓	✓
Dayforce Payroll	Pay Run Management	-	Enable automatic transforming pay run data, previewing, validating, and filing of Single Touch Payroll (STP) submissions upon committing a Pay Run. Dayforce is certified by Australian Taxation office in supporting all mandatory compliance reporting standards for following income streams: Salary and Wages, Closely Held Payees, Working Holiday Makers, Seasonal Workers Programme, Labour Hire, Other Specified Payments, Inbound Assignees to Australia, Voluntary Agreements and Foreign Employment Income. Enable automatic reporting of additional components required for STP reporting such as: Full File Replacements, Reportable Employer Super Contributions, Child Support, Reportable Fringe Benefits Amounts, Reporting Death Benefits, Reporting of Superannuation Liability for non-employees, and embedded principles and safeguards to prevent the generation of retrospective pay events, ensuring the submissions are lodged sequentially.	n/a	✓	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Dayforce Payroll	Quick entry	Audits	The Audits feature is used to access the Audits pane, where the application displays who has recorded, edited, or deleted any quick entry.	✓	✓	✓	✓	✓	✓	✓	●	n/a	n/a
Dayforce Payroll	Quick entry	Terminated	Enables the Users to add terminated employees to quick entry for the PPN	✓	✓	✓	✓	✓	✓	✓	●	✓	×
Dayforce Payroll	Quick entry	Sync Pay Changes	Enables the Sync Pay Changes button, which launches the Sync Pay Changes dialogue to synch autopay retro pay changes.	✓	✓	✓	✓	✓	✓	✓	n/a	n/a	n/a
Dayforce Payroll	Checks	Audits	The Audits feature is used to access the Audits pane, where the application displays who has recorded, edited, or deleted any checks.	✓	✓	✓	✓	✓	✓	✓	●	●	n/a
Dayforce Payroll	Checks	Create On Site Payments	Assign the Create On Site Payments feature to user role(s) who need to create onsite payments (on site payments can only be created for American employees).	n/a	n/a	×	n/a	n/a	✓	n/a	n/a	n/a	n/a
Dayforce Payroll	Checks	Delete On Site Payments	Assign the Delete On Site Payments feature to user role(s) who need to delete onsite payments.	n/a	n/a	×	n/a	n/a	✓	n/a	n/a	n/a	n/a
Dayforce Payroll	Checks	Print/Disburse On Site Payments	Assign the Print/Disburse On Site Payments feature to user role(s) who need to print or disburse onsite payments (on site payments can only be created for American employees).	n/a	n/a	×	n/a	n/a	✓	n/a	n/a	n/a	n/a
Dayforce Payroll	Checks	Audit Log	The Audit Log feature enables the audit log, accessed by clicking the Audits button. The application displays what checks have been recorded and deleted, and by which user account.	●	●	✓	n/a	●	✓	●	●	●	n/a
Dayforce Payroll	Checks	Auto Void	Enables the User to void a check/payslip in one click	✓	✓	✓	×	×	✓	✓	×	×	×
Dayforce Payroll	Checks	Delete filtered entries for all users.	Enables the Users to group delete entries using the filter feature	✓	✓	✓	✓	✓	✓	✓	●	●	✓
Dayforce Payroll	Checks	Issue Payroll Card	The Issue Payroll Card features enables the Issue Payroll Card tab on the Checks tab of Payroll. For user role(s) that are authorized to create onsite payments for American employees.	n/a	n/a	×	n/a	n/a	✓	n/a	×	×	n/a

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexico	All Other Countries
Dayforce Payroll	Checks	Can Override Pension Payee	Select the Can Override In Process Checks sub-feature to allow payroll administrators and other authorized users to assign a pension employee's check payment to an alternate payee on the Checks tab of Payroll.	n/a	n/a	×	n/a	n/a	✓	n/a	n/a	n/a	n/a
Dayforce Payroll	Checks	Allow Override In Process Checks	Enables the Override In Process Checks button, which launches a dialog used to override the status of in process checks from Payroll > Checks	n/a	n/a	×	n/a	n/a	✓	n/a	n/a	n/a	n/a
Dayforce Payroll	Audits	Audit Report Builder	Enables the Audit Report Builder in the Audits tab in Payroll> Pay run management.	●	●	✓	n/a	n/a	✓	●	●	n/a	●
Dayforce Payroll	Audits	Invalid SSN	Adds the Invalid SSN/SIN verification to the Audit tab in Pay Run Management.	n/a	n/a	✓	n/a	n/a	✓	n/a	✓	n/a	n/a
Dayforce Payroll	Audits	Zero Dollar Checks	Adds the Zero Dollar Checks verification to the Audit tab in Pay Run Management.	✓	✓	✓	✓	✓	✓	✓	✓	●	●
Dayforce Payroll	Audits	Negative Total Taxes	Adds the Negative Total Taxes verification to the Audit tab in Pay Run Management.	✓	✓	✓	✓	✓	✓	✓	✓	●	●
Dayforce Payroll	Audits	Negative Earnings	Adds the Negative Earnings verification to the Audit tab in Pay Run Management.	✓	✓	✓	✓	✓	✓	✓	✓	●	●
Dayforce Payroll	Audits	Negative Deductions	Adds the Negative Deductions verification to the Audit tab in Pay Run Management.	✓	✓	✓	✓	✓	✓	✓	✓	●	●
Dayforce Payroll	Audits	Inactive Employees	Adds the Inactive Employees verification to the Audit tab in Pay Run Management.	✓	✓	✓	✓	✓	✓	✓	✓	●	●
Dayforce Payroll	Audits	Terminated Employees	Adds the Terminated Employees verification to the Audit tab in Pay Run Management.	✓	✓	✓	✓	✓	✓	✓	✓	●	●
Dayforce Payroll	Audits	Employee Primary Address Change	Adds the Employee Primary Address Change verification to the Audit tab in Pay Run Management.	✓	✓	✓	✓	✓	✓	✓	✓	●	●
Dayforce Payroll	Audits	Active Employees Not Paid	Adds the Active Employees Not Paid verification to the Audit tab in Pay Run Management.	✓	✓	✓	✓	✓	✓	✓	✓	●	●
Dayforce Payroll	Audits	Deductions Not Taken	Enables the Deductions Not Taken audit report in the Payroll Audits tab in Pay Run Management.	✓	✓	✓	✓	✓	✓	✓	✓	●	●
Dayforce Payroll	Audits	Negative Taxes	Adds the Negative Taxes Checks verification to the Audit tab in Pay Run Management.	✓	✓	✓	✓	✓	✓	✓	✓	●	●
Dayforce Payroll	Audits	Missing Employee Org Assignment	Adds the Missing Employee Org Assignment verification to the Audit tab in Pay Run Management.	✓	✓	✓	✓	✓	✓	✓	✓	●	●
Dayforce Payroll	Audits	Earning Limit Violations	Enables the Earning Limit Violations Report in the Payroll Audits tab in Pay Run Management.	✓	✓	✓	✓	✓	✓	✓	✓	●	●
Dayforce Payroll	Audits	Deduction Limit Violations	Enables the Deduction Limit Violations Report in the Payroll Audits tab in Pay Run Management.	✓	✓	✓	✓	✓	✓	✓	✓	●	●
Dayforce Payroll	Payroll Preview	Duplicate Bank Accounts	Adds the Duplicate Bank Accounts verification to the Audit tab in Pay Run Management.	✓	✓	✓	✓	✓	✓	✓	✓	n/a	n/a
Dayforce Payroll	Payroll Preview	RTI FPS Validation	Enables Users to validate the appropriate PTD and YTD balances created at Payroll Validate comparing them with the data in the FPS file prior to submission to HMRC.	n/a	n/a	n/a	n/a	✓	n/a	n/a	n/a	n/a	n/a
Dayforce Payroll	Payroll Preview	RTI FPS Parameters	Enables Users to enter additional parameters on their FPS submission if they are required.	n/a	n/a	n/a	n/a	✓	n/a	n/a	n/a	n/a	n/a
Dayforce Payroll	Payroll Preview	Employee Payments Validation	Enables Users to validate the appropriate Direct Deposit Net Pay at Payroll Validate comparing them with the data in the BACS file for approval prior to payroll commit.	n/a	n/a	n/a	n/a	✓	n/a	n/a	n/a	n/a	n/a
Dayforce Payroll	Payroll Preview	Employee	Enables Users to preview all the employees in the processed in the pay period by employee.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Payroll	Payroll Preview	Payments	Enables the User to view the breakdown of net pay. With a drill down feature that allows the User to see the employee level data.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Payroll	Payroll Preview	Payment reconciliation	Enables the user to reconcile the payment totals reported on the Payroll Preview with the BACS report or similar banking report.	●	●	n/a	●	✓	n/a	●	●	n/a	n/a
Dayforce Payroll	Payroll Preview	Summary	Enables the User to see all pay and deductions calculated in the selected period. There is a drill down feature which enables the User to review the payroll totals right down to employee level.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Payroll	Payroll Preview	Preview by Location and Department	The Preview by Location and Department feature of Payroll Preview controls whether or not the application displays the data on the Payroll Preview tab by employee name, or by location and department.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Payroll	Payroll Reports	Aus payroll reconciliation report	Provides a detailed reconciliation of Australian payroll data per employee in XLS format, comparing payroll calculations with the data sent to the ATO via the STP file.	n/a	✓	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Dayforce Payroll	Payroll Reports	Allowance History Report	Repots on any allowance over any given period selected by the User in the parameters	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Payroll	Payroll Reports	Allowance Register Report	Repots on all allowances in any given pay period selected by the User includes YTD amounts.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Payroll	Payroll Reports	Payslip report	This report, when run to produces all of the payslips for the in one report.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Payroll	Payroll Reports	EI History Report	The EI History Report enables a payroll administrator to periodically audit the total number of insurable hours and the total amount of insurable earnings for employees in a Canadian pay group, based on the end date of a pay period. An administrator can use this report to validate the amounts that would be reported on an employee's ROE when there is a break in the employee's earnings.	n/a	n/a	✓	n/a	n/a	n/a	n/a	n/a	n/a	n/a

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexico	All Other Countries
Dayforce Payroll	Payroll Reports	Garnishment/Arrestment History Report	A Garnishment Register Report displays all of the input parameters for garnishment definitions and the results of garnishment calculations performed by the application. The report enables a payroll or HR administrator to audit and monitor the garnishments that apply to employees in a pay group.	✓	✓	✓	✓	✓	✓	×	●	●	×
Dayforce Payroll	Payroll Reports	US Wage and Tax Report	You can use the US Wage and Tax report to view and audit wages and taxes for each tax instance that applies to employees in the United States. A tax instance is a type of tax levied within a jurisdiction – for example, an employee works in Virginia (the tax jurisdiction) and must pay state withholding tax (the tax instance).	●	●	✓	n/a	n/a	✓	●	n/a	n/a	×
Dayforce Payroll	Payroll Reports	Check and Direct Deposit Register Report	The Check and Direct Deposit Register Report provides a register of checks and direct deposit payments for each pay commit. The report is run on Payroll, for all employees or a selected employee, for one or more legal entities.	●	●	✓	✓	✓	✓	●	●	●	×
Dayforce Payroll	Payroll Reports	Payroll Register Report	The Payroll Register report lists the earnings and deductions for all the employees in a pay group, and can include details for the current pay run, quarter-to-date, and year-to-date.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Payroll	Payroll Reports	Payroll Summary Report	The Payroll Summary report contains a summary of all payroll transactions. The report is run each pay period and can include listings of payroll and expenses for the following periods: The current pay run, month to date, quarter to date, and year to date.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Payroll	Payroll Reports	Payroll Audit Report	The Payroll Audit report enables a payroll administrator to generate a record of the processing and changes that have taken place during a pay period. This report is generated every payroll run, regardless of the run type. Dayforce generates a PDF file of the report and downloads it to your computer.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Payroll	Payroll Reports	Employer's Quarterly State Report of Wages Paid	The Employer's Quarterly State Report of Wage Paid is used to report on wages paid to employees for a selected quarter. The report provides information required to complete the Federal 941 Form in the US.	n/a	n/a	n/a	n/a	n/a	✓	n/a	n/a	n/a	n/a
Dayforce Payroll	Payroll Reports	Workers Compensation Report	The Workers Compensation Report returns information on employee wages and hours, and rates and premiums, for the current pay period and the year-to-date, grouped by the workers compensation job code.	n/a	n/a	✓	n/a	n/a	✓	n/a	n/a	n/a	×
Dayforce Payroll	Payroll Reports	Third Party Payments Report	This report lists all payments made to third-party payees, broken down by the name of the legal entity from which the payment originated.	×	×	✓	×	✓	✓	×	●	×	×
Dayforce Payroll	Payroll Reports	Earning Statement Report	The Earning Statement Report is used to generate the earning statements for a specific pay run, sorted by employee name or number, and allows for bulk printing of the earning statements. Each earning statement is displayed in the employee's preferred language, if supported by the application. If the preferred language is not yet supported, the application displays the earning statement in the client default language, or in English.	✓	✓	✓	✓	✓	✓	✓	●	×	×
Dayforce Payroll	Payroll Reports	Tax Calculation Details Report	Payroll administrators can use the Tax Calculation Details report to view and audit employee and tax authority information. This report is run for one employee at a time, breaking down the input and output tax calculations for individual employees.	n/a	n/a	✓	n/a	n/a	✓	n/a	n/a	n/a	×
Dayforce Payroll	Payroll Reports	Prior Quarter Adjustments Report	The Prior Quarter Adjustment Report is used to report on all wage and tax changes made after the last pay run of a quarter has been committed. This data helps Dayforce Tax Service determine which filings need to be amended.	n/a	n/a	n/a	n/a	n/a	✓	n/a	n/a	n/a	n/a
Dayforce Payroll	Payroll Reports	Earning Register Report	The Earning Register Report is used to report on all the earnings, by earning definition, for a selected pay run. The report includes the hours and dollar amount of each earning for the selected pay run, as well as month-to-date, quarter-to-date, and year-to-date amounts; it can be used as a working audit for payroll administration. The report can be run for all employees, a specific employee, or filtered by employment statuses, legal entity, earnings code, and earnings type; it can be sorted and grouped by legal entity, pay group, employee name, employee number, or earnings code.	●	●	✓	●	●	✓	●	●	●	●
Dayforce Payroll	Payroll Reports	Labor Report	The Labor Report can be used to provide a concise summary of employee labor and earnings in 3 different styles: Hours & Earnings Allocation, Charges Recap, and Labor % Audit.	n/a	n/a	✓	n/a	n/a	✓	n/a	●	●	●
Dayforce Payroll	Payroll Reports	Other State Wages Report	The Other State Wages Report is used to report on the employees who earned wages in multiple work states within the tax year. This report is available from Payroll and can be run as of a specified date, filtered by legal entities or states, and sorted by legal entity, state, or employee name or social security number.	n/a	n/a	✓	n/a	n/a	✓	n/a	n/a	n/a	n/a
Dayforce Payroll	Payroll Reports	Corporate Pay Summary Report	Select this feature and the report displays the report parameters selected when the report is run, in the header.	●	●	✓	●	●	✓	●	●	●	●

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexico	All Other Countries
Dayforce Payroll	Payroll Reports	Client Responsible Taxes Report	Used to report on the tax amounts deducted for the various client responsible taxes. You can run the report for a specified date range and can filter the report by legal entity or tax authorities. The report returns each client responsible tax for the selected legal entities and the total tax amounts and taxable wages for each tax authority. If you select the Show Details report parameter, the report includes details for each employee with a corresponding tax amount.	n/a	n/a	✓	n/a	n/a	✓	n/a	n/a	n/a	×
Dayforce Payroll	Payroll Reports	PSD Codes Report	The US Pennsylvania PSD Codes Report can be used to report on all wage and tax information for a specified pay run or date range associated with the Pennsylvania Political Subdivision (PSD) Codes; the report can be used to audit amounts remitted to Pennsylvanian PSD tax authorities.	n/a	n/a	✓	n/a	n/a	✓	n/a	n/a	n/a	n/a
Dayforce Payroll	Payroll Reports	Deduction Register Report	The Deduction Register Report is used to report on all deductions taken by deduction name and by employee; it allows you to quickly review the information and research potential issues related to deductions.	●	●	✓	●	●	✓	●	●	●	●
Dayforce Payroll	Payroll Reports	Multiple Worksite Verification Report	Some states require legal entities to define and assign worksite numbers to all their locations when those legal entities have multiple locations that are covered under a single Unemployment Insurance (UI) account. Those states then require those legal entities to report on those locations.	n/a	n/a	✓	n/a	n/a	✓	n/a	●	n/a	n/a
Dayforce Payroll	Payroll Reports	Employee Pay Run History Report	This report provides similar information to the Payroll Register report but it can be run for a specific employee and across multiple pay runs. It lists the earnings and deductions for the selected employee(s) and can include details for the current pay run, quarter-to-date, and year-to-date.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Payroll	Payroll Reports	Deduction History Report	The Deduction History Report is used to report on historical deductions taken across multiple pay periods or within a selected date range. This report allows you to quickly review the information and research potential issues related to deductions.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Payroll	Payroll Reports	Earning History Report	The Earning History Report is used to report on historical earnings across multiple pay periods, or within a selected date range; it allows you to quickly review the information and research potential issues related to earnings.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Payroll	Payroll Reports	Employee Changes Report	The Employee Changes Report is used to report on any changes that were made to employee records within the selected pay period, and can be filtered by legal entity, employee, field name, the user who made the changes, or the type of transaction.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Payroll	Archived Reports	Taxability and Wage Comparison Report - History Load	Dayforce Implementation Consultants, payroll administrators, and other authorized users can confirm that the application has been configured accurately for US pay groups by using the Taxability and Wage Comparison report to compare tax and wage information for imported historical data with year-to-date deductions and earnings.	n/a	n/a	✓	n/a	n/a	✓	n/a	n/a	n/a	n/a
Dayforce Payroll	Archived Reports	US Earning & Deduction Matrix Validation Report	The US Earning and Deduction Matrix Validation report is used to confirm that the tax and compliance configurations of earnings and deductions are allocated correctly, according to the latest government regulations.	n/a	n/a	n/a	n/a	n/a	✓	n/a	n/a	n/a	n/a
Dayforce Payroll	Archived Reports	1099-R Management Report	The 1099-R Management Report enables you to preview the information from an organization's Form 1099-R (employee retirement earnings tax statement). Using the report, you can check whether or not the Social Security numbers and addresses for each pensioner employee are correct, and verify that the information in the boxes is accurate and complete.	n/a	n/a	n/a	n/a	n/a	✓	n/a	n/a	n/a	n/a
Dayforce Payroll	Archived Reports	1099-M Management Report	The 1099-M Management Report enables you to preview the information from an organization's Form 1099-M (miscellaneous and contractor employee earnings tax statement). Using the report, you can check whether or not the addresses and Social Security or business numbers for each contractor employee or miscellaneous expense are correct, and verify that the information in the boxes is accurate and complete.	n/a	n/a	n/a	n/a	n/a	✓	n/a	n/a	n/a	n/a
Dayforce Payroll	Archived Reports	US Wage and Tax Report	You can use the US Wage and Tax report to view and audit wages and taxes for each tax instance that applies to employees in the United States. A tax instance is a type of tax levied within a jurisdiction – for example, an employee works in Virginia (the tax jurisdiction) and must pay state withholding tax (the tax instance).	n/a	n/a	n/a	n/a	n/a	✓	n/a	n/a	n/a	n/a
Dayforce Payroll	Archived Reports	ABA Report	File used to facilitate payments to employees using the file in the Australian Bankers Association (ABA) Format	n/a	✓	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Dayforce Payroll	Archived Reports	Bank File	File used to facilitate payments to employees in agreed bank format	✓	✓	n/a	n/a	n/a	n/a	✓	●	●	n/a
Dayforce Payroll	Archived Reports	STP Payment Summary Report	The Single Touch Payroll (STP) Payment Summary Report enables you to preview the information being reported to the Australian Tax Office (ATO). It is displayed and grouped at Legal Entity or Employee. Also provides a report to identify employees from various income streams.	n/a	✓	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexico	All Other Countries
Dayforce Payroll	Archived Reports	Releve 1 Management Report	The Releve 1 Management report enables you to preview all wages, taxes, and amounts from all boxes on RL-1 slips for Quebec employees. The Releve 1 Management report uses the same information that appears on the employee yearend tax forms found in the Employee Tax Forms tab of Year End. However, this report aggregates all of the totals for each legal entity that the report covers rather than presenting information for a single employee.	n/a	n/a	✓	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Dayforce Payroll	Archived Reports	Releve 2 Management Report	The Releve 2 Management report enables you to preview all wages, taxes, and amounts from all boxes on RL-2 slips for Quebec employees. The Releve 2 Management report uses the same information that appears on the employee yearend tax forms found in the Employee Tax Forms tab of Year End. However, this report aggregates all of the totals for each legal entity that the report covers rather than presenting information for a single employee.	n/a	n/a	✓	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Dayforce Payroll	Archived Reports	CNT and WSDRF Report	The CNT and WSDRF report enables you to review all calculated totals for contributions to the Commission des normes du travail (CNT) and to the Workforce Skills Development and Recognition Fund (WSDRF) in the province of Québec.	n/a	n/a	✓	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Dayforce Payroll	Archived Reports	Employer Copy of RL1 Report	Generates a preview copy of the RL-1 form that each employee will receive, for payroll administrator review and archival purposes. Does not generate employee copies of the tax form.	n/a	n/a	✓	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Dayforce Payroll	Archived Reports	Employer Copy of RL2 Report	Generates a preview copy of the RL-2 form that each employee will receive, for payroll administrator review and archival purposes. Does not generate employee copies of the tax form.	n/a	n/a	✓	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Dayforce Payroll	Archived Reports	Ireland Revenue Payroll Submission Report	Payroll Admins can access a .CSV file in the Archived Reports folder upon payroll commit where they can easily review and reconcile employee payroll data sent to Ireland Revenue without having to access the Ireland Revenue system	n/a	n/a	n/a	✓	n/a	n/a	n/a	n/a	n/a	n/a
Dayforce Payroll	Archived Reports	Bank File	File used to facilitate payments to employees in agreed bank format	n/a	n/a	n/a	✓	n/a	n/a	n/a	✓	n/a	n/a
Dayforce Payroll	Year end reports	Releve 1 Exception Management Report	The Releve 1 Exception Management Report is used to audit the amounts that will be submitted on RL-1 slips and report on any exceptions or conditions that could cause problems when creating employees' RL-1s, such as missing CRA tax numbers or negative amounts. The report can be generated for specific pay groups and legal entities and reports on which employees' records contain exceptions, listing the exception(s) for each employee beneath a listing of their reported amounts. The application summarizes the total number of all the different exceptions at the bottom of the report.	n/a	n/a	✓	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Dayforce Payroll	Year end reports	Releve 2 Exception Management Report	The Releve 2 Exception Management Report is used to audit the amounts that will be submitted on RL-2 slips and report on any exceptions or conditions that could cause problems when creating employees' RL-2s, such as missing CRA tax numbers or negative amounts. The report can be generated for specific pay groups and legal entities and reports on which employees' records contain exceptions, listing the exception(s) for each employee beneath a listing of their reported amounts. The application summarizes the total number of all the different exceptions at the bottom of the report.	n/a	n/a	✓	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Dayforce Payroll	Year end reports	Canada Earning & Deduction Matrix Validation Report	The Canada Earning and Deduction Matrix Validation report is used to confirm that the tax and compliance configurations of earnings and deductions are allocated correctly, according to the latest government regulations.	n/a	n/a	✓	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Dayforce Payroll	Year end reports	Canada Wage and Tax Report	You can use the Canada Wage and Tax report to view and audit wages and taxes for employees in Canada. This report is run in Year End, and breaks down the quarter-to-date and year-to-date wages and taxes that apply to employees. The report also contains a summary of the wages and taxes for each legal entity for which the report was generated.	n/a	n/a	✓	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Dayforce Payroll	Year end reports	Employer Copy of W-2C Report	When the W-2C tab becomes available on Year End, payroll administrators can create (but not print or commit until after Martin Luther King Day) new W-2C requests by clicking Add W-2C Request. The Employer Copy of W-2C report enables users to preview a report of W-2 forms that have had corrections issued as W-2C forms.	n/a	n/a	n/a	n/a	n/a	✓	n/a	n/a	n/a	n/a
Dayforce Payroll	Year end reports	Employer Copy of T4 Report	The Employer's T4 report enables you to preview a report of every employee T4 form for archival purposes.	n/a	n/a	✓	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Dayforce Payroll	Year end reports	Employer Copy of T4A Report	The Employer's T4 report enables you to preview a report of every employee T4 form for archival purposes.	n/a	n/a	✓	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Dayforce Payroll	Year end reports	T4A Management Report	The T4A Management report enables you to preview all wages, taxes, and amounts from all boxes on T4A slips for employees in an organization in Canada. The T4A Management report uses the same information that appears on the employee year-end tax forms found in the Employee Tax Forms tab of Year End. However, this report aggregates all of the totals for each legal entity that the report covers rather than presenting information for a single employee.	n/a	n/a	✓	n/a	n/a	n/a	n/a	n/a	n/a	n/a

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexico	All Other Countries
Dayforce Payroll	Year end reports	T4A Exception Management Report	The T4A Exception Management report is used to audit the amounts that will be submitted on T4A slips and report on any exceptions or conditions that could cause problems when creating employees' T4As, such as missing CRA tax numbers or negative amounts. The report can be generated for specific pay groups and legal entities and reports on which employees' records contain exceptions, listing the exception(s) for each employee beneath a listing of their reported amounts. The application summarizes the total number of all the different exceptions at the bottom of the report.	n/a	n/a	✓	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Dayforce Payroll	Year end reports	Employer Copy of W-2 Report	The Employer Copy of W-2 report enables you to preview a report of the first 20 boxes of every employee W-2 form for archival purposes.	n/a	n/a	n/a	n/a	n/a	✓	n/a	n/a	n/a	n/a
Dayforce Payroll	Year end reports	Canada CPP/QPP Discrepancy Report	The Canada CPP/QPP Discrepancy report enables you to track any discrepancies that occur between CPP and QPP calculations and actual payments for employees in a Canadian organization. The Canada CPP/QPP Discrepancy report uses the same information that appears on the employee year-end tax forms found in the Employee Tax Forms tab of Year End. However, this report aggregates all of the totals for each legal entity that the report covers rather than presenting information for a single employee.	n/a	n/a	✓	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Dayforce Payroll	Year end reports	Canada EI/QPIP Discrepancy Report	The Canada CPP/QPP Discrepancy report enables you to track any discrepancies that occur between CPP and QPP calculations and actual payments for employees in a Canadian organization. The Canada CPP/QPP Discrepancy report uses the same information that appears on the employee year-end tax forms found in the Employee Tax Forms tab of Year End. However, this report aggregates all of the totals for each legal entity that the report covers rather than presenting information for a single employee.	n/a	n/a	✓	n/a	n/a	n/a	n/a	n/a	n/a	●
Dayforce Payroll	Year end reports	Payroll Summary Report	The Payroll Summary report contains a summary of all payroll transactions. The report is run each pay period and can include listings of payroll and expenses for the various periods (i.e., current pay run, month to date, quarter to date, and year to date).	✓	✓	✓	✓	✓	✓	✓	●	n/a	●
Dayforce Payroll	Year end reports	Payroll Register Report	The Payroll Register report lists the earnings and deductions for all the employees in a pay group, and can include details for the current pay run, quarter-to-date, and year-to-date. The report also contains a summary of earnings, taxes, and voluntary deductions for the entire organization for the pay run to which the report applies.	✓	✓	✓	✓	✓	✓	✓	●	n/a	n/a
Dayforce Payroll	Year end reports	Employer Copy of 1099-M Report	From Year End, payroll administrators and other authorized users can view, process, and retain employer copies of Form 1099-MISC (Copy D) to facilitate year end and tax filing compliance.	n/a	n/a	n/a	n/a	n/a	✓	n/a	n/a	n/a	n/a
Dayforce Payroll	Year end reports	Employer Copy of 1099-R Report	From Year End, payroll administrators and other authorized users can run a report to view, process, and retain employer copies of the Form 1099-R (Copy D) to facilitate Year End compliance.	n/a	n/a	n/a	n/a	n/a	✓	n/a	n/a	n/a	n/a
Dayforce Payroll	Year end reports	Year End Delivery Package Report	Using the Year End Delivery Package Report, available on Year End, payroll administrators can clearly determine where and how tax forms will be delivered to employees. This will help ensure that clients have their year-end delivery packages configured correctly, as well as help identify where a particular tax form was delivered The Year End Delivery Package Report itemizes the delivery package information for all selected and filtered tax forms, including the delivery package name, the delivery method, courier service option, tracking number, delivery address, instructions, filing mode, shipment ID and the transmitted date. The report also contains a total of all of the types of forms (for example, W-2, W-2PR, 1099-R, 1099-MISC, and others) included in the delivery packages.	n/a	n/a	✓	n/a	n/a	✓	n/a	●	●	n/a
Dayforce Payroll	Year end reports	W-2 Exception Management Report	The W-2 Exception Management Report is used to audit the amounts that will be submitted on W-2s and report on any exceptions or conditions that could cause problems when creating employees' W-2s, such as missing social security numbers, negative wages, or wages without corresponding tax amounts.	n/a	n/a	n/a	n/a	n/a	✓	n/a	n/a	n/a	n/a
Dayforce Payroll	Year end reports	T4 Exception Management Report	The T4 Exception Management Report is used to audit the amounts that will be submitted on T4 slips and report on any exceptions or conditions that could cause problems when creating employees' T4s, such as missing CRA tax numbers or negative amounts. The report can be generated for specific pay groups and legal entities and reports on which employees' records contain exceptions, listing the exception(s) for each employee beneath a listing of their reported amounts. The application summarizes the total number of all the different exceptions at the bottom of the report.	n/a	n/a	✓	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Dayforce Payroll	Year end reports	T4 Management Report	The T4 Management report enables you to preview all wages, taxes, and amounts from all boxes on T4 slips for employees in an organization in Canada. The T4 Management report uses the same information that appears on the employee year-end tax forms found in the Employee Tax Forms tab of Year End. However, this report aggregates all of the totals for each legal entity that the report covers rather than presenting information for a single employee.	n/a	n/a	✓	n/a	n/a	n/a	n/a	n/a	n/a	n/a

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexico	All Other Countries
Dayforce Payroll	Payroll	Back Office reports	Back office reports include information such as the remittances paid to Canadian government agencies through the Dayforce Canada Back Office and what direct deposits were rejected by the Dayforce Back Office.	n/a	n/a	✓	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Dayforce Payroll	Ad-Hoc Reporting	W-2 Management Report	The W-2 Management report enables you to preview the information from an organization's Form W-2 (employee wage and tax statement). Using the report, you can check whether or not the Social Security numbers and addresses for each employee are correct, and verify that the information in the boxes is accurate and complete. The W-2 Management report uses the same information that appears on the employee year-end tax forms found in the **Overview** tab of **Year End - USA**. However, this report aggregates all of the totals for each legal entity that the report covers rather than presenting information for a single employee.	n/a	n/a	n/a	n/a	n/a	✓	n/a	n/a	n/a	●
Dayforce Payroll	Ad-Hoc Reporting	Register Data	Enables the Payroll > Register Data ad hoc report category.	●	●	✓	●	●	✓	●	●	●	●
Dayforce Payroll	Ad-Hoc Reporting	Miscellaneous	Enables the Payroll > Miscellaneous ad hoc report category.	●	●	✓	●	●	✓	●	●	●	×
Dayforce Payroll	Ad-Hoc Reporting	Tax statement delivery option	Admins can use a report template that will indicate their employees who have opted out of receiving a printed year end tax form	●	●	✓	●	●	✓	●	●	●	×
Dayforce Payroll	Ad-Hoc Reporting	Payroll Audits	Templates are available for a variety of reports such as; active ees not paid, duplicate bank accounts, earning limit violations, etc.	●	●	✓	●	●	✓	●	●	●	×
Dayforce Payroll	Ad-Hoc Reporting	Third party payments reports	Templates are available for Garnishment summary and third party payments report.	●	●	✓	●	●	✓	●	●	●	×
Dayforce Payroll	Ad-Hoc Reporting	STP Submission Status Report	Ability to view and extract responses related to Australia - Single Touch Payroll (STP) submissions. This provides a flexible & centric mechanism to efficiently track all statuses and responses which are related to STP, including Australia Taxation Office's, and may require follow-ups.	n/a	✓	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Dayforce Payroll	Payroll Setup	Compliance Updates	Enables the Payroll > Compliance Updates ad hoc report category.	×	×	✓	×	×	✓	×	×	×	n/a
Dayforce Payroll	Payroll Setup	Certified Payrolls	Dayforce supports tracking and exporting information related to Davis-Bacon data, which can be optionally submitted to state and federal government agencies. Configure the reportable earnings and deductions.	n/a	n/a	n/a	n/a	n/a	✓	n/a	n/a	n/a	n/a
Dayforce Payroll	Payroll Setup	EI Refund Option	Enables the Is EI Refund option in payroll setup, which, when selected, allows employees to get 5/12 of their EI tax returned to them as part of a special plan that some Clients have with their employees (often Union employees).	n/a	n/a	✓	n/a	n/a	n/a	n/a	n/a	n/a	●
Dayforce Payroll	Payroll Setup	Payroll Setup	The Payroll Setup > Pay Admin feature grants access to configure the core payroll functionality of the application. The sub-features grant access to specific configuration areas, such as creating earning and deduction definitions or check templates.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Payroll	Payroll Setup	Check templates	Enables the User to create their own check templates to suit their business needs.	✓	✓	✓	✓	✓	✓	✓	n/a	●	n/a
Dayforce Payroll	Payroll Setup	Deceased taxation	The application displays the Date of Death field on the Quarterly/Annual Reporting Parameters tab, when your role is assigned the Deceased Taxation role feature. Applies the appropriate federal taxation to deceased employees' pay. If their wages are paid in the year of death, the application applies Medicare and Social Security taxes, and reports these totals in Boxes 3-6 of the Form W-2.	n/a	n/a	✓	n/a	n/a	✓	n/a	n/a	n/a	×
Dayforce Payroll	Payroll Setup	Deferred Compensation and Pension Plan	The Deferred Compensation and Pension Plan feature enables Payroll Setup > Deferred Comp and Pension Plans, used to configure deferred compensation and pension plans, such as 401(k) and RRSP accounts and UK Pension limits to define what limits are applied to contributions toward the plans.	×	×	✓	×	✓	✓	×	×	×	●
Dayforce Payroll	Payroll Setup	Earnings Definition	Adds ability to view, add, and edit earning definitions. Please note: For customers under 300 employees some restrictions may apply. Please consult your statement of work.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Payroll	Payroll Setup	Payroll Policy	Adds ability to view, add, and edit payroll policies.	✓	✓	✓	✓	✓	✓	✓	✓	×	●
Dayforce Payroll	Payroll Setup	Deduction Definition	The Payroll Deduction feature enables Payroll Setup > Deduction Definition, used to configure deductions—amounts that are subtracted from employees' gross pay during the calculation of net pay. Deductions can be pre-tax, such as RRSP contributions that are subtracted before tax is calculated, lowering the amount of pay employees are taxed on, or post-tax deductions like payments for insurance plans or gym memberships, that are deducted after tax has been subtracted from an employee's pay. Please note: For customers under 300 employees some restrictions may apply. Please consult your statement of work.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Payroll	Payroll Setup	Groupings	Adds ability to view, add, and edit groupings.	✓	✓	✓	✓	✓	✓	✓	✓	●	●
Dayforce Payroll	Payroll Setup	Earning Groupings	Enables the Earning Groupings tab in Groupings. The tab is used to configure earning groupings.	✓	✓	✓	✓	✓	✓	✓	✓	●	●
Dayforce Payroll	Payroll Setup	Deduction Groupings	Enables the Deduction Groupings tab in Groupings. The tab is used to configure deduction groupings.	✓	✓	✓	✓	✓	✓	✓	✓	●	×
Dayforce Payroll	Payroll Setup	Payroll Tax	Ability to access tax settings.	✓	✓	✓	✓	✓	✓	✓	✓	●	×

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexico	All Other Countries
Dayforce Payroll	Payroll Setup	Bank Accounts Setup	The Bank Accounts Setup enables Payroll Setup > Bank Accounts, used to record the bank account information that an organization uses for payroll and payments to third-party payees. The Bank Account and Payroll card Account sub-features control whether users have access to record bank account information and payroll card information. The Branch Addresses sub-feature enables the Branch Addresses tab, used to record the branch addresses of the bank accounts defined in the application.	✓	✓	✓	✓	✓	✓	✓	✓	×	×
Dayforce Payroll	Payroll Setup	Third party sick pay providers	Adds ability to view, add, and edit Third party sick pay providers	✓	✓	✓	×	✓	✓	✓	✓	×	×
Dayforce Payroll	Payroll Setup	Tax Form/Report Mapping	Adds ability to map earnings and deductions to tax forms and reports.	×	×	✓	×	×	✓	×	n/a	×	×
Dayforce Payroll	Payroll Setup	Check Type	Ability to view and edit check types.	✓	✓	✓	✓	✓	✓	✓	n/a	×	●
Dayforce Payroll	Payroll Setup	Third party payees	Ability to access third-party payee information.	✓	✓	✓	✓	✓	✓	✓	✓	×	●
Dayforce Payroll	Payroll Setup	Payee categories	Enables the user to view the system Payee Categories and to set up custom Payee Categories to meet their business need	✓	✓	✓	✓	✓	✓	✓	✓	×	●
Dayforce Payroll	Payroll Setup	Payees	Enables the user to view the system Payees and to set up additional Payees to meet their business need	✓	✓	✓	✓	✓	✓	✓	✓	×	●
Dayforce Payroll	Payroll Setup	General Ledger	Ability to access and enter general ledger information.	✓	✓	✓	✓	✓	✓	✓	✓	×	×
Dayforce Payroll	Payroll Setup	Legal Entity Fiscal Calendar	Enables the Fiscal Calendar sub-feature in Payroll Setup.	●	●	✓	●	●	✓	●	●	×	●
Dayforce Payroll	Payroll Setup	Accumulation Period	Configure custom accumulation periods in Dayforce that can be referenced by earning and deduction definitions to calculate limits.	●	●	✓	●	●	✓	●	●	×	×
Dayforce Payroll	Payroll Setup	Allow Pension/Contractor Configuration	Allows administrators to configure pension and contractor employees in the application.	×	×	✓	×	×	✓	×	×	×	n/a
Dayforce Payroll	Payroll Setup	ROE Contact Assignment	The ROE Contact Assignment feature enables Payroll Setup> ROE Contact Assignment. Use this feature to assign contact types 'ROE Contact' and 'ROE Issuer' for select pay groups for default population of the 'further information contact' and 'name of issuer' boxes on the ROE.	n/a	n/a	✓	n/a	n/a	n/a	n/a	n/a	n/a	×
Dayforce Payroll	Payroll Setup	Expression Rate Table	Ability to access expression rate tables.	×	×	✓	×	×	✓	×	●	●	n/a
Dayforce Payroll	Payroll Setup	Access Client Oracle Id	Ability to edit client's identifier with the Dayforce financial system	n/a	n/a	✓	n/a	n/a	✓	n/a	n/a	n/a	n/a
Dayforce Payroll	Payroll Setup	Access Client Billing Id	Ability to edit client's identifier with the Dayforce billing system.	n/a	n/a	✓	n/a	n/a	✓	n/a	n/a	n/a	n/a
Dayforce Payroll	Payroll Setup	Access Payroll Performance Management Properties	Ability to edit properties that alters application Performance Management of payroll processing.	n/a	n/a	✓	n/a	n/a	✓	n/a	●	n/a	n/a
Dayforce Payroll	Payroll Setup	Access Payroll Enable Concurrent Calculate Properties	Ability to edit property that enables concurrent payroll calculation for multiple users.	n/a	n/a	✓	n/a	n/a	✓	n/a	●	n/a	●
Dayforce Payroll	Payroll Setup	Access Impound By	Allows users to set impound-by date.	✓	✓	✓	✓	✓	✓	✓	●	✓	●
Dayforce Payroll	Payroll Setup	Access Pay Group - Large Pay Group Flag	Allows users to set Large Pay Group flag.	✓	✓	✓	✓	✓	✓	✓	●	✓	●
Dayforce Payroll	Payroll Setup	Access Pay Group PSID	Allows users to set payroll service identifier information.	●	●	✓	●	●	✓	●	●	✓	●
Dayforce Payroll	Payroll Setup	Access Commit By Date	Allows users to add and edit commit-by date.	✓	✓	✓	✓	✓	✓	✓	●	✓	×
Dayforce Payroll	Payroll Setup	Access Pay Group Identifier	Allows users to add and edit pay group identifiers.	✓	✓	✓	✓	✓	✓	✓	●	✓	●
Dayforce Core elements & HR	Org setup	Payroll Org setup	Set up Legal Entity, Employee work location overrides, Location addresses & Mobile org addresses. Please note: For customers under 300 employees some restrictions may apply. Please consult your statement of work.	✓	✓	✓	✓	✓	✓	✓	●	✓	n/a
Dayforce Payroll	Legal Entity	Reconcile Pay Calendar	You can reconcile a current or past non-transmitted pay period by clicking the period's corresponding Reconcile button in the Reconcile Pay Calendar column.	✓	✓	✓	✓	✓	✓	✓	●	✓	n/a
Dayforce Payroll	Legal Entity	Legal Entity Property Bag	The Legal Entity Property Bag feature enables the Quarterly / Annual Reporting Parameters tab, used to record the parameters used in the US quarterly tax reporting. Once recorded, the values are passed to Dayforce Tax Services at the end of the quarter.	n/a	n/a	✓	n/a	n/a	✓	n/a	●	✓	n/a
Dayforce Payroll	Legal Entity	Access FI/BI Number	Ability to edit business number.	n/a	n/a	✓	n/a	n/a	✓	n/a	n/a	✓	✓
Dayforce Payroll	Legal Entity	Earning Statement Logo	Ability to select a named Earning Statement logo at legal entity level	✓	✓	✓	✓	✓	✓	✓	●	n/a	n/a
Dayforce Payroll	Legal Entity	Access Tax Service	Ability to edit identifier with Dayforce Tax Service.	n/a	n/a	n/a	n/a	n/a	✓	n/a	n/a	n/a	n/a
Dayforce Payroll	Legal Entity	Access No Back Office	Ability to edit if legal entity should send files to the Dayforce back office.	n/a	n/a	●	n/a	n/a	●	n/a	n/a	n/a	n/a
Dayforce Payroll	Legal Entity	Approve Legal Entity Bank Account	Ability to approve bank accounts.	n/a	n/a	n/a	n/a	n/a	✓	n/a	n/a	n/a	n/a
Dayforce Payroll	Legal Entity	Legal Entity Fiscal Calendar	Ability to create, view, and edit fiscal calendars.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Payroll	Legal Entity	Access Implementation Status	Ability to set tax implementation status to Implementation, Active, Seasonal, Lost no Tax Forms or Filing Required, Lost with Tax Forms and Filing, Or Out Of Business (Accelerated).	n/a	n/a	✓	n/a	n/a	✓	n/a	n/a	n/a	n/a
Dayforce Payroll	Legal Entity	Access Territorial Filer	Ability to mark the legal entity as a territorial tax filer for US Puerto Rico, Virgin Islands, or Guam.	n/a	n/a	n/a	n/a	n/a	✓	n/a	n/a	n/a	n/a
Dayforce Payroll	Legal Entity	Add Manual Taxes	The Add Manual Taxes feature enables the Add Manual Taxes button which allows administrators to manually add taxes to the employee.	n/a	n/a	✓	n/a	n/a	✓	n/a	n/a	n/a	n/a
Dayforce Payroll	Legal Entity	Multiple Funding	Ability to add multiple funding banks.		n/a	✓	n/a	✓	✓	n/a	n/a	n/a	●

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexico	All Other Countries
Dayforce Payroll	Legal Entity	Access Legal Entity Name	Ability to edit legal entity name.	✓	✓	✓	✓	✓	✓	✓	✓	✓	n/a
Dayforce Payroll	Legal Entity	Legal Entity Employment Insurance	The Legal Entity Employment Insurance feature enables the Employment Insurance tab of Legal Entity; used to record the employment insurance factor for Canadian legal entities; the employment insurance factor is the amount of employment insurance the employer pays each pay period. Employees themselves contribute a certain amount each pay period to cover employment insurance premiums; most employers also pay employment insurance premiums at a multiple, generally 1.4 times, of an employee's premium.	n/a	n/a	✓	n/a	n/a	✓	n/a	n/a	n/a	n/a
Dayforce Payroll	Legal Entity	Multiple Worksite Reporting	The Multiple Worksite Reporting feature enables the Multiple Worksite Reporting tab of Legal Entity; used to set up and assign worksites to legal entities. If a legal entity has multiple locations that are covered under a single Unemployment Insurance (UI) account, some states require that the legal entity defines and assigns worksite numbers to all their locations, to be used for reporting purposes.	n/a	n/a	✓	n/a	n/a	✓	n/a	n/a	n/a	n/a
Dayforce Payroll	Legal Entity	Workers Comp	The Workers Comp feature enables the Workers Comp tab of Legal Entity; used to configure the application to properly process workers compensation premiums. 'Workers comp' is a form of insurance that provides wages (either supplemental or replacement) and medical benefits to employees who are injured on the job.	n/a	n/a	✓	n/a	n/a	✓	n/a	n/a	n/a	n/a
Dayforce Payroll	Legal Entity	Tax Authorities - Tax Setting	Allows User to add values for Employer Tax parameters such as Apprenticeship Levy Allowance, Employment Allowance and statutory recovery type.	✓	✓	n/a	n/a	✓	n/a	✓	✓	n/a	n/a
Dayforce Payroll	Legal Entity	STP Parameters	Allow User to record Parent Legal Entity, Payer Contact Name, Payer Email Address, Payer Business Telephone Number, Registered Agent Number, Intermediary ABN, Intermediary Contact Name, Intermediary Email Address, Intermediary Business Telephone Number, Software Subscription Id and Branch ID	n/a	✓	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Dayforce Payroll	Legal Entity	Taxation Parameters	Allows Users to record HMRC Reference Number, PAYE Employer Reference Number, Child Maintenance ERN, Employer Account Office Number and Corporate Tax Reference number.	n/a	n/a	n/a	n/a	✓	n/a	n/a	n/a	n/a	n/a
Dayforce Payroll	Legal Entity	Parameters	Allows Users to record Employers Reference Number (PAYE), Tax Identification Number (TAIN), Set PRSI Class, Add and maintain ROS Digital Certificate and password	n/a	n/a	n/a	✓	n/a	n/a	n/a	n/a	n/a	n/a
Dayforce Payroll	Legal Entity	Payday Filing Parameters	Allow User to record PAYE Intermediary IRD Number, Name of the Payroll Contact Person, Work Phone Number of the Payroll Contact Person and Email of the Payroll Contact Person	✓	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Dayforce Payroll	Legal Entity	Payroll Parameters	Allow User to record IRAS Authorised Signatory Name, Designation of Signatory, Id Number of Signatory, Business Phone, Mobile, Email Address, Organizational ID Type, ASGD Number, CSN, VCSN, CPF Sector, AW Projection, CPF File Format, YE CPF File Submission and CPF Line Contribution Amount Limit Per File	n/a	n/a	n/a	n/a	n/a	n/a	✓	n/a	n/a	n/a
Dayforce Payroll	Bank Account Setup	Legal Entity Tax Remittance	The Legal Entity Tax Remittance feature enables the Tax Authorities tab of Legal Entity; used to review the taxes applied to legal entity's employees, define which taxes the legal entity is exempt for and other tax parameters.	n/a	n/a	✓	n/a	n/a	✓	n/a	n/a	n/a	×
Dayforce Payroll	Bank Account Setup	Bank Account	The Bank Account Setup feature allows users to record the bank account information that an organization uses for payroll and payments to third-party payees. The Bank Account sub-feature controls whether users have access to record bank account information.	✓	✓	n/a	✓	✓	✓	✓	●	n/a	×
Dayforce Payroll	Bank Account Setup	Payroll Card Account	The Payroll Card Account sub-features controls whether users have access to record payroll card information.	n/a	n/a	n/a	n/a	n/a	✓	n/a	n/a	n/a	n/a
Dayforce Payroll	Bank Account Setup	Branch Addresses	The Branch Addresses sub-feature enables the Branch Addresses tab, used to record the branch addresses of the bank accounts defined in the application.	✓	✓	n/a	n/a	✓	✓	✓	n/a	n/a	n/a
Dayforce Payroll	General Ledger Setup	Approve Legal Entity Bank Account	Service-role only setting for a bank account that ensures that causes payroll commit to fail for disbursements using that bank account until it is approved. This ensures that all back office configuration is in place and tested prior to letting the application be used for moving monies.	n/a	n/a	n/a	n/a	n/a	✓	n/a	n/a	n/a	●
Dayforce Payroll	General Ledger Setup	Account Numbers	Select Account Numbers sub-feature to enable the Account Numbers tab of Payroll Setup > General Ledger. Authorized users can assign debit and credit journal numbers to different line items, or different ledger codes to various cost strings.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Payroll	General Ledger Setup	Cost String Groupings	Select the Cost String Groupings sub-feature to enable the Cost String Groupings tab of Payroll Setup > General Ledger. Authorized users can assign one or multiple Job Assignments to a particular cost string grouping.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Payroll	General Ledger Setup	Default Run Settings	Select the Default Run Settings sub-feature to enable the Default Run Settings tab of Payroll Setup > General Ledger. Authorized users can configure whether or not the application includes disbursement, overtime, deduction arrears, or entitlement liability details by default when the Payroll GL Export task is run.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Payroll	General Ledger Setup	Chart of Accounts	Select the Chart of Accounts sub-feature to enable the Chart of Accounts tab of Payroll Setup > General Ledger. Authorized users can configure overrides for GL segments.	✓	✓	✓	✓	✓	✓	✓	●	●	●

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexico	All Other Countries
Dayforce Payroll	Payee Setup	GL Allocations and Accruals	Select the GL Allocations and Accruals sub-feature to enable the GL Allocations and Accruals tab of Payroll Setup > General Ledger. Authorized users can configure allocations, accruals, and week split details for different learning types, deductions, taxes, and garnishments.	✓	✓	✓	✓	✓	✓	✓	●	×	×
Dayforce Payroll	Payee Setup	Payee Category	Payee categories are used to classify and organize the payees defined in the application into separate groups for informational purposes. The number of payee categories that you define depends on the number of different types of payees you need to define; each payee in the application must belong to a payee category.	✓	✓	✓	✓	✓	✓	✓	●	×	×
Dayforce Payroll	Third Party Payments Report Builder	Payee	Enables configuration and payment to third-party payees.	✓	✓	✓	✓	✓	✓	✓	●	×	×
Dayforce Payroll	Third Party Payments Report Builder	Garnishment/Arrestments Summary	The application populates Third Party Payments and Garnishment Summary report options in the drop-down list. To create a new definition, click the New button and create the report definition, selecting the fields to include, defining grouping and sorting options, as well as any filters. Creating new report definitions involves the ad hoc reporting functionality.	✓	✓	✓	✓	✓	✓	✓	●	×	×
Dayforce Payroll	Third Party Payments Report Builder	Third Party Payments Report	The application populates Third Party Payments and Garnishment Summary report options in the drop-down list. To create a new definition, click the New button and create the report definition, selecting the fields to include, defining grouping and sorting options, as well as any filters. Creating new report definitions involves the ad hoc reporting functionality.	×	×	✓	✓	✓	✓	×	●	n/a	n/a
Dayforce Payroll	Year End - Australia	Australia Year end	Allows access to Year End to process year end payroll and taxes in compliance with Single Touch Payroll (STP) as certified by Australian Taxation Office.	n/a	✓	n/a	n/a	n/a	n/a	✓	n/a	n/a	n/a
Dayforce Payroll	Year End - Australia	Overview	Authorized users can generate Validation Reports before processing the Finalization Declaration, which can be done by legal entity. This tab also allows tracking the progress of the Finalization Declaration. Additionally, users have the ability to re-submit prior period adjustments for previous years from this screen.	n/a	✓	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Dayforce Payroll	Year End - Australia	Archived Reports	Allows authorized users to access and retrieve payroll reports generated from the Overview tab	n/a	✓	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Dayforce Payroll	Year End - Canada	Canada Year end	Allows access to Year End to process year end payroll and taxes.	n/a	n/a	✓	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Dayforce Payroll	Year End - Canada	Archived Reports	The application archives any payroll reports generated by the application for previous pay runs. You can access these reports from within Reporting	n/a	n/a	✓	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Dayforce Payroll	Year End - Canada	Retrieve archived payroll year end reports	Allows users to access archived Year End processing reports.	n/a	n/a	✓	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Dayforce Payroll	Year End - Canada	Overview	Displays the status of year end processing for each pay group. Execute your year end filing. Run reports, reprint, and track packages.	n/a	n/a	✓	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Dayforce Payroll	Year End - Canada	Year end package tracking	Allows users to access Year End package tracking information for printed tax forms.	n/a	n/a	✓	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Dayforce Payroll	Year End - Canada	Year end reports	Access all reports available to support year end processing.	n/a	n/a	✓	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Dayforce Payroll	Year End - Canada	Amendment	When the Amendment tab becomes available on Year End, payroll administrators can create amended tax forms	n/a	n/a	✓	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Dayforce Payroll	Year end - USA	USA Year end	Allows access to Year End to process year end payroll and taxes.	n/a	n/a	n/a	n/a	n/a	✓	n/a	n/a	n/a	n/a
Dayforce Payroll	Year end - USA	Archived Reports	The application archives any payroll reports generated by the application for previous pay runs. You can access these reports from within Reporting.	n/a	n/a	n/a	n/a	n/a	✓	n/a	n/a	n/a	n/a
Dayforce Payroll	Year end - USA	Retrieve archived payroll year end reports	Allows users to access archived Year End processing reports.	n/a	n/a	n/a	n/a	n/a	✓	n/a	n/a	n/a	n/a
Dayforce Payroll	Year end - USA	Overview	Displays the status of year end processing for each pay group. Execute your year end filing. Run reports, reprint, and track packages.	n/a	n/a	n/a	n/a	n/a	✓	n/a	n/a	n/a	n/a
Dayforce Payroll	Year end - USA	Year end package tracking	Allows users to access Year End package tracking information for printed tax forms.	n/a	n/a	n/a	n/a	n/a	✓	n/a	n/a	n/a	n/a
Dayforce Payroll	Year end - USA	Year end reports	Access all reports available to support year end processing.	n/a	n/a	n/a	n/a	n/a	✓	n/a	n/a	n/a	n/a
Dayforce Payroll	Year end - USA	W-2C	When the W-2C tab becomes available on Year End, payroll administrators can create — but not print or commit until after Martin Luther King Day — new W-2C requests by clicking Add W-2C Request.	n/a	n/a	n/a	n/a	n/a	✓	n/a	n/a	n/a	n/a
Dayforce Payroll	Year End - UK	Generate P60	Admin users can generate and preview the P60s for their employees. Generated p60s are never available in ESS.	n/a	n/a	n/a	n/a	✓	n/a	n/a	n/a	n/a	n/a
Dayforce Payroll	Year End - UK	Publish P60	Admin users process this job to make the final version of the P60 available to their employees in ESS.	n/a	n/a	n/a	n/a	✓	n/a	n/a	n/a	n/a	n/a
Dayforce Payroll	Year End - UK	Generate P11d	Admin users can generate to preview the P11d for their employees. Generated P11d are never available in ESS.	n/a	n/a	n/a	n/a	✓	n/a	n/a	n/a	n/a	n/a
Dayforce Payroll	Year End - UK	Publish P11d	Admin users process this job to make the final version of the P11d available to their employees in ESS.	n/a	n/a	n/a	n/a	✓	n/a	n/a	n/a	n/a	n/a

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexico	All Other Countries
Dayforce Payroll	Profile	Year End Form Delivery	The Year End Form Delivery feature allows users to access their year end forms on Profile & Settings > Profile. Select the appropriate year end forms below this feature to assign them to the user role.	n/a	n/a	✓	n/a	n/a	✓	n/a	n/a	n/a	n/a
Dayforce Payroll	Year End Form Delivery	Retrieve Archived Payroll Year End Reports	Allows users to access archived Year End processing reports.	n/a	n/a	✓	n/a	n/a	✓	n/a	n/a	n/a	n/a
Dayforce Payroll	Year End Form Delivery	W-2	Allows users to access W-2 forms in Profile & Settings > Profile.	n/a	n/a	n/a	n/a	n/a	✓	n/a	n/a	n/a	n/a
Dayforce Payroll	Year End Form Delivery	W-2 Virgin Islands	Allows users to access W-2 Virgin Islands forms in Profile & Settings > Profile.	n/a	n/a	n/a	n/a	n/a	✓	n/a	n/a	n/a	n/a
Dayforce Payroll	Year End Form Delivery	W-2 Guam	Allows users to access W-2 Guam forms in Profile & Settings > Profile.	n/a	n/a	n/a	n/a	n/a	✓	n/a	n/a	n/a	n/a
Dayforce Payroll	Year End Form Delivery	W-2 America Samoa	Allows users to access W-2 America Samoa forms in Profile & Settings > Profile.	n/a	n/a	n/a	n/a	n/a	✓	n/a	n/a	n/a	n/a
Dayforce Payroll	Year End Form Delivery	W-2 Mariana Islands	Allows users to access W-2 Mariana Islands forms in Profile & Settings > Profile.	n/a	n/a	n/a	n/a	n/a	✓	n/a	n/a	n/a	n/a
Dayforce Payroll	Year End Form Delivery	1099 R	Allows users to access 1099 R forms in Profile & Settings > Profile.	n/a	n/a	n/a	n/a	n/a	✓	n/a	n/a	n/a	n/a
Dayforce Payroll	Year End Form Delivery	1099 M	Allows users to access 1099 M forms in Profile & Settings > Profile.	n/a	n/a	n/a	n/a	n/a	✓	n/a	n/a	n/a	n/a
Dayforce Payroll	Year End Form Delivery	W-2 Puerto Rico	Allows users to access PR W-2 forms in Profile & Settings > Profile.	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Dayforce Payroll	Year End Form Delivery	Canadian Forms	Allows users to access Canadian forms in Profile & Settings > Profile.	n/a	n/a	✓	n/a	n/a	n/a	n/a	n/a	n/a	✓
Dayforce Payroll	Calendar Properties	Frequency	Allows users to set up the frequency for time	✓	✓	✓	✓	✓	✓	✓	n/a	n/a	✓
Dayforce Payroll	Calendar Properties	Payroll Frequency	Allows users to set up the Pay group frequency	✓	✓	✓	✓	✓	✓	✓	✓	✓	×
Dayforce Payroll	Payroll	Payroll Card	Enables payment of employees using payroll cards. Select this feature to enable the Payroll Card section in Employee Profile.	n/a	n/a	×	×	n/a	✓	n/a	n/a	n/a	●
Dayforce Assistant	Dayforce Mobile - Dayforce Assistant	Earnings	Allows users to inquire about when their next payment day is.	●	●	●	●	●	●	●	●	●	●
Dayforce Payroll	Archived Reports	Bank File	Ability to obtain a copy of the Final Payment Summary (FPS) in csv format with archived reports and or via the (FPS) in PDF Format	n/a	n/a	n/a	n/a	✓	n/a	n/a	n/a	n/a	n/a
Dayforce Payroll	Payroll Setup	Payroll Setup	The feature will allow users to process advance payment requirements for their employee holiday pay	n/a	n/a	n/a	✓	✓	n/a	n/a	n/a	n/a	n/a
Dayforce Payroll	Payroll	Manage Terminated Employees	Allows the processing of payments to previously terminated employees	n/a	n/a	n/a	✓	✓	n/a	n/a	n/a	n/a	n/a
Dayforce Payroll	Payroll	Alert Notifications	Legal Entity UI: Certificate expiration notifications, allow flexibility and communication of the Certificate storage	n/a	n/a	n/a	✓	n/a	n/a	n/a	n/a	n/a	n/a
Dayforce Payroll	Payroll Overview	Process Jobs	Commit WFM Time directly from Payroll by accessing the Commit WFM option from the Process Jobs menu in Payroll.	✓	✓	✓	✓	✓	✓	✓	✓	✓	×
Dayforce Payroll	HRMC reporting	HMRC Occupational Pensioners Reporting	functionality has been released to allow employers who operate occupational pensioner payrolls to capture the data within Dayforce and report the information to HMRC in an FPS.	n/a	n/a	n/a	n/a	✓	n/a	n/a	n/a	n/a	n/a
Dayforce Payroll	Employee Profile - Work	Pay code groups	Pay code groups restrict which pay adjustments a manager has access to assign and specify which pay adjustments can be assigned to an employee, based on the pay codes contained in the group. Assign this feature to the user role(s) responsible for assigning the pay code group(s) to employees. Select the Pay Code Group feature to enable the Pay Code Group section in Employee profile.	✓	✓	✓	✓	✓	✓	✓	✓	●	●
Dayforce Payroll	Profile	Year End Form Delivery	The Year End Form Delivery feature allows users to access their year end forms on Profile & Settings > Profile. Select the appropriate year end forms below this feature to assign them to the user role.	n/a	n/a	n/a	n/a	n/a	✓	n/a	n/a	n/a	n/a
Dayforce Payroll	Mobile My Profile	Direct Deposit Changes	Mobile users can add, edit, or remove direct deposit information. This feature supports the system direct deposit form and follows the associated workflow.	✓	✓	✓	✓	✓	✓	✓	●	●	✓
Dayforce Payroll	Jobs and Job Assignments	Workers Comp	Payroll administrators and other authorized users can configure workers compensation information for any of the organization's listed jobs. Assign the Workers Comp feature to enable the Workers Comp tab in Org Setup > Jobs and Job Assignments.	●	●	✓	●	●	✓	●	●	●	●
Dayforce Payroll	Org Payroll Setup	Legal Entity	Used by the Payroll functionality of the application; a legal entity is an organization that federal tax authorities recognize; a single organization may have several legal entities or just one. Since each legal entity is assigned a specific country, organizations that operate and pay employees in multiple countries need a legal entity configured, for each. In the application, legal entities are used to ensure the appropriate taxes are applied to employees' pay. Please note: For customers under 300 employees some restrictions may apply. Please consult your statement of work.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Payroll	Org Payroll Setup	Employee Work Location Overrides	The Work Location Overrides feature is used by the Payroll functionality of the application to record work locations for employees who work remotely. Since employees need to be taxed based on the location where they physically work, if they work remotely and not at one of the physical sites defined in the organizational hierarchy, the address where they do work needs to be configured and assigned to the employee.	✓	✓	✓	●	●	✓	✓	●	●	●

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexico	All Other Countries
Dayforce Payroll	Org Payroll Setup	Mobile Org Addresses	The Mobile Org Addresses feature allows users to define mobile org locations if an employer has multiple addresses and taxation requirements for a single location. For example, a fishing boat might be located in Alaska for half of a pay period, and in California the other half. Assign this feature to enable the Mobile Org Addresses tab of Org Setup > Organization.	n/a	n/a	n/a	n/a	n/a	✓	n/a	n/a	n/a	n/a
Dayforce Payroll	Org Payroll Setup	Location Addresses	Enables the Location Addresses tab in Org Setup > Organization.	n/a	n/a	✓	n/a	n/a	✓	n/a	●	●	n/a
Dayforce Payroll	Organization	Mobile Org Taxation Available	Allows users to set taxation addresses on mobile work locations.	n/a	n/a	n/a	n/a	n/a	✓	n/a	●	●	n/a
Dayforce Payroll	Organization	Taxation Address Available	Allows users to set taxation addresses on work locations.	n/a	n/a	✓	n/a	n/a	✓	n/a	●	●	n/a
Dayforce Payroll	Reporting	Payroll	The Payroll category contains reports that display your organization's payroll information. The data for these reports comes from the Payroll feature and from the pay register.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Payroll	Reporting Feature Group	Payroll Delivery Package	Delivery packages are groups of reports and check records that are sent to a physical address or email address at user-specified intervals coinciding with committed pay runs. Assign the Payroll Delivery Package feature to enable the Delivery Packages tab in System Admin > Report Output.	n/a	n/a	✓	n/a	n/a	✓	n/a	●	●	n/a
Dayforce Payroll	System Admin	Pay Code Group	Pay code groups restrict which pay adjustments a manager has access to assign and specify which pay adjustments can be assigned to an employee, based on the pay codes contained in the group. Assign this feature to the user roles responsible for assigning the pay code groups to employees.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Payroll	System Admin	Participate in Reciprocal Tax Calculation Access	Client payroll property available to Support and Implementation roles only. Selected by default, ensuring that reciprocity is enabled at a tax authority code level and company level. It is never recommended to disable this option	×	×	×	×	×	✓	×	●	×	×
Dayforce Payroll	Users	User Pay Group Admin Access Restriction	The User Pay Group Admin Access Restriction feature is used to restrict a user account's access to pay groups for Dayforce Payroll; once restricted, the user account can only review, report on, record quick entries and adjustments, and commit payroll for appropriate pay groups.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Payroll	Self Service Form list	Authorizes instant issue paycard	A form to issue a paycard. Please note: For customers under 300 employees some restrictions may apply. Please consult your statement of work.	●	●	✓	●	●	✓	●	●	×	●
Dayforce Payroll	Self Service Form list	Bonus payment	A form to request a bonus payment. Please note: This form is not included for Small Business accounts. Please note: For customers under 300 employees some restrictions may apply. Please consult your statement of work.	●	●	✓	●	●	✓	●	●	●	●
Dayforce Payroll	Self Service Form list	Direct deposit	A form to provide direct deposit information. Supports global banking based on the employee's pay group country.	✓	✓	✓	✓	✓	✓	✓	●	●	✓
Dayforce Payroll	Self Service Form list	Electronic statement acknowledgement	A form to acknowledge electronic statement receipt	●	●	✓	●	●	✓	●	●	●	●
Dayforce Payroll	Self Service Form list	Canada Tax credit forms TD1	Forms to submit tax credit information for Canadian jurisdictions	n/a	n/a	✓	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Dayforce Payroll	Self Service Form list	US tax forms W-4, state &W-4P	Forms to submit tax credit information for US jurisdictions	n/a	n/a	n/a	n/a	n/a	✓	n/a	n/a	n/a	n/a
Dayforce Payroll	Self Service Form list	Request payroll card	A form to request a paycard. Please note: For customers under 300 employees some restrictions may apply. Please consult your statement of work.	●	●	●	●	●	✓	●	●	●	●
Dayforce Payroll	Self Service Form list	Superannuation Standard Choice	A form to provide fund details for Superannuation deductions	n/a	✓	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Dayforce Payroll	Self Service Form list	TFN Declaration	A form to submit the Tax file number. Please note: For customers under 300 employees some restrictions may apply. Please consult your statement of work.	n/a	✓	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Dayforce Payroll	HR Admin	Employee Statistics Type	Enables the HR Admin > Statistics Type feature. Statistics types allow you to store statistical data about employees' pay amounts.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Payroll	HR Admin	Pay Method	Used to define pay methods in the system.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Payroll	HR Reports - fixed format	Earning Statement Report	This is a manager report of the earnings statements for the employees who report to them.	✓	✓	✓	✓	✓	✓	✓	●	●	●
UK Pension Auto-Enrollment	Benefit Setup	Plans and Options	Pension Auto-Enrollment allows organizations to enroll their employees into eligible pensions schemes. It assesses employees and determines their status based on factors such as their age and payroll earnings, and determines if they qualify to be automatically enrolled into an employer's pension scheme. Benefit Administrators can configure a plan option for the Pension Auto-enrolment add-on functionality	n/a	n/a	n/a	n/a	✓	n/a	n/a	n/a	n/a	n/a

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexico	All Other Countries
UK Pension Auto-Enrollment	Pensions	Administration	Administration allows organizations to review and update the UK Pension Information. This includes employee's who are choosing to Opt-in, Opt-out/Cease membership, or remove. A "No Employer Duty" Worker Category and Member Status is available. This will provide Pension Administrators with the ability to indicate if there is no Employer Duty required to assess an employee that is paid, but is not going to qualify for UK Pension Auto-enrollment. This may include contracted employees or employee's working outside of the UK.	n/a	n/a	n/a	n/a	✓	n/a	n/a	n/a	n/a	n/a
UK Pension Auto-Enrollment	Pensions	Setup	Setup allows organizations to configure Deferral of the Assessment, Postponement of Auto-enrolment and Re-enrollment dates for Multiple Schemes	n/a	n/a	n/a	n/a	✓	n/a	n/a	n/a	n/a	n/a

Dayforce Software Functionality and Global Use Guide - Dayforce Benefits

Feature Matrix Definitions

✓	**Full Localized Supported**	Functionality has been designed to address specific local requirements. Dayforce and its implementation partners are able to provide software configuration services in support of client's expressed application of local requirements.
●	**Available for As-Is Use**	Dayforce has not researched nor necessarily implemented specific local country requirements, including language translations. However, functionality may have utility in jurisdictions beyond those with full localized support. Dayforce and its implementation partners, to the best of their ability, will utilize existing product configuration options and input from a client to meet the client's expressed operational practices
×	**Not Supported**	Dayforce has not researched nor implemented specific local country requirements, including language translations. Dayforce will provide technical support for the software, but neither Dayforce nor its implementation partners can provide localized support.
n/a	**Not Applicable**	Functionality is not applicable to the specified country.

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Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexico	All Other Countries
Dayforce Benefits	Benefits	History	The History feature enables the History tab which displays a listing of employees' historical benefit summaries. Employees can click each list item to view the summary of that election update.	×	×	✓	●	●	✓	×	×	×	×
Dayforce Benefits	Benefits	Overview	The Overview feature enables the Overview tab where employees can access enrollments for which they are eligible, as well as any other sub-features under Benefits that you have enabled. From the Overview tab employees can view and complete enrollments by way of a guided process.	×	×	✓	●	●	✓	×	×	×	×
Dayforce Benefits	Benefits	Current Elections	Your Current Elections displays a record of your active elections, their costs, and any associated dependents and beneficiaries.	×	×	✓	●	●	✓	×	×	×	×
Dayforce Benefits	Benefits	Forms	You can fill out forms relating to your benefits, such as updating address or marital status information, or adding, editing, or removing dependents and beneficiaries.	×	×	✓	●	●	✓	×	×	×	×
Dayforce Benefits	Benefit Enrollment	Enrollment	Your enrollment contains plan options from which you can elect your choices. You can use the Elections feature to compare plans, and make different selections depending on the plan configuration.	×	×	✓	✓	✓	✓	×	×	×	×
Dayforce Benefits	Benefit Enrollment	Current Dependent Information	This is a form that can be used within an enrollment to allow employees the ability to add/edit/remove dependents.	×	×	✓	✓	✓	✓	×	×	×	×
Dayforce Benefits	Benefit Enrollment	Current Beneficiary Information	This is a form that can be used within an enrollment to allow employees the ability to add/edit/remove beneficiaries.	×	×	✓	✓	✓	✓	×	×	×	×
Dayforce Benefits	Mobile Benefits	Current Elections	The Current Elections feature on your mobile device displays your elections, organized into groups. When you tap one of the elections, the app displays additional information such as plan members.	×	×	✓	×	×	✓	×	×	×	×
Dayforce Benefits	Mobile Benefits	Enrollment History	The Enrollment History feature on your mobile device displays previous updates to enrollments.	×	×	✓	×	×	✓	×	×	×	×
Dayforce Benefits	Mobile Benefits	Benefits	Allows you to view your current benefit elections and enrollment history in the mobile apps.	×	×	✓	×	×	✓	×	×	×	×
Dayforce Benefits	Employee Profile - Benefits	Elections	The Elections feature enables the Elections tab in the Employee Profile where administrators can view, add, edit, end, and delete employees' benefit elections.	×	×	✓	✓	✓	✓	×	×	×	×
Dayforce Benefits	Employee Profile - Benefits	Enrollments	Benefits enrollments are guided process that take you through the steps of electing options. When the Enrollments feature is enabled, you can select, submit and print your enrollments from the Enrollments tab in Benefits.	×	×	✓	✓	✓	✓	×	×	×	×
Dayforce Benefits	Employee Profile - Benefits	History	View and print benefit summaries.	×	×	✓	✓	✓	✓	×	×	×	×
Dayforce Benefits	Employee Profile - Benefits	HR Events	HR Events are changes made to an employee record that may affect their election eligibility for current plan enrollments, since the specified date.	×	×	✓	✓	✓	✓	×	×	×	×
Dayforce Benefits	Employee Profile - Benefits	Health and Wellness	Ability to localize the newly added talent factors , allowing users with specific language selection can be benefitted	×	×	✓	●	●	✓	×	×	×	×
Dayforce Benefits	Employee Profile - Benefits	COBRA	The COBRA feature enables the COBRA tab in the Employee Profile where administrators can manage the loss of coverage events, or COBRA events, for individual employees and their covered dependents in accordance with the Consolidated Omnibus Budget Reconciliation Act (COBRA).	n/a	n/a	n/a	n/a	n/a	✓	n/a	×	×	n/a
Dayforce Benefits	Employee Profile - Benefits	Recalculation Results	The Recalculation Results feature enables the Recalculation Results tab in the Employee Profile where administrators can view, approve, unapprove, commit, or discard employees' two-step recalculation transactions individually.	×	×	✓	✓	✓	✓	×	×	×	×

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexico	All Other Countries
Dayforce Benefits	Employee Profile - Benefits	Spouse coverage verification	The application determines a spouse's eligibility for an option based on their coverage verification status on the election effective date	×	×	✓	✓	✓	✓	×	×	×	×
Dayforce Benefits	Employee Profile - Benefits	Benefit Policies	Provides Administrators the ability to view the Benefit Policy(ies) an employee acknowledged during their enrollment process	×	×	✓	✓	✓	✓	×	×	×	×
Dayforce Benefits	Employee Profile - Benefits	Properties	The Properties feature enables the Properties tab in the Employee Profile where administrators can view, add, and edit employees' benefit properties. The Properties tab of the Employee Profile displays the properties that employees are associated with, such as certificate numbers or benefit compensation.	×	×	✓	✓	✓	✓	×	×	×	×
Dayforce Benefits	Employee Profile - Dependents and Beneficiaries	Dependents and Beneficiaries	The Dependents and Beneficiaries feature enables the Dependents and Beneficiaries tab in the Employee Profile where administrators can view, add, and edit an employee's dependent and beneficiary records. Enable the necessary sub-features to display the corresponding sections of the tab.	×	×	✓	✓	✓	✓	×	×	×	×
Dayforce Benefits	Employee Profile - Dependents and Beneficiaries	General Information	The General Information option tracks the general information about dependents and beneficiaries in the application.	●	●	✓	✓	✓	✓	●	×	×	●
Dayforce Benefits	Employee Profile - Dependents and Beneficiaries	Coverage and Designation	The Coverage and Designation option tracks the coverage and designation of dependents and beneficiaries in the application.	●	●	✓	✓	✓	✓	●	×	×	●
Dayforce Benefits	Employee Profile - Dependents and Beneficiaries	Confidential Information	The Confidential Information option tracks confidential information about dependents and beneficiaries in the application.	●	●	✓	✓	✓	✓	●	×	×	●
Dayforce Benefits	Employee Profile - Dependents and Beneficiaries	Address	The Address option tracks the address of dependents and beneficiaries in the application.	●	●	✓	✓	✓	✓	●	×	×	●
Dayforce Benefits	Employee Profile - Dependents and Beneficiaries	Phone Number	The Phone Number option tracks the phone number of dependents and beneficiaries in the application.	●	●	✓	✓	✓	✓	●	×	×	●
Dayforce Benefits	Benefits Administration	Election Summary	The Election Summary feature enables the Election Summary tab where administrators can view complete summary counts of employees enrolled in each benefit plan option, as well as the estimated associated costs, as of a specified point in time.	×	×	✓	✓	✓	✓	×	×	×	×
Dayforce Benefits	Benefits Administration	Elections	The Elections feature enables the Elections tab where administrators can view all current (Active), historical, or future employee benefit elections, and export election records.	×	×	✓	✓	✓	✓	×	×	×	×
Dayforce Benefits	Benefits Administration	COBRA	The COBRA feature enables the COBRA tab where administrators can view information for employees and their dependents who have undergone COBRA events. You can also make mass updates to COBRA events so that they can be included in the COBRA export.	n/a	n/a	n/a	n/a	n/a	✓	n/a	×	×	n/a
Dayforce Benefits	Benefits Administration	Employee	The Employee feature enables the Employee tab where administrators can run recalculation tasks to update rates, coverage amounts, and payroll elections which may be required because of updated employee data, eligibility, plans, or plan options.	×	×	✓	✓	✓	✓	×	×	×	×
Dayforce Benefits	Benefits Administration	Recalculation Results	The Recalculation Results feature enables the Recalculation Results tab where administrators can review, approve, unapprove, commit, or discard the results of recalculation jobs requiring manual approval and commit (or two-step recalculation transactions) for multiple employees.	×	×	✓	✓	✓	✓	×	×	×	×
Dayforce Benefits	Benefits Administration	Qualified Medical Child Support Order	The Qualified Medical Child Support Order (QMCSO) feature enables administrators to add, delete and terminate Qualified Medical Child Support Order records for child dependents.	×	×	●	×	×	✓	×	×	×	×
Dayforce Benefits	Benefits Setup	Benefit Properties	Benefit Properties are configured when employees have an associated certificate number or benefit compensation value.	×	×	✓	✓	✓	✓	×	×	×	×
Dayforce Benefits	Benefits Setup	Eligibility	Eligibility Qualifiers are used to define relationships between qualifiers, so that each predefined qualifier is applied as configured, universally across the application. When you configure a qualifier, it is assigned to plans, options, and coverage periods using the Predefined Eligibility Qualifier. When the application calculates eligibility, only those employees that meet the conditions in the eligibility expression of the qualifier set are qualified.	×	×	✓	✓	✓	✓	×	×	×	×
Dayforce Benefits	Benefits Setup	Enrollments	Enrollments determine when employees can login and elect benefits options in Benefits. Users with access to this feature can configure the timing and duration of the enrollment period, as well as the content and appearance of the enrollment guided process. Please note: For customers under 300 employees some restrictions may apply. Please consult your statement of work.	×	×	✓	✓	✓	✓	×	×	×	×
Dayforce Benefits	Benefits Setup	Enrollment Events	Enrollment Events can be used to collect additional information from employees, which can be used to enforce Enrollment Restrictions	×	×	✓	✓	✓	✓	×	×	×	×
Dayforce Benefits	Benefits Setup	Plans and Options	Plans are configured by type and country; each type of plan can be assigned a specific subtype that can impact plan options. Plans can be assigned to a Carrier which is defined under the Plan Carrier setup. Each plan and option can also be assigned eligibility qualifiers that determine which employees are eligible to enroll in them. Additional configurations such as coverage periods, rates, coverage amounts, contributions, participants, and payroll mappings can be defined for plans and options.	×	×	✓	●	●	✓	×	×	×	×

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexico	All Other Countries
Dayforce Benefits	Benefits Setup	Plan Carriers	You can optionally configure and record contact information and carrier feed properties for your plan carrier(s) on Benefits Setup > Plan Carriers. It is necessary to define plan carriers if your organization users the carrier feed export. You define plan carriers to associate plans and options with the benefits provider. You can record as many carriers as necessary to meet your organization's needs.	×	×	✓	✓	✓	✓	×	×	×	×
Dayforce Benefits	Benefits Setup	Cost Splitting Configuration	Cost splitting is used to determine which benefits costs are paid for by the employee, and which are paid for by the employer. Each configuration is associated with Employee Percentage and Employer Percentage values, which must total 100%.	×	×	✓	●	●	✓	×	×	×	×
Dayforce Benefits	Benefits Setup	Payroll Integration Setup	There are two payroll integration methods available in the application: 1. Based on Pay Date: The payroll election (earning or deduction) start date in payroll will be equal to the pay period start date of the earliest pay period for which the benefit effective start date is on or before the pay date. This is the system default functionality. 2. Based on Pay Period End Date. The payroll election (earning or deduction) start date in payroll will be equal to the pay period start date of the earliest pay period for which the benefit effective start date is on or before the pay period end date.	×	×	✓	✓	✓	✓	×	×	×	×
Dayforce Benefits	Benefits Setup	COBRA Event Reason	COBRA Event Reasons are configured based on the vendor requirements.	n/a	n/a	n/a	n/a	n/a	✓	n/a	×	×	n/a
Dayforce Benefits	Benefits Setup	Plan Option Group	Plan option groups are used to define sets of mutually exclusive benefit options; employees can have only one active election from the set at a time. When a new election is saved, the application validates that the employee never has two mutually exclusive elections at the same time. If the employee is enrolled in an option, and subsequently enrolls in another option that is included in the same option group, the original option enrollment is ended for the date before the new option enrollment begins. Users with access to this feature can add, edit and delete plan option groups.	×	×	✓	✓	✓	✓	×	×	×	×
Dayforce Benefits	Benefits Setup	Customize Content > Benefit Policies	Administrators can configure the Benefit Policies they want to include in Mobile & Web Enrollments, so employees can review disclosures and complete acknowdgements.	×	×	✓	✓	✓	✓	×	×	×	×
Dayforce Benefits	Benefits Setup	Customize Content > Dependent Verification	Provides Benefit Administrators with the ability to Instructional text on the Dependent Verification screen.	×	×	✓	✓	✓	✓	×	×	×	×
Dayforce Benefits	Benefits Setup	Customize Content > Overview Page	Provides Benefit Administrators with the ability to configure links to Carrier websites, upload documents, and enter Benefit related informational text.	×	×	✓	✓	✓	✓	×	×	×	×
Dayforce Benefits	Benefits Setup	Templates	The benefit summary displays information on employees' current election records for a specified period. Templates are used to customize the header and footer for benefit summaries and benefit elections.	×	×	✓	✓	✓	✓	×	×	×	×
Dayforce Benefits	Benefits Setup	Flex Credit Setup > Flex Credit Order	Provides Administrators with the ability to configure the order in which the flex credit amounts are applied.	n/a	n/a	✓	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Dayforce Benefits	Benefits Setup	Flex Credit Plans	The Flex Credit Plans feature grants the user the ability to create Flex Credit Plans with tiers and set credit amounts for each tier. Once created, the user can create and select qualifiers that determine the employee's eligibility to enroll in the Flex Credit Plans.	n/a	n/a	✓	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Dayforce Benefits	Benefits Setup	Notifications > Dependent Age Out	Administrators can configure the notifications that are sent to employees when their dependent ages out of benefits coverage.	×	×	✓	✓	✓	✓	×	×	×	×
Dayforce Benefits	Benefits Setup	Notifications > Dependent Verification	Administrators can configure the notifications that are sent to employees throughout the Dependent Verification process.	×	×	✓	✓	✓	✓	×	×	×	×
Dayforce Benefits	Benefits Setup	Notifications> Qualified Medical Child Support Order	Administrators can configure the notifications that are sent to employees thoughout the Qualified Medical Child Support order process	×	×	✓	✓	✓	✓	×	×	×	×
Dayforce Benefits	Reporting	Elections Enrollment set up Enrollments HR Events PPACA Dependent Verification	Report library provides comprehensive reporting for all aspects of Benefits and Enrollment administration and auditing.	×	×	✓	✓	✓	✓	×	×	×	×
Dayforce Benefits	Data Export Setup	Benefit Data Export	Administrators can configure exports of benefits data.	×	×	✓	✓	✓	✓	×	×	×	×
Dayforce Benefits	Mobile Benefits	Benefit enrollment	Initiate and complete a benefit enrollment on your mobile phone or tablet.	×	×	✓	×	×	✓	×	×	×	×
Dayforce Benefits	Employee Card	Benefits	The Benefits feature enables the Benefits tab, which displays information on the employee's benefit elections, by plan type.	n/a	n/a	✓	✓	n/a	✓	n/a	●	×	n/a
Dayforce Benefits	HR Admin	Relationship Types Admin	The Relationship Types Admin feature is required to configure relationship types in the application, which are used in People to track what relationship exists between an employee and their dependents. Before users can record that an employee's dependent is a spouse or child, for example, those relationship types need to be created in HR Admin.	✓	✓	✓	✓	✓	✓	✓	●	●	●

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexico	All Other Countries
Dayforce Benefits	Reporting	Benefits	The Benefits category provides many benefit reports to manage enrollments and elections.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Benefits	Self Service Form list	Dependent /beneficiary	Forms to provide dependent and beneficiary information.	●	●	✓	✓	✓	✓	●	●	●	●
Dayforce Benefits	Self Service Form list	Health & wellness	Form to provide smoker status for benefits	n/a	n/a	✓	●	●	✓	n/a	●	●	●
Dayforce Benefits	Self Service Form list	Life event declaration	A form stating a change in personal circumstances affecting benefits.	n/a	n/a	✓	✓	✓	✓	n/a	●	●	●
Dayforce ACA Management	PPACA	Administration	Administrators can review cost, coverage, and payroll information about employees enrolled in benefits plans in accordance with the Affordable Care Act.	n/a	n/a	n/a	n/a	n/a	✓	n/a	×	×	n/a
Dayforce ACA Management	PPACA	Year End Process	Load a calendar year and complete the 1095-C and 1094-C forms that are required by the IRS to be filed annually in accordance with the Affordable Care Act.	n/a	n/a	n/a	n/a	n/a	✓	n/a	×	×	n/a
Dayforce ACA Management	PPACA Setup	Setup	Configure the application for PPACA (Affordable Care Act) administration, including setting up PPACA calendars which the application uses in calculating employee PPACA eligibility and defining reasons to override employees that do not meet the PPACA full-time requirements for their associated calendar to full-time.	n/a	n/a	n/a	n/a	n/a	✓	n/a	×	×	n/a
Dayforce ACA Management	PPACA Setup	Calendar	PPACA calendars apply to a selection of eligible employees based on the associated eligibility qualifier, and are configured for use in calculating employee PPACA eligibility.	n/a	n/a	n/a	n/a	n/a	✓	n/a	×	×	n/a
Dayforce ACA Management	PPACA Setup	Override Reason	Employees that do not meet the PPACA full-time requirements for their associated calendar can be overridden to full-time on PPACA > Administration > Adjustments.	n/a	n/a	n/a	n/a	n/a	✓	n/a	×	×	n/a
Dayforce ACA Management	PPACA - Year End Form Delivery	1095-C	Provides employee 1095-C forms. Allows users to access 1095-C forms in Profile & Settings > Profile.	n/a	n/a	n/a	n/a	n/a	✓	n/a	×	×	n/a
Dayforce ACA Management	PPACA - Year End Form Delivery	State 1095-C	Provide NJ, CA, RI, and DC ACA year-end files if any employee within a Legal Entity resided in either state during the filing year.	n/a	n/a	n/a	n/a	n/a	✓	n/a	×	×	n/a
Dayforce ACA Management	Profile	ACA Measurement Period	Assign the ACA Measurement Period feature to display the ACA Benefits Measurement Period information on the Work Information section of the Profile tab on Profile & Settings.	n/a	n/a	n/a	n/a	n/a	✓	n/a	×	×	n/a

Dayforce Software Functionality and Global Use Guide - Benefits Intelligence

Feature Matrix Definitions

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×	**Not Supported**	Dayforce has not researched nor implemented specific local country requirements, including language translations. Dayforce will provide technical support for the software, but neither Dayforce nor its implementation partners can provide localized support.
n/a	**Not Applicable**	Functionality is not applicable to the specified country.

Release 2026.2.0 (Q3 2026)

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexixo	All Other Countries
Dayforce Benefits Decision Support	Benefit Setup	Decision Support	Administrators can configure Decision Support information for their Benefit Plans in order to define medical deductibles, reimbursement employer contributions, out-of-pocket maximums, as well as benefit plan design information that is needed to return Decision Support Results to employees who utilize the Decision Support tool in their benefit enrollment. Domestic Partner options can also be added to plans.	**n/a**	**n/a**	**n/a**	**n/a**	**n/a**	✓	**n/a**	×	×	**n/a**
Dayforce Benefits Decision Support	Benefit Setup	Enrollment	Allows Benefit Administrators to enable Decision Support tool on enrollments. Provides employees with medical plan recommendations, as well as how to optimize their HSA/FSA contribution during enrollment.	**n/a**	**n/a**	**n/a**	**n/a**	**n/a**	✓	**n/a**	×	×	**n/a**
Benefits Intelligence	Benefits Intelligence	Benefits Intelligence	Dayforce Benefits Intelligence provides organizations the tools to make intelligent decisions for benefits planning both for the employee and the leaders. Benefits decision support and HSA/FSA decision support allow employees to follow simple steps to determine the best fit for their needs and suggest a contribution amount for their health saving account or flexible saving account. Enrollment prediction, best-fit plan analysis and what-if analysis allows leaders to strategize, anticipate employee selections, and budget for benefits. Benefits Intelligence is included with the NEW Comprehensive Package and requires prospects to purchase/ or existing customers to have the Benefits package (Enrollment & Benefits Administration) Benefits Intelligence includes: •Benefits Decision Support •HSA/FSA Decision Support •Best fit plan analysis •Enrollment predictions •What-if Analysis	**n/a**	**n/a**	**n/a**	**n/a**	**n/a**	✓	**n/a**	×	×	**n/a**

Dayforce Software Functionality and Global Use Guide - Dayforce Time and Attendance

Feature Matrix Definitions

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✗	**Not Supported**	Dayforce has not researched nor implemented specific local country requirements, including language translations. Dayforce will provide technical support for the software, but neither Dayforce nor its implementation partners can provide localized support.
n/a	**Not Applicable**	Functionality is not applicable to the specified country.

Release 2026.2.0 (Q3 2026)

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexixo	All Other Countries
Dayforce Time and Attendance	Anomaly Days	Anomaly Days	Assign the Anomaly Days feature to allow administrators and managers to mark anomaly days so that they can be excluded from forecasting.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Approvals	Availability change	When users update their availability, a request is sent to their manager(s) for approval. While the update is in pending status, users with this feature enabled can cancel their request before it is approved. Assign the Approval Requests feature to enable the Cancel Pending Request option in the edit actions drop down menu of Availability.	✓	✓	✓	●	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Approvals	Can approve self	The Can Approve Self option allows users to approve their own requests.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Approvals	Forms Action	Assign the Forms Action feature to user roles who use workflows for time away from work. When assigned, this feature links the existing controls in the application to the workflow.	✓	✓	✓	●	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Approvals	Overtime Banking	The Overtime Banking Approval option allows users to approve employees' requests for overtime banking payouts.	●	●	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Approvals	Reports	The Time Off Reports feature enables the time away from work reports. There are three reports that can be enabled: the Employee Balance Report, Employee TAFW Report, and TAFW Calendar Report.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Approvals	Shift trade	Approve Shift Trades requests.	✓	✓	✓	●	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Approvals	Time Off	Time off allows you to create time off requests and approve requests. The screen provides the Balances pane, which displays information on an employee's balances; balances are used to track employee benefits, such as vacation time, sick, and personal days within the application so that as employees record their time or make time away from work requests, the appropriate benefit is deducted automatically.	✓	✓	✓	●	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Approvals	Time Off Coverage	Assign the Time Off Coverage feature to user role(s) that need access to coverage information when receiving time away from work requests. When enabled and employees make a time away from work request, users can click the Coverage button to display information on the other employees at the location who are eligible to work the same job in the same department, and could potentially cover the missed shift(s) during the employee's time away from work.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Approvals	Disable Filters	Enable this feature and the application does not filter the list of employees by their department and job for the coverage information. Instead, clicking the Coverage button brings up information on the entire staff at the specified location.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Approvals	Time off - Enable Balance Display Conversion	When the Enable Balance Display Conversion feature is enabled, the application displays the alternative display format. The balance (s) can be configured with a different formula, which determines the way the balance is calculated from the stored value, or a different format, which determines the way the balance is displayed. For example, the feature can be used to hide a particular balance from view by entering a masking character into the Alternative Display Format; in the example below, 'XXXX' is entered as the alternative display format for the 'Hours' unit	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Approvals	Unfilled shift bid	Approved unfilled shift bids.	✓	✓	✓	●	●	✓	●	✓	●	●

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexixo	All Other Countries
Dayforce Time and Attendance	Approvals	Unfilled shift trade	Approve unfilled shift trades.	✓	✓	✓	•	✓	✓	•	✓	•	•
Dayforce Time and Attendance	Time Off Reports	TAFW Calendar Report	The TAFW Calendar Report reviews the time off employees have booked during a specific month in a calendar view. The report lists the number of hours employees have off on each day of the month. Users can limit the report to only include time off for specific reasons.	✓	✓	✓	•	✓	✓	•	•	•	•
Dayforce Time and Attendance	Time Off Reports	Employee TAFW Report	Ability to localize the newly added talent factors , allowing users with specific language selection can be benefitted	✓	✓	✓	•	✓	✓	•	•	•	•
Dayforce Time and Attendance	Time Off Reports	Employee Balance Report	This report returns a summary of employee balances, such as the number of sick and vacation days.	✓	✓	✓	•	✓	✓	•	•	•	•
Dayforce Time and Attendance	Employee Profile - Work - Availability	Edit Weekly Availability	The Edit Weekly Availability option allows managers, administrators or other appropriate users to edit an employee's availability and specify the date on which the changes should take effect.	✓	✓	✓	✓	✓	✓	•	•	•	•
Dayforce Time and Attendance	Employee Profile - Work - Availability	Edit Default Availability	The Edit Default Availability option allows managers, administrators or other appropriate users to edit an employee's default availability and specify the date on which the changes should take effect.	✓	✓	✓	✓	✓	✓	•	•	•	•
Dayforce Time and Attendance	Employee Profile - Work - Availability	Apply Default Availability	Select the Apply Default Availability sub-feature to enable the Use Default Availability for This Week parameter in the edit drop-down list on the calendar. Managers, administrators or other appropriate users can then select this option to set an employee's availability to their configured default, for the selected week.	✓	✓	✓	✓	✓	✓	•	•	•	•
Dayforce Time and Attendance	Employee Profile - Work - Availability	Copy Availability From Previous Week	The Copy Availability from Previous Period option allows managers, administrators or other appropriate users to set an employee's availability to the same availability configured for the previous period, for the selected period	✓	✓	✓	✓	✓	✓	•	•	•	•
Dayforce Time and Attendance	Employee Profile - Work - Availability	Copy Availability From Template	The Copy Availability From Template option allows managers, administrators or other appropriate users to open the Templates panel and select a saved schedule to apply to the specified week.	✓	✓	✓	✓	✓	✓	•	•	•	•
Dayforce Time and Attendance	Employee Profile - Work - Balances	Balances	Balances are used to track employee benefits, such as vacation time, sick and personal days, within Dayforce so that as employees record their time or make time away from work requests, the appropriate balance is deducted automatically. For example, when an employee takes five days off on vacation, the application deducts five days from their vacation balance.	✓	✓	✓	•	✓	✓	•	✓	•	•
Dayforce Time and Attendance	Employee Profile - Work - Balances	Balance Access	Using the Balance Access tab, you can view the system transactions (such as vacation requests) that have changed an employee's balances, manually record transactions to increment or decrement an employee's balances, and recalculate balances for a specific employee.	✓	✓	✓	•	✓	✓	•	✓	•	•
Dayforce Time and Attendance	Employee Profile - Work - Balances	View access restricted balance	Balances are used to track employee benefits, such as vacation time, sick and personal days. Employees can only use a restricted balance if their supervisor, an HR professional, or another user with the appropriate access has given them access to the balance within HR.	✓	✓	✓	•	✓	✓	•	•	•	•
Dayforce Time and Attendance	Employee Profile - Work - Balances	Eligible Balances	Display the balances that are valid for an employee.	✓	✓	✓	•	✓	✓	•	✓	•	•
Dayforce Time and Attendance	Employee Profile - Work - Balances	Balance Ranges	Using the Balance Ranges tab, you can specify the minimum value for each balance, per employee. The application will not allow an employee to deplete their balance below the minimum you specify, and will not grant them more than the maximum.	✓	✓	✓	×	✓	✓	•	•	•	•
Dayforce Time and Attendance	Badge	Badge PIN	Badge PINs are pin numbers used to associate the employee with their employee badge or ID.	✓	✓	✓	•	✓	✓	•	•	•	•
Dayforce Time and Attendance	Balance Admin	Balance Access Reason	The Balance Access Reason option refers to the reasons why employees were assigned a restricted balance. When enabled, the Reasons tab of Pay Setup > Balances is enabled.	✓	✓	✓	•	✓	✓	•	•	•	•
Dayforce Time and Attendance	Balance Admin	Balance Unit	The Balance Unit option refers to the units the organization uses when it measures employee balances, and how these units relate to minutes. By defining units and relating them to minutes, Dayforce can accurately track the balances and deduct them properly, accurate to within a minute. Custom unit balances are also available.	✓	✓	✓	•	✓	✓	•	✓	•	•
Dayforce Time and Attendance	Balance Admin	Balance Definition	Balances must be defined and configured with information on its use, unit type, and the associated pay adjustment(s).	✓	✓	✓	•	✓	✓	•	✓	•	•
Dayforce Time and Attendance	Balance Admin	Balance Conversion	Balance conversions describe the relationship between two different balances configured to cascade; conversions determine how many units of one balance convert to units of another balance.	✓	✓	✓	•	✓	✓	•	✓	•	•
Dayforce Time and Attendance	Balance Admin	Balance Cascade	Balance cascades are used if any balances can cascade, or flow into other balances. For example, if a employee takes a day off work sick, but has used up all their sick days. A balance cascade controls which balance is used in lieu of a sick day, if it has a balance of zero.	✓	✓	✓	•	✓	✓	•	✓	•	•
Dayforce Time and Attendance	Balance Admin	Balance Transaction Type	Balance transaction types describe the way that balances can be altered by transactions; for example, balances can be decremented or incremented, depending on the transaction type.	✓	✓	✓	•	✓	✓	•	✓	•	•

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexixo	All Other Countries
Dayforce Time and Attendance	Balance Payout Request	Cancel Approved Balance Payouts	The Cancel Approve Balance Payouts feature allows users to cancel Pay Out Requests that have already been approved.	●	●	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Actual Balances	Access Restricted Balances	Balances are used to track employee benefits, such as vacation time, sick and personal days. Employees can only use a restricted balance if their supervisor, an HR professional, or another user with the appropriate access has given them access to the balance within HR.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Actual Balances	System Transactions	The application tracks both user initiated balance transactions, such as time away from work requests, and system transactions, such as the automatic accrual of vacation time initiated by rules configured in the application. By default, only user initiated transactions are displayed, but users with access can view system transactions by selecting the Include system transactions checkbox in an employee's HR records; select this feature to enable the Include system transactions checkbox in HR > Benefits > Actual Balances.	✓	✓	✓	●	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Actual Balances	Recalc Employee Balances	Users with access to the Recalc Employee Balances feature can recalculate employee balances, which is useful in cases where an employee has been assigned a new entitlement policy. Rather than having to run the Award Entitlements to Employees background task, users can run the task for a single employee, from their employee record.	✓	✓	✓	●	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Employee Timesheet	View Pay Summary	The View Pay feature enables the View Pay pane, which displays detailed information on an employee's pay information including the pay code, pay category, rate of pay, project, and docket that the hours were recorded against, in both Weekly and Daily views.	✓	✓	✓	●	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Employee Timesheet	View Balances	The View Balances feature enables the Balances pane, which displays information on an employee's balances; balances are used to track employee benefits, such as vacation time, sick, and personal days within the application so that as employees record their time or make time away from work requests, the appropriate benefit is deducted automatically.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Employee Timesheet	View raw punches	The View Raw Punches feature enables the Punches panel, which displays the raw punch data for the employee.	✓	✓	✓	●	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Employee Timesheet	Break Attestation	The break attestation feature allows employees to specify if a break was not taken during their shift.	●	●	●	●	●	✓	●	●	●	●
Dayforce Time and Attendance	Employee Timesheet	Disable Balance Display Conversion	When the Disable Balance Display Conversion feature is enabled, the application displays balances in the Employee Timesheet using the primary display format, rather than the alternate format defined in Pay Setup.	✓	✓	✓	●	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Employee Timesheet	Meal Waivers	The Meal Waivers feature enables employees to waive meal breaks that they are entitled to, from the timesheet.	●	●	✓	●	●	✓	●	●	●	●
Dayforce Time and Attendance	Employee Timesheet	TimeSheet Authorize	The TimeSheet Authorize feature enables employees to approve the worked time recorded on their timesheet by authorizing the records.	✓	✓	✓	●	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Employee Timesheet	TimeSheet Unauthorize	The TimeSheet Unauthorize feature enables employees to approve the worked time recorded on their timesheet by authorizing the records.	✓	✓	✓	●	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Employee Timesheet	Automatically Add Shifts to Schedule	When the Automatically Add Shifts to Schedule feature is enabled, the application pre-populates the punch times for scheduled shifts on the timesheet	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Employee Timesheet	TimeSheet Transfer Control	The TimeSheet Transfer Controls feature enables transfer controls on the timesheet, which are used when employees switch between locations, Job Assignments, or dockets, so that an employee's time is tracked properly.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Employee Timesheet	Labor Metrics Favorite Set	Enable the Labor Metrics Favorite Set feature to allow employees to create favorite sets of labor metrics (such as location, Job Assignment, pay code, project, and docket), that can be saved and applied to shifts on the timesheet. This feature enables the Favorite Sets panel on the timesheet.	✓	✓	✓	●	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Entitlement Admin	Entitlement Definitions	Used to define entitlements accruals	✓	✓	✓	●	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Entitlement Admin	Policies	Used to define the entitlements applicable to a group of employees	✓	✓	✓	●	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Entitlement Admin	Balance Rules	Used to define how balances that make up an entitlement are calculated.	✓	✓	✓	●	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Entitlement Admin	Balance Rollovers	Used to define how the rollover periods used for carrying over balances	✓	✓	✓	●	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Entitlement Admin	Eligibility Criteria	Used to define qualifiers on balance rules	✓	✓	✓	●	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Entitlement Admin	Accrual Operation	Provides ability to define the time period in which a balance increases (accrues).	✓	✓	✓	●	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Entitlement Admin	Entitlement Units	Used to define the units in which entitlements are accrued, for example hours or days.	✓	✓	✓	●	✓	✓	●	✓	●	●

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexixo	All Other Countries
Dayforce Time and Attendance	Manager Timesheet	Extended Tardy Processing	The application can be configured with tardy rules that track when employees leave or arrive early or late.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Manager Timesheet	Copy from Template	Assign the Copy from Template sub-feature to allow the user role(s) responsible to copy and use information from existing templates in the currently loaded week.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Manager Timesheet	Copy to Template	Assign the Copy to Template sub-feature to allow the user role(s) responsible to copy and save a recorded week's information as a template.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Manager Timesheet	Approve	Assign the Approve feature to allow users to approve their employees' timesheets in Manager Timesheet.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Manager Timesheet	Break Attestation	The break attestation feature allows managers to specify if an employee did not take a break during their shift.	●	●	●	●	●	✓	●	●	●	●
Dayforce Time and Attendance	Manager Timesheet	Unapprove	Assign the Unapprove feature to allow users to unapprove their employees' timesheets in Manager Timesheet.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Manager Timesheet	Display Schedules	Assign the Display Schedules feature to allow users to view the schedule in the timesheet.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Manager Timesheet	Manually Link and Unlink Schedules	Assign the Manually Link and Unlink Schedules feature to allow users to manually link and unlink worked time with scheduled shifts.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Manager Timesheet	Copy from default	Assign Copy from Default feature to allow users to create new timesheets by copying the default timesheet in Manager Timesheet.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Manager Timesheet	Copy from previous	Assign the Copy from previous feature to allow users to create new timesheets by copying the previous timesheet (including its details) in Manager Timesheet.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Manager Timesheet	Copy employee	Assign the Copy employee feature to allow users to copy data between employees in Manager Timesheet.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Manager Timesheet	View Balances	Assign the View Balances feature to allow users to view balances in the timesheet.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Manager Timesheet	View Pay Summary	Assign the View Pay Summary feature to allow users to view pay summaries in the timesheet.	●	●	✓	●	✓	✓	×	✓	●	×
Dayforce Time and Attendance	Dayforce Mobile	Schedules	Enables the schedule in the mobile apps. Display unscheduled coworkers, restrict by employee work assignment, shift trades	●	✓	✓	✓	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Employee Self Service - Mobile	Calendar	Check your schedule. Shift trade. Synchronize your Dayforce calendar with the calendar on your mobile device.	●	✓	✓	✓	✓	✓	●	●	●	●
Dayforce Time and Attendance	Employee Self Service - Mobile	Timesheet	Assigns the Timesheet feature of the mobile app, which allows users to view their weekly timecard from their mobile device. The feature displays the number of hours users were scheduled to work, and provides a record of shifts and pay adjustments for each week. Users can view shift details by tapping the Edit button to access the shift details; from the detailed view, users with the appropriate access can view, add, edit, and delete punches, shift information, and pay adjustments.	●	✓	✓	●	●	●	●	✓	●	●
Dayforce Time and Attendance	Employee Self Service - Mobile	Time Away	Assigns the Time Away feature of the mobile application, which enables users to create and view time away from work requests while optionally including supporting documentation.	●	✓	✓	●	●	●	●	✓	●	●
Dayforce Time and Attendance	Employee Self Service - Mobile	Clock	Assigns the Clock feature of the mobile applications, which enables users to punch in and out for shifts, meals, breaks, transfers, and supports break attestation and meal waiving.	●	✓	✓	●	●	●	●	●	●	●
Dayforce Time and Attendance	Employee Self Service - Mobile	Availability	Assigns the Availability feature of the mobile applications, which allows users to view their weekly availability on the calendar.	●	✓	✓	●	●	●	●	✓	●	●
Dayforce Time and Attendance	Mobile Employee Timesheet	Authorize Punch	Employees can authorize punches in their timesheet. This requires configuration for their role in the main application.	●	✓	✓	●	●	✓	●	✓	●	●
Dayforce Time and Attendance	Mobile Employee Timesheet	Unauthorize Punch	Employees can unauthorize punches in their timesheet.	●	✓	✓	●	●	✓	●	✓	●	●
Dayforce Time and Attendance	Mobile Employee Timesheet	Timesheet Transfers	Employees can perform transfers in their timesheet.	●	✓	✓	●	●	✓	●	●	●	●
Dayforce Time and Attendance	Mobile Employee Availability	Edit Weekly Availability	The Edit Availability for a Period of Time option allows you to define when you are typically available to work, without having to make the same manual edits every period. This feature allows employees to edit their availability for a period of time from their mobile device.	●	✓	✓	✓	✓	✓	●	●	●	●
Dayforce Time and Attendance	Mobile Employee Availability	Edit Default Availability	The Edit Default Availability option allows you to define when you are typically available to work, without having to make the same manual edits every week. This feature allows employees to edit their default availability from their mobile device.	●	✓	✓	●	●	✓	●	●	●	●
Dayforce Time and Attendance	Mobile Manager	Timesheets	Assigns the Timesheets feature of the mobile application, which enables users to review employee timesheets for their location(s).	●	✓	✓	●	✓	✓	●	✓	●	●

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexixo	All Other Countries
Dayforce Time and Attendance	Mobile Manager	Timsheets - Edit Employee Punches - Edit Transfers	Transfers are used when you switch between locations, projects, Job Assignments, or dockets, so that your time is tracked properly. The Edit Employee Transfers feature allows you to edit employee transfers from your mobile device.	●	✓	✓	✓	✓	✓	●	●	●	●
Dayforce Time and Attendance	Mobile Manager	Employees	Assigns the Employees feature of the mobile application, which enables users to view information on their employees, including contact information, emergency contact information, upcoming shifts, and recently worked shifts.	●	✓	✓	●	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Mobile Manager	Time Off List	Assigns the Time Off List feature of the mobile application, which enables users to view, edit, approve, deny and comment on time away from work requests for their location(s).	●	✓	✓	●	●	●	●	✓	●	●
Dayforce Time and Attendance	Mobile Manager	Approvals	Availability change, overtime banking, shift trade, unfilled shift bid, unfilled shift trade	●	✓	✓	●	●	✓	●	✓	●	●
Dayforce Time and Attendance	Mobile Manager	Create Time Away From Work	When enabled, managers will have the ability to create time away from work requests on behalf of employees from within the Time Off List feature.	●	✓	✓	●	●	✓	●	●	●	●
Dayforce Time and Attendance	Mobile Manager	Set Coordinates	Assigns the Set Coordinates feature of the mobile application, which allows users to set the geographic coordinates of their location, and define the Punch Tolerance in meters to configure the area in which employees can punch in at the location using the Clock feature of their mobile device. Users can also define the local time zone that the app records employee punches at the location in.	●	✓	✓	●	●	●	●	●	●	●
Dayforce Time and Attendance	Mobile Employee Timesheets	Edit Employee Punches	The Edit Employee Punches option allows you to edit punches to reflect actual work times on your mobile device. For example, you can add a meal or break to a shift if an employee forgets to record one, or record a transfer if the employee changes work locations during a shift.	●	✓	✓	✓	✓	✓	●	●	●	●
Dayforce Time and Attendance	Mobile Employee Timesheets	Authorize Punch	The Authorize Punch option allows you to authorize employee work time using the Timesheets feature on your mobile device, so that the shift is marked as authorized both in the mobile application and the main application	●	✓	✓	✓	✓	✓	●	●	●	●
Dayforce Time and Attendance	Mobile Employee Timesheets	Unauthorize Punch	The Unauthorize Punch option allows you to unauthorize employee work time using the Timesheets feature on your mobile device, so that the shift is marked as unauthorized both in the mobile application and the main application	●	✓	✓	✓	✓	✓	●	●	●	●
Dayforce Time and Attendance	Mobile Employee Timesheets	View Call-In List	The View Call-In List feature enables the option to access a Call-in list where you can contact other employees eligible to work the shift or add them to the schedule.	●	✓	✓	✓	✓	✓	●	●	●	●
Dayforce Time and Attendance	Employee Profile & Settings - Profile	Volunteer List	Employees can opt into volunteer lists that have been configured in the organization. Volunteer lists are set up through HR Admin > Volunteer Lists.	●	●	✓	●	●	✓	●	✓	●	●
Dayforce Time and Attendance	Employee Profile & Settings - Profile	Attendance	Using the Attendance feature, employees can view information on their attendance records; they can view detailed information on absences, including the number of hours missed.	✓	✓	✓	●	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Employee Profile & Settings - Profile	Time Bank Balances	Employees can view the balance of their banked overtime hours; additional sub-features can be enabled to allow them to request and cancel payouts.	●	●	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Schedules	Schedules	Enables Schedules feature in application.	✓	✓	✓	●	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Schedules	Shift Trade	When the Shift Trade feature is assigned, employees can make shift trades, swaps, or re-trades through the application. Employees must be assigned an appropriate shift trading policy to use the functionality; for more information, Configuring Shift Trading Policies on page 1468. With this feature enabled, Work > Schedules displays shifts that can be traded, swapped or picked up The Shift Trade History panel is also displayed, which allows employees to view information on the shift trades that they participated in during the specified month.	✓	✓	✓	●	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Schedules	Shift Trade History	Using the shift trade history feature, managers can view the audit history of a shift trade and understand the how the existing shift was assigned the employee.	✓	✓	✓	●	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Schedules	Shift swap	Using the shift trade feature Dayforce can be configured to allow employees swap one of their shifts for a shift scheduled to another employee	✓	✓	✓	●	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Schedules	Location Daily Property Maintenance	The Location Daily Property Maintenance feature enables the Location Daily Property Maintenance feature in Schedules. This feature contains a calendar in which managers can access and edit unsecured location daily property values for their locations.	✓	✓	✓	●	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Schedules	Tasks On Employee Schedules	When set up to support task management features, the application can be configured to display information on the tasks assigned to an employee's schedule. Assign the Tasks On Employee Schedules feature to enable the display of tasks on the calendar of Schedules.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Schedules	Employee Self Service Reports	The ESS Reports feature enables the Reports drop-down list in Work > Schedules.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Schedule Optimization - Schedule Editor	Import/Export ScheduleTemplates	With the Import/Export Schedule Templates feature assigned, users can create and apply templates. Assign this feature and the application displays the Schedule Templates and Schedule Type Templates tabs on the Templates panel in Schedules.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexixo	All Other Countries
Dayforce Time and Attendance	Schedule Optimization - Schedule Editor	Work Patterns	With the Generate Work Patterns feature enabled, the application displays the Work Patterns button, which allows users to create shifts automatically based on the fixed shifts (i.e., days assigned the Shift type in People > Employee Profile> Work> Work Contracts) in an employee's work pattern.	✓	✓	✓	●	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Schedule Optimization - Schedule Editor	Selected Org Filter	Assign the Selected Org Filter feature to allow users to filter schedules by the location selected in the org picker. This is useful when employees are scheduled at more than one location.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Schedule Optimization - Schedule Editor	Edit Shift Origin	With this feature assigned, users can edit the origin of a shift. Assign this feature to enable the Origin drop-down list in the Add Schedule and Edit Schedule dialogs.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Schedule Optimization - Schedule Editor	Schedule Cost	Assign the Schedule Cost feature and the application displays the cost of the scheduled shifts, in hours and dollars, for the current week when the user clicks the Cost button. These amounts are compared to the amounts suggested by the plan forecast. Assign this feature to enable the Cost button and panel in Schedules.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Schedule Optimization - Schedule Editor	Post Schedules	To make a schedule available to the employees of a location, it must be posted. Managers, administrators, or other appropriate users, require access to this feature in order to post schedules when they are completed. Assign the Post Schedules feature to enable the Post or Submit button in Schedules. Which button appears depends on the access authorization assigned to a user role.	✓	✓	✓	✓	✓	✓	✓	●	●	✓
Dayforce Time and Attendance	Schedule Optimization - Schedule Editor	Audit	Assign this feature to enable the Audits tab in Schedules.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Schedule Optimization - Schedule Editor	Display Auto Select Activity Option	Activities that need to be performed during the workday can be assigned to employees' shifts through Schedules. Activities are linked to the Job Assignments that can perform them, and can be automatically associated with a scheduled shift. Assign the Display Auto Select Activity Option feature to enable the 'Automatically select an activity for schedule' option in the View options of Schedules.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Schedule Optimization - Schedule Editor	Generate Rotations	The Generate Rotations feature allows users to create scheduled shifts for a location's employees, based on their shift definitions and rotations. It relies on the shift rotations configured in the application through Schedule Setup. Assign this feature to enable the Rotations button in Schedules.	✓	✓	✓	●	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Schedule Optimization - Schedule Editor	Partial Shift Activities	Assign this feature to allow users to assign partial shift activities to shifts. By default, activities are scheduled to an entire shift.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Schedule Optimization - Schedule Editor	Shift Standby	Assign the Shift Standby feature and users can schedule shifts as on call, sometimes referred to as standby, shifts. These shifts represent time the employee is not scheduled to work, but is 'on call' to come into work, if needed. Assign this feature to allow users to schedule employees for on call, or standby, shifts.	✓	✓	✓	●	●	✓	●	●	●	●
Dayforce Time and Attendance	Schedule Optimization - Schedule Editor	Schedule Reports	There are several schedule reports that can be run by users with access to Schedule Reports and its sub-features; assign the Schedule Reports feature to enable the Reports button in Schedules. Select any of the sub-features to enable the corresponding report.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Schedule Optimization - Schedule Editor	Forms Action	Assign this feature to user roles who use workflows for time away from work. When assigned, this feature links the existing controls in the application to the workflow.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Schedule Optimization - Schedule Editor	Stack	As you work with your location's schedules, adding, editing, or removing shifts, gaps can occur in the list of shifts the application displays.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Schedule Optimization - Schedule Editor	Copy	Assign this feature to enable the Copy Week button in Schedules.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Schedule Optimization - Schedule Editor	Hide Weekly Totals	With the Hide Weekly Totals feature selected, the application hides the total hours displayed at the bottom of the Grid View and at the top of the Bar View in Schedules. These hours are shown by default, and represent the hours that count towards schedule coverage.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Schedule Optimization - Schedule Editor	Show Employee Skill Filters	Assign the Show Employee Skill Filters feature to allow users to filter Schedules by employee skills and skill levels. Assigning this feature displays the Skill and Skill Level options in the Filter panel in Schedules.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Schedule Planning	Scheduling Plan	The Scheduling Plan feature enables the Schedule Planning feature, where users can define shift rotations, shift definitions , schedule trend and templates.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Schedule Reports	Printed Schedule Report	The Printed Schedule Report produces a printable view of a location's schedule.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Schedule Reports	Schedule Audit Report	The Schedule Audit Report lists the changes made to a schedule's report, grouped by employee. The report lists when shifts, meals, or breaks were added, modified, or deleted, and by whom.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Schedule Reports	Coverage report	The Coverage Report summarizes details on a location's coverage; the report includes how many employees are scheduled during each hour	✓	✓	✓	●	✓	✓	●	●	●	●

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexixo	All Other Countries
Dayforce Time and Attendance	Schedule Reports	Daily Coverage Report	The Daily Coverage Report summarizes details on a location's coverage; the report includes how many employees are scheduled during each hour and when meals or breaks are scheduled.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Schedule Reports	Hourly coverage report	The hourly coverage report summarizes the scheduled employee count by each hour of the day	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Schedule Reports	Manager Coverage Report	The Manager Coverage Report displays details on a location's coverage, including how many employees are scheduled during each hour and when meals or breaks are scheduled. This report differs from the Daily Coverage Report in that it more closely resembles the Bar View in Schedules.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Schedules	Schedule Setup	Through Schedule Setup, users can perform configuration that supports the use of scheduling features in the application, including shift rotations, activities, schedule bidding and shift trading. Assign the Schedule Setup feature to enable the Schedule Setup tab. Please note: For customers under 300 employees some restrictions may apply. Please consult your statement of work.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Schedules	Time Off Policy	The Time Off Policy feature refers to the Time Off Policy assigned in the Status Details section of HR > Assignments > Status; time off policies control when employees can request time away from work by defining a rolling blackout period during which employees cannot make requests.	✓	✓	✓	●	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Schedules	School Year	School years support the use of school rules in schedule policies; for example, the application can be configured so that minors aren't scheduled more than a set number of hours in a day or week, while they are in school. Users with access to the School Year feature can configure the date range of the school years, as well as define non-school days within the school year; assign this feature to enable the School Year section of Schedule Setup.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Schedules	Blackout Dates	Blackout dates are ranges of time when employees are restricted from requesting time off, under their time away from work policy. Users with access to the Blackout Dates feature can configure blackout dates in the application; assign this feature to enable the Blackout Dates section of Schedule Setup.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Schedules	Employee Policy	Employee policies contain rules and qualifiers that configure how employees can be scheduled, and the severity of violating these policies. The policies apply automatically when schedules are created in the application.	✓	✓	✓	●	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Schedules	Schedule Change Policy	The Schedule Change Policy feature allows users to create and configure schedule change policies. Rules and qualifiers can specify which schedule changes require acceptance by the employee.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Schedules	Post Schedules	To make a schedule available to the employees of a location, it must be posted. Managers, administrators, or other appropriate users, require access to this feature in order to post schedules when they are completed. Assign the Post Schedules feature to enable the Post or Submit button in Schedules. Which button appears depends on the access authorization assigned to a user role.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Schedules	Edit Shift Origin	With the Edit Shift Origin feature assigned, users can edit the origin of a shift. Assign this feature to enable the Origin drop-down list in Schedules.	✓	✓	✓	●	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Schedules	Copy Week	With the Copy Week feature assigned, users can copy a week in the schedule. Assign this feature to enable the Copy button in Schedules.	✓	✓	✓	●	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Schedules	Schedule Trend	Select the Schedule Trend feature and employees' previously scheduled days are displayed when you hover over their name in Schedules.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Schedules	Shift Rotations	Shift rotations are used to define a pattern of repeating shifts and days off that describe employees' regular work week. For example, you can define a shift rotation where employees work five days, from 9 AM to 5 PM, followed by two days off; managers assign this rotation to the appropriate employees, rather than scheduling them every week for the same five shifts and two days off.	✓	✓	✓	●	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Schedules	Display Minor Option	Assign the Display Minor Option feature to enable the 'Indicate minor status' option in the View options of Schedules.	✓	✓	✓	●	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Schedules	Hide Weekly Totals	With the Hide Weekly Totals feature selected, the application hides the total hours displayed at the bottom of the Grid View and at the top of the Bar View in Schedules. These hours are shown by default, and represent the hours that count towards schedule coverage	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Schedules	Audit	With the Audit feature assigned, users can view information on changes to the schedule that have been made after it was posted through the Audits panel. Assign this feature to enable the Audits panel in Schedules.	✓	✓	✓	●	✓	✓	●	●	●	●

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexixo	All Other Countries
Dayforce Time and Attendance	Schedules	Autofill	Autofill can be used to generate and fill in the schedule for a location. Autofill attempts to automatically mass schedule a number of shifts and employees in a way that tries to match demand as closely as possible and still try to meet schedule compliance constraints.	✓	✓	●	●	●	●	●	●	●	●
Dayforce Time and Attendance	Schedules	Autofill unfilled shifts	Autofill unfilled shifts allow users to fill unfilled shifts based on ordering policies configured in Dayforce	✓	✓	●	●	●	●	●	●	●	●
Dayforce Time and Attendance	Schedules	Clear trade status	With clear trade status, users can clear the shift trade status associated with shifts. This feature manages the Clear Trade Status button in the Add Schedule dialog box and the Edit Schedule dialog box in Schedules	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Schedules	Coverage pane	Coverage panels allow managers to more easily identify periods of significant over- and understaffing at a glance within the week in Schedules. Using the Coverage panel, managers can determine how well specific zones and activities are scheduled compared to the required demand for that zone.	✓	✓	✓	●	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Schedules	Find candidate	Managers can manually fill the shifts by leveraging the "Find Candidate" feature. When configured the application uses the staff assignment policies to determine the order in which employees can be selected for filling a shift	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Schedules	Manage Time off	Allows user to create time away from work requests within the schedules	✓	✓	✓	●	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Schedules	Stack	As you work with your location's schedules, adding, editing, or removing shifts, gaps can occur in the list of shifts the application displays.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Schedules	Reports	There are several schedule reports that can be run by users with access to Schedule Reports and its sub-features; assign the Reports feature to enable the Reports button in Schedules. Select any of the sub-features to enable the corresponding report.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Schedules	Cost	Assign the Cost feature and the application displays the cost of the scheduled shifts, in hours and dollars, for the current week when the user clicks the Cost button. These amounts are compared to the amounts suggested by the plan forecast. Assign this feature to enable the Cost button and panel in Schedules.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Schedules	Show Employee Skill Filters	Assign the Show Employee Skill Filters feature to allow users to filter Schedules by employee skills and skill levels. Assigning this feature displays the Skill and Skill Level options in the Filter panel in Schedules	✓	✓	✓	●	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Schedules	Shift Standby	Assign the Shift Standby feature and users can schedule shifts as on call, sometimes referred to as standby, shifts. These shifts represent time the employee is not scheduled to work, but is 'on call' to come into work, if needed. Assign this feature to allow users to schedule employees for on call, or standby, shifts.	✓	✓	✓	●	●	✓	●	●	●	●
Dayforce Time and Attendance	Schedules	Enable Customized Employee Sort Order	The Enable Customized Employee Sort Order client property allows you to specify a custom employee sort order in Schedules. When this client property is enabled, you can hover over employee names in the Schedules Grid View to reveal arrow buttons. Using these arrow buttons you can reorder the list of employees as needed	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Schedules	Forms Action	Assign the Forms Action feature to user roles who use workflows for time away from work. When assigned, this feature links the existing controls in the application to the workflow.	✓	✓	✓	●	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Schedules	Display Unscheduled Coworkers	With the Schedules feature the app displays your coworkers who are not scheduled but work at the same location as you. You then have the option to send them a message if applicable.	✓	✓	✓	✓	✓	✓	●	●	●	●
Dayforce Time and Attendance	Schedules	Restrict By Employee Work Assignments	Enable “Restrict By Employee Work Assignments” to control which employee schedules a user will be able to view in the Schedules feature. By enabling this control, a user will only be able to view coworker schedules that share a location, job and department.	✓	✓	✓	✓	✓	✓	●	●	●	●
Dayforce Time and Attendance	Scheduling Plan	Shift Definitions	With the Shift Definitions feature assigned, the application displays the Shift Definitions feature in Schedule Planning, where users can define the shifts that are used in templates and shift rotations	✓	✓	✓	✓	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Scheduling Plan	Shift Rotation	Shift rotations are used to combine patterns of repeating shift definitions and labor metrics that describe employees' regular work schedules. Assign the Shift Rotation feature to enable the Shift Rotation section of Schedule Planning.	✓	✓	✓	✓	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Scheduling Plan	Employee TimeSheet	The Employee TimeSheet allows users to quickly record, view, and edit the times that they have worked throughout the week.	✓	✓	✓	●	●	✓	●	●	●	●
Dayforce Time and Attendance	Post Schedules	Schedule Approval	The Schedule Approval feature controls whether a user has access to the Submit feature of Schedules; when a schedule is submitted, it requires a manager's approval.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Printed Schedule Report	Flag Minor Employees	Enable the Flag Minor Employees feature and minors on the Printed Schedule Report are marked with [M] before their name.	✓	✓	✓	●	✓	✓	●	●	●	●

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexixo	All Other Countries
Dayforce Time and Attendance	Employee Self Service - Time Clock	Use Server Time	Select and the clock is configured to attempt to use the application server's time when recording punch times; when an employee performs a punch at the clock, the application uses the time zone of the employee's scheduled location, if scheduled, or their primary location, if unscheduled, to convert the time if the server's time zone differs.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Timecard	Authorize Punches	The Authorize Punches feature allows employees to authorize the times recorded on their timecard; assign this feature to enable the Punch Audits column on Timecard.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Timecard	Meal Waivers	The Meal Waivers feature allows employees to waive their meal break(s) for a recorded shift; assign this feature to enable the Waive First Meal and Waive Second Meal columns on Timecard.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Work - setup	Timesheet	Enables Timesheet in Work.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Work - setup	Availability	Assign the Availability feature to display the Availability section in the actions list.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Work - setup	Schedules	Enables the Calendar feature, where users can view their scheduled shifts, worked shifts, attendance incidents, availability, and time away from work, all in one convenient location.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Work - setup	Timecard	When employees punch in and out for their shifts, meals and breaks, the application records the information and can display the records on the employee's timecard. Employees can then review this information on their actual worked hours by viewing their timecard. Assign the Timecard feature to enable the Timecard panel in Work.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Work - setup	Time Away	Assign the Time Away feature to display time away from work in Calendar, including the ability to create new requests.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Work - setup	Time Clock	Dayforce can be configured so that employees can punch in to work through the application; assign the Time Clock feature to enable the Time Clock pane in Work.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Work - setup	Attendance	Users can view information on their time and attendance records and any violations that they may have accumulated against the organization's related policies; the Attendance pane displays the information in a calendar and a scorecard. Assign the Attendance feature to enable the Attendance pane in Work.	•	•	✓	•	✓	✓	•	✓	•	•
Dayforce Time and Attendance	Employee Self Service - Work	Calendar	The Calendar feature enables the Calendar where users can view their scheduled shifts, worked shifts, attendance incidents, availability, and time away from work, all in one convenient location.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Employee Self Service - Work	Attendance (year at a glance)	This feature provides an ability to an employee to view his/ her attendance history	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Employee Self Service - Work	Time Clock	The Time Clock feature to enable the Time Clock where users record their worked time by performing punches.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Employee Self Service - Work	Forms Action	Assign the Forms Action feature to user roles who use workflows for time away from work. When assigned, this feature links the existing controls in the application to the workflow.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Employee Self Service - Work	Time Away List	The Time Away List feature enables the Time Away List where users can view, edit, and create time away from work requests.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Employee Self Service - Work	Timesheet	The Timesheet feature assigns the Timesheet feature of the mobile app, which allows users to view their weekly timecard from their mobile device. The feature displays the number of hours users were scheduled to work, and provides a record of shifts and pay adjustments for each week. Users can view shift details by tapping the Edit button to access the shift details; from the detailed view, users with the appropriate access can view, add, edit, and delete punches, shift information, and pay adjustments.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Employee Self Service - Work	Shift Details	Allows users to view shift details in a slide-out panel within the calendar view.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Employee Self Service - Work	Disable Balance Display Conversion	When the Disable Balance Display Conversion feature is enabled, the application displays balances in the Employee Timesheet using the primary display format, rather than the alternate format defined in Pay Setup.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Work - Timesheet	Break attestation	The break attestation feature allows employees' to specify if they did not take a break during their shift.	•	•	•	•	•	✓	•	•	•	•
Dayforce Time and Attendance	Work - Timesheet	Copy from default	Assign this feature to allow users to create new timesheets by copying the default timesheet.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Work - Timesheet	Copy from previous	Assign this feature to allow users to create new timesheets by copying the previous timesheet (including its details).	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Work - Timesheet	Display Schedules	Assign this feature to allows users to view the schedule in the timesheet.	✓	✓	✓	•	✓	✓	•	✓	•	•

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexixo	All Other Countries
Dayforce Time and Attendance	Work - Timesheet	Manually Link and Unlink Schedules	Assign this feature to allow users to manually link and unlink worked time with scheduled shifts.	✓	✓	✓	●	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Work - Timesheet	View Balances	Assign this feature to allows users to view balances in the timesheet.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Work - Timesheet	View Pay Summary	Assign this feature to allows users to view pay summaries in the timesheet.	●	●	✓	●	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Work - Timesheet	Submit	Assign this feature to allow users to submit the timesheet.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Work - Timesheet	Favorite Set	Assign this feature to allow users to create favorites.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Work - Timesheet	Approve	Assign this feature to allow users to approve their employees' timesheets.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Work - Timesheet	Unapprove	Assign this feature to allow users to unapprove their employees' timesheets.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Work - Timesheet	Copy employee	Assign this feature to allow users to copy data between employees.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Work - Calendar - Duration Timesheet	Approve	The Approve feature allows users to approve their timesheets from Work > Calendar	✓	✓	✓	✓	✓	✓	●	●	●	●
Dayforce Time and Attendance	Work - Calendar - Duration Timesheet	Unapprove	The Unapprove feature allows users to unapprove their timesheets.	✓	✓	✓	✓	✓	✓	●	●	●	●
Dayforce Time and Attendance	Work - Calendar - Duration Timesheet	Copy from default	The Copy from Default feature allows users to create new timesheets by copying the default timesheet.	✓	✓	✓	✓	✓	✓	●	●	●	●
Dayforce Time and Attendance	Work - Calendar - Duration Timesheet	Display Schedules	The Display Schedules feature allows users to view the schedule in the timesheet.	✓	✓	✓	✓	✓	✓	●	●	●	●
Dayforce Time and Attendance	Work - Calendar - Duration Timesheet	Manually Link and Unlink Schedules	The Manually Link and Unlink Schedules allows users to manually link and unlink worked time with scheduled shifts.	✓	✓	✓	✓	✓	✓	●	●	●	●
Dayforce Time and Attendance	Work - Calendar - Duration Timesheet	Copy from previous	The Copy from previous feature allows users to create new timesheets by copying the previous timesheet (including its details).	✓	✓	✓	✓	✓	✓	●	●	●	●
Dayforce Time and Attendance	Work - Calendar - Duration Timesheet	Submit	The Submit feature allows users to submit and lock their timesheets in the timesheet shift details view in Work > Calendar.	✓	✓	✓	✓	✓	✓	●	●	●	●
Dayforce Time and Attendance	Work - Calendar - Duration Timesheet	Favorite Set	Allows employees to create favorite sets.	✓	✓	✓	✓	✓	✓	●	●	●	●
Dayforce Time and Attendance	Work - Calendar - Duration Timesheet	View Balances	The View Balances feature allows users to view their balances in the timesheet.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Work - Calendar - Duration Timesheet	View Pay Summary	The View Pay Summary feature allows users to view their pay summaries in the timesheet.	●	●	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Work - Calendar	View Payday	The View Payday option displays paydays in Work > Calendar in the View Options slideout panel. When this checkbox is selected, users can open the View Options slideout panel in Work > Calendar and enable the Show payday option	●	●	✓	●	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Work - Calendar	Authorize on Shift Details Page	The Authorize on Shift Details Page feature allows users to authorize and unauthorize shifts from the punch timesheet view shift details slide-out panel in Work > Calendar.	✓	✓	✓	✓	✓	✓	●	●	●	●
Dayforce Time and Attendance	Work - Calendar	Employee Timesheet	The Employee Timesheet feature allows users to view their duration timesheet when they select View shift details in the action list. If a user is not assigned this role feature, they punch timesheet opens instead.	✓	✓	✓	✓	✓	✓	●	●	●	●
Dayforce Time and Attendance	Work - Calendar	Reports	The Reports option enables the Reports button in Calendar, which provides access to reports.	✓	✓	✓	✓	✓	✓	●	●	●	●
Dayforce Time and Attendance	Work - Calendar	View Pay Summary	The View Pay Summary option allows users to view their pay summaries in the timesheet.	**n/a**	**n/a**	**n/a**	**n/a**	**n/a**	***n/a***	**n/a**	●	**n/a**	**n/a**
Dayforce Time and Attendance	Work - Calendar	Duration Timesheet	The Duration Timesheet feature allows users to view their duration timesheet when they select View shift details in the action list in Work > Calendar.	**n/a**	**n/a**	**n/a**	**n/a**	**n/a**	***n/a***	**n/a**	●	**n/a**	**n/a**
Dayforce Time and Attendance	Work - Calendar	My Attendance	The Attendance feature displays the Attendance option in the actions list in Calendar, allowing users to view their scorecard.	●	●	✓	●	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Work - Calendar	Calendar Daily View	The Calendar Daily View option enables the Day View in Calendar, which displays a daily calendar with the highest level of detail available in any of the views, with worked time and scheduled time side-by-side.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Work - Calendar	Calendar Weekly View	The Calendar Weekly View option enables the Weekly View in Calendar, which displays more detail than the Month View, but less detail than the Day View.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexixo	All Other Countries
Dayforce Time and Attendance	Work - Calendar	Calendar Rolling week view	The Calendar Rolling Week View option enables the Weekly View in Calendar and displays a rolling set of days from current day.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Work - Calendar	Calendar Monthly View	The Calendar Monthly View option enables the Month View in Calendar, which displays the calendar for the entire month, with the lowest level of detail of all of the view options.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Work - Calendar	View Raw Punches	The View Raw Punches option displays the View Actual Punches section when users view shift details in Calendar.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Work - Calendar	Shift Trades	The Shift Trades option allows users to trade shifts in Calendar.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Work - Calendar	My Time Off	The Time Off option displays time away from work in Calendar, including the ability to create new requests.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Work - Calendar	My Availability	The Availability option displays the Availability section in the actions lists, such as applying default availability, copy availability from a previous period, copy availability from a template, and edit availability.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Work - My Availability	Approval Request	When users update their availability, a request is sent to their manager(s) for approval. While the update is in pending status, users with this feature enabled can cancel their request before it is approved. Assign the Approval Request feature to enable the Cancel Pending Request option in the edit actions drop-down list of Availability.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Work - My Availability	Edit Weekly Availability	Users can edit their availability for a specific period, overriding the default availability for the affected period. Assign the Edit Availability for This Period feature to enable the Edit Availability for This Period option in the edit actions drop-down list of Availability.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Work - My Availability	Edit Default Availability	Users can edit their availability, to change it permanently from the edited week forward. Assign the Edit Default Availability feature to enable the Edit Default Availability option in the edit actions drop-down list of Availability.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Work - My Availability	Apply Default Availability	When editing their availability, users may sometimes want to remove some specific availability and return to their default for the week; assign the Apply Default Availability feature to enable the Use Default Availability for This Week option in the edit actions drop-down list of Availability.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Work - My Availability	Copy Availability From Previous Week	When updating their availability, users can copy the availability of a configured period to the following period; assign the Copy Availability From Previous Period feature to enable the Copy from Previous Period option in the edit actions drop-down list of Availability.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Work - My Availability	Copy Availability From Template	Users can copy a set of availability times to a template to quickly apply the same availability to different weeks; assign the Copy Availability From Template feature to enable the Copy from Template and Copy to Template options in the edit actions drop-down list of Availability.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Pay Admin Checklist	Payroll Reports	The Payroll Reports feature enables the Reports button in the Pay Admin Checklist. There are three reports that can be enabled, the Pay Delta Report, Pay Summary report, and the Pay Export Report.	●	●	✓	●	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Pay Admin Checklist	Offcycle Transmit	The Offcycle Transmit feature enables the Offcycle Payroll Export Wizard, accessed through the Offcycle button in the Pay Admin Checklist panel.	●	●	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Pay Admin Checklist	Fix Problem Punches	Users with the Fix Problem Punches feature assigned can click a link on the Pay Admin Checklist to open the timesheet, where they can fix problem punches during the pay period. For the link to work, the role will also need the Timesheets feature enabled.	✓	✓	✓	●	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Pay Admin Checklist	View Pay Summary Report	The View Pay Summary Report feature enables the user to run and view the Pay Summary Report, which reports on payroll data for the user's location. The Pay Summary Report is run by selecting the report icon next to the relevant pay period.	●	●	✓	●	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Pay Admin Checklist	Transmit to Payroll	Users with the Transmit to Payroll feature enabled can transmit payroll data from Dayforce to a payroll application. This feature should be assigned to any role that has been assigned the Pay Admin Checklist.	✓	✓	✓	●	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Pay Admin Checklist	Calculate Pay	Assign the Calculate Pay feature to display the Calculate Pay column in Day > Pay Admin Checklist, which allows users to recalculate pay for specific locations	●	●	✓	●	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Pay Admin Checklist	Close Pay by Calendar	Assign the Close Pay by Calendar feature and the application displays pay close periods beneath the payroll transmit period, and the Close Pay button, in the Pay Admin Checklist.	●	●	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Pay Admin Checklist	Reconcile Pay Calendar	The Reconcile Pay Calendar feature allows you can reconcile pay group calendars for current and past non-transmitted pay periods. For example, if a new manager is assigned to a group of employees in the middle of a pay period, the pay group calendars for these employees need to be reconciled to the new manager.	●	●	✓	●	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Pay Admin Checklist	Sync Pay Changes	The Sync Pay Changes feature enables the Sync Pay Changes button in Day > Pay Admin Checklist. When any of the following values in HR > Status are modified for an employee, you can click the Sync Pay Changes button to recalculate the employee's pay.	●	●	✓	●	✓	✓	●	●	●	●

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexixo	All Other Countries
Dayforce Time and Attendance	Pay Approve Checklist	Use Pay Group Filter	This sub-feature enables the Pay Group drop-down list in the Pay Approve Checklist toolbar. In addition to the default filter, which sorts by pay period start and end offset, users can further filter the list based on pay group.	✓	✓	✓	●	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Pay Approve Checklist	Pay Summary Report	The Report feature enables the user to run and view the Pay Summary Report, which displays the payroll data of the user's employees, and how much employees earned in regular pay, overtime and the other pay categories your organization tracks.	●	●	✓	●	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Pay Approve Checklist	Fix Problem Punches	Users with the Fix Problem Punches feature configured can click a link on the Pay Approve Checklist to open the timesheet, where they can fix problem punches during the pay period. For the link to work, the role will also need the Timesheets feature enabled.	✓	✓	✓	●	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Pay Approve Checklist	Calculate Pay	The Calculate Pay feature enables the Calculate column in the Pay Approve Checklist panel in Day. Users can click the button to calculate the selected pay period and ensure the accuracy of pay rules, overtime, shift premiums, and more.	●	●	✓	●	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Time Bank Balances	Balance Payout Request	Enable the Balance Payout Request feature to allow employees to request a payout of their banked overtime hours.	●	●	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Time Clock	Use Server Time	Select and the clock is configured to attempt to use the application server's time when recording punch times; when an employee performs a punch at the clock, the application uses the time zone of the employee's scheduled location, if scheduled, or their primary location, if unscheduled, to convert the time if the server's time zone differs.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Time Off Coverage Tool	Disable Filters	Enable this feature and the application does not filter the list of employees by their department and job for the coverage information. Instead, clicking the Coverage button brings up information on the entire staff at the specified location.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Time Review	Favorites Definition	Provides users with access to the view configuration options in Time Review. Using the view configuration options, users can modify the view in Time Review and save their favorite views from the View tab in the Load panel.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Time Review	Timesheet	Assign this feature to allow users to open employee timesheets in the employee timesheet slide-out in Time Review	✓	✓	✓	●	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Time Review	Time Review Reports	Allows users to access time reports in Time Review.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Time Review Reports	Attendance Roll Call Report	The Attendance Roll Call Report generates a list of your employees scheduled to work today, with their phone numbers displayed.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Time Review Reports	Department Hours Report	The Hours by Department Report summarizes the labor cost billed against each department, in both hours and wages.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Time Review Reports	Pay Detail Report	The Pay Detail Report summarizes employee pay details for a day, week, or specified date range.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Time Review Reports	Pay Summary Report	The Pay Summary Report displays the payroll data of a location's employees — how much employees earned in regular pay, overtime, or any other pay categories the organization tracks. It displays this information in wages and in the amount of hours employees worked in each pay category.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Time Review Reports	Unauthorized Records Report	The Unauthorized Records Report displays a list of employees with unauthorized pay details.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Time Review Reports	Projected Hours Report	The Projected Hours Report returns the number of hours employees are projected to work. This report is useful midweek to help determine how many employees are likely to work into overtime.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Time Review Reports	Timesheet Audit Report	The Timesheet Audit Report returns a listing of the changes made to a location's time and attendance records within Dayforce. The application tracks changes to punches, meals and breaks, and pay adjustments.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Time Review Reports	Pay Category Hours Report	The Pay Category Hours Report summarizes the organization's pay information, by pay category. The report returns how many hours were paid out against different pay categories, such as double overtime or holiday pay.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Time Review Reports	Employee Pay Summary Report	The Employee Pay Summary Report returns pay information for multiple locations at once. Depending on your access, the report can be run for the entire organization, a region, district, or specific location, and will summarize the pay information for all the location(s) selected.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Time Review Reports	Pay Delta Report	The Pay Delta Report summarizes any retroactive pay adjustments that have been made for a pay period. The report compares an employee's time and pay before and after the retroactive adjustments were made, and then provides the delta, calculating the difference between them.	●	●	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Time Review Reports	Comments Report	The Comments Report displays any comments employees or managers have made on timesheets, as well as pay details from the day with the comments.	✓	✓	✓	●	✓	✓	●	●	●	●

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexixo	All Other Countries
Dayforce Time and Attendance	Time Review Reports	Inactivity Report	The Payroll Inactivity Report lists any employees with inactive payroll statuses and when they were last paid. It lists employees who are inactive for any reason, whether they are on a leave of absence, terminated, or inactive for some other reason.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Time Review Reports	Punch Exception Report	When employees punch in or out for work, and record their breaks, the application compares the punches to their scheduled times, and any differences, such as an employee punching in earlier than they were scheduled, are considered exceptions. The Punch Exception Report summarizes all these exceptions and groups them by zone, department, job, or employee.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Time Review Reports	Employee Punch Report	The Employee Punch Report summarizes employee punches and worked time; the report lists who punched in and out for work, and when, during the selected time period.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Time Review Reports	Employee Transfer Report	The Employee Transfer Report displays a list of the employees who have recorded "location transfers" in their time and attendance records. Employees record transfers when they work in a location other than their home location, in order to record their hours against the correct location. The report displays employees transferring out of the specified location for a shift and employees from other locations transferring into the specified location for a shift.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Time Review Reports	Approaching FT Report	The Approaching FT Report returns a list of employees who have averaged a specified number of hours.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Time Review Reports	Missing Pay Records Report	The Missing Pay Records Report returns a list of employees who are potentially missing pay; the application reports on any employee who recorded worked time by punching in and out for work, or who should be automatically paid by the application for their scheduled time (typically salaried employees), and were not paid. It also checks for approved pay adjustments, like commission pay outs, bonuses, or other premiums, that an employee earned but for some reason was not paid for.	●	●	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Time Review Reports	Department Hours Pay Summary Report	The Department Hours Pay Summary Report summarizes the labor cost billed against each department in both hours and wages; it also distinguishes between total hours and paid hours.	●	●	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Time Review Reports	Raw Punch Report	The Raw Punch Report generates a listing of employees' raw punch times for when they punched in, punched out, and took any meals or breaks, and compares them to the rounded value stored in their time and attendance records and displayed on the timesheets. If the employee was working a scheduled shift, the report also lists their scheduled times.	●	●	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Time Review Reports	Schedule VS Actual Shift Report	The Schedule VS Actual Shift Report is used to compare the duration of employees' worked shifts with their scheduled duration. When generated, the report shows the employee's scheduled and actual durations, as well as their scheduled paid and actual paid durations.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Time Review Reports	Employee Attendance Incidents Report	The Employee Attendance Incidents Report lists the attendance management incidents and violations a selected employee has incurred, along with the number of points associated with each incident and the date on which it occurred. At the bottom of the report, the application prints signature lines for the employee and their manager.	●	●	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Timesheets	Break Attestation	The break attestation feature allows employees to specify if a break was not taken during their shift.	●	●	●	●	●	✓	●	●	●	●
Dayforce Time and Attendance	Timesheets	View raw punches	The View Raw Punches feature enables the Punches panel, which displays the raw punch data for the employee.	✓	✓	✓	●	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Timesheets	View raw punches- view punch picture	The View Raw Punches feature enables the Punches panel, which displays the raw punch data and the punch picture of the employee.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Timesheets	Search by Employee	Enable the Search by Employee feature to allow users to load timesheets by employee for a specific pay group and pay period, without having to select a location first.	✓	✓	✓	✓	✓	✓	✓	✓	●	✓
Dayforce Time and Attendance	Timesheets	Import Panel	With the Import Panel feature enabled, the application displays the Import button in Timesheets, which allows users to import CSV and XML pay adjustments directly in the timesheet. When users click the Import button, the application displays the Import panel.	✓	✓	✓	●	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Timesheets	Clear Facial Verification Failure	With the Clear Facial Verification Failure feature enabled, the application displays the Clear Facial Verification Failures button in Timesheets. Managers (or other users with necessary access) can use this button to clear biometric failures from the timesheet.	✓	✓	✓	✓	✓	✓	✓	●	●	✓
Dayforce Time and Attendance	Timesheets	View Punch Picture	Enable this feature and the application displays the pictures that the Dayforce Touch Clock captures in the Punches panel.	✓	✓	✓	✓	✓	✓	✓	●	●	✓
Dayforce Time and Attendance	Timesheets	Clear Bio Failure	With the Clear Bio Failure feature enabled, the application displays the Clear Bio Failures button in Timesheets. Managers (or other users with necessary access) can use this button to clear biometric failures from the timesheet.	✓	✓	✓	✓	✓	✓	✓	●	●	✓
Dayforce Time and Attendance	Timesheets	Calculate Net Pay	With this feature enabled, the application runs the payroll engine to calculate employees' net pay each time you save the timesheet.	✓	✓	✓	✓	✓	✓	✓	●	●	✓

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexixo	All Other Countries
Dayforce Time and Attendance	Timesheets	View raw punches - View Punch Picture	When the View Punch Picture feature is enabled, punch pictures are displayed on the Punches panel for employees that use the Dayforce Touch Clock with picture capture.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Timesheets	Shift Trades	Assign the Shift Trades feature to allow users to trade shifts in Calendar. When this checkbox is selected, the actions list displays the Shift trade option.	n/a	n/a	n/a	n/a	n/a	*n/a*	n/a	n/a	n/a	n/a
Dayforce Time and Attendance	Timesheets	Selected Org Filter	Enable the Selected Org Filter feature to allow users to filter timesheets by the location selected in the org picker. This is useful when employees work shifts at more than one location.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Timesheets	View Balances	The View Balances feature enables the Balances panel, which displays information about an employee's balances; balances are used to track employee benefits, such as vacation time, sick, and personal days within the application so that as employees record their time or make time away from work requests, the appropriate benefit is deducted automatically.	✓	✓	✓	●	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Timesheets	View balances - Enable Balance Display Conversion	When the Enable Balance Display Conversion feature is enabled, the application displays the alternative display format. The balance (s) can be configured with a different formula, which determines the way the balance is calculated from the stored value, or a different format, which determines the way the balance is displayed.	✓	✓	✓	●	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Timesheets	TimeSheet Transfers from Shift	The transfer controls on the timesheet record transfers, used when employees switch between locations, Job Assignments, or dockets, so that an employee's time is tracked properly. Assign the TimeSheet Transfers from Shift feature to enable the transfer controls parameters on employees' shifts in Timesheets.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Timesheets	TimeSheet Transfer Control	Enable the TimeSheet Transfer Control feature to allow employees to create transfers on the timesheet when they switch between locations, Job Assignments, or dockets, so that their time is tracked properly.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Timesheets	Reports	There are several timesheet reports that can be run by users with access; assign the Reports feature to enable the Reports button in Timesheets.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Timesheets	View Pay Summary	The application records pay information for each employee based on the time and any pay adjustments recorded on the timesheet. Assign the View Pay feature to enable the View Pay pane in Timesheets.	✓	✓	✓	●	✓	✓	×	✓	●	×
Dayforce Time and Attendance	Timesheets	View pay summary - Show and Group by Calculation Period	The Show and Group by Calculation Period feature enables the View Pay pane to display the date range of calculation periods. For example, a biweekly overtime period can span two semi-monthly pay periods; assign this feature, and the application displays all start and end dates for the intersecting periods, making it easier for users to identify pay periods.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Timesheets	Shift Rotations	Assign the Shift Rotations feature to display on the timesheet which shift rotation an employee was scheduled to work.	✓	✓	✓	●	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Timesheets	Extended Tardy Processing	The application can be configured with tardy rules that track when employees leave or arrive early or late. Assign the Extended Tardy Processing feature to the user role(s) responsible for approving late or early punches and assigning resolution codes to the associated time.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Timesheets	Meal Waivers	Enable the Meal Waivers feature to allow managers to waive meal breaks that employees are entitled to but did not take, from the timesheet. Waiving meals can impact pay, depending on the pay rules configured in your instance of the application. Enable this feature if your organization needs to track meal waivers for payroll purposes.	●	●	✓	●	●	✓	●	●	●	●
Dayforce Time and Attendance	Timesheets	View Attendance	The application can be configured with attendance policies, which determine the incident types that can contribute to an employee’s attendance record, what grades employees can be placed in and how, as well as what violations the policy uses, and what grades and point thresholds cause the violations to occur. Assign the View Attendance feature to the user role(s) that review attendance issues when viewing a location's timesheets. Selecting this feature enables the Attendance pane in Timesheets.	●	●	✓	●	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Timesheets	Timesheet Authorize	Once the worked shifts on the timesheet accurately represent the times employees worked and the pay details are correct, users can authorize them to record their agreement; assign the TimeSheet Authorize feature to the user role(s) responsible for authorizing timesheet records.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Timesheets	Timesheet Unauthorize	If the associated authorize functionality is enabled (for more information, refer to TimeSheet Authorize on page 2953., changes made to the timesheet after it has been authorized may require the information to be unauthorized. Assign the TimeSheet Unauthorize feature to the user role(s) responsible for unauthorizing timesheet records; selecting this feature enables the Unauthorize button in Timesheets.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Timesheets	Start Time Entry	This sub-feature enables the Start Time Entry bar within the Manager Duration Timesheet. Assign this sub-feature to allow the user role(s) responsible to specify a start time for an employee’s day.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexixo	All Other Countries
Dayforce Time and Attendance	Timesheets	Copy from Template	Assign this sub-feature to allow the user role(s) responsible to copy and use information from existing templates in the currently loaded week.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Timesheets	Copy to Template	Assign this sub-feature to allow the user role(s) responsible to copy and save a recorded week's information as a template.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Timesheets	Department Hours Pay Summary Report	The Department Hours Pay Summary Report summarizes the labor cost billed against each department in both hours and wages; it also distinguishes between total hours and paid hours.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Timesheets	Pay Delta Report	The Pay Delta Report summarizes any retroactive pay adjustments that have been made for a pay period. The report compares an employee's time and pay before and after the retroactive adjustments were made, and then provides the delta, calculating the difference between them.	●	●	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Timesheets	Schedule VS Actual Shift Report	The Schedule VS Actual Shift Report is used to compare the duration of employees' worked shifts with their scheduled duration. When generated, the report shows the employee's scheduled and actual durations, as well as their scheduled paid and actual paid durations.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Timesheets	Employee Attendance Incidents Report	The Employee Attendance Incidents Report lists the attendance management incidents and violations a selected employee has incurred, along with the number of points associated with each incident and the date on which it occurred. At the bottom of the report, the application prints signature lines for the employee and their manager.	●	●	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Timesheets	Raw Punch Report	The Raw Punch Report generates a listing of employees' raw punch times for when they punched in, punched out, and took any meals or breaks, and compares them to the rounded value stored in their time and attendance records and displayed on the timesheets. If the employee was working a scheduled shift, the report also lists their scheduled times.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Timesheet Reports	Pay Category Hours Report	The Pay Category Hours Report summarizes the organization's pay information, by pay category. The report returns how many hours were paid out against different pay categories, such as double overtime or holiday pay.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Timesheet Reports	Employee Pay Summary Report	The Employee Pay Summary Report returns pay information for multiple locations at once. Depending on your access, the report can be run for the entire organization, a region, district, or specific location, and will summarize the pay information for all the location(s) selected.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Timesheet Reports	Projected Hours Report	The Projected Hours Report returns the number of hours employees are projected to work. This report is useful midweek to help determine how many employees are likely to work into overtime.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Timesheet Reports	Approaching FT Report	The Approaching FT Report returns a list of employees who have averaged a specified number of hours. This is useful to report on part-time employees who are approaching or have worked full-time hours.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Timesheet Reports	Missing Pay Records Report	The Missing Pay Records Report returns a list of employees who are potentially missing pay; the application reports on any employee who recorded worked time by punching in and out for work, or who should be automatically paid by the application for their scheduled time (typically salaried employees), and were not paid. It also checks for approved pay adjustments, like commission pay outs, bonuses, or other premiums, that an employee earned but for some reason was not paid for.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Timesheet Reports	Timesheet Audit Report	The Timesheet Audit Report returns a listing of the changes made to a location's time and attendance records within Dayforce. The application tracks changes to punches, meals and breaks, and pay adjustments.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Timesheet Reports	Attendance Roll Call Report	The Attendance Roll Call Report generates a list of your employees scheduled to work today, with their phone numbers displayed.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Timesheet Reports	Department Hours Report	The Hours by Department Report summarizes the labor cost billed against each department, in both hours and wages.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Timesheet Reports	Comments Report	The Comments Report displays any comments employees or managers have made on timesheets, as well as pay details from the day with the comments.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Timesheet Reports	Pay Detail Report	The Pay Detail Report summarizes the pay details of your location's employees for a day, week, or date range you specify. It lists the amount of time employees work, recorded against different pay codes and categories, as well as the various pay rates they earn and how much they are paid each day.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Timesheet Reports	Inactivity Report	The Payroll Inactivity Report lists any employees with inactive payroll statuses and when they were last paid. It lists employees who are inactive for any reason, whether they are on a leave of absence, terminated, or inactive for some other reason.	✓	✓	✓	●	✓	✓	●	●	●	●

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexixo	All Other Countries
Dayforce Time and Attendance	Timesheet Reports	Pay Summary Report	The Pay Summary Report displays the payroll data of a location's employees — how much employees earned in regular pay, overtime, or any other pay categories the organization tracks. It displays this information in wages and in the amount of hours employees worked in each pay category.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Timesheet Reports	Punch Exception Report	When employees punch in or out for work, and record their breaks, the application compares the punches to their scheduled times, and any differences, such as an employee punching in earlier than they were scheduled, are considered exceptions. The Punch Exception Report summarizes all these exceptions and groups them by zone, department, job, or employee.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Timesheet Reports	Unauthorized Records Report	The Unauthorized Records Report displays a list of employees with unauthorized pay details; these can be records on the timesheet, such as a worked, unscheduled shift, that have not been authorized by a manager. Or, the report can display records that the employees have not authorized on their timecard.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Timesheet Reports	Employee Punch Report	The Employee Punch Report summarizes employee punches and worked time; the report lists who punched in and out for work, and when, during the selected time period.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Timesheet Reports	Employee Transfer Report	The Employee Transfer Report displays a list of the employees who have recorded "location transfers" in their time and attendance records. Employees record transfers when they work in a location other than their home location, in order to record their hours against the correct location. The report displays employees transferring out of the specified location for a shift and employees from other locations transferring into the specified location for a shift.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Timesheet Reports	Schedule Shift Rotation VS Actual Shift Report	The Schedule Shift Rotation vs Actual Shift Report compares the shifts that an employee was intended to work with the actual days that they worked.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Timesheet Reports	Pay Delta Report	The Pay Delta Report summarizes any retroactive pay adjustments that have been made for a pay period. The report compares an employee's time and pay before and after the retroactive adjustments were made, and then provides the delta, calculating the difference between them.	●	●	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Timesheet Reports	Employee Pay Summary Report	The Employee Pay Summary Report returns pay information for multiple locations at once. Depending on your access, the report can be run for the entire organization, a region, district, or specific location, and will summarize the pay information for all the location(s) selected.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Timesheet Reports	Balancing Report	Enables the Balancing Report in Timesheets.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Timesheet Reports	Overtime Report	Enables the Overtime Report in Timesheets.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Timesheet Reports	Aggregated Pay Summary Report	Enables the Aggregated Pay Summary Report in Timesheets.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Timesheet Reports	Approaching FT Report	This feature displays the user's selected parameters for running the report in the header.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Timesheet Reports	Cost Center Summary Report	Enables the Cost Center Summary Report in Timesheets.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Timesheet Reports	Summary By Time Code Report	Enables the Summary by Time Code Report in Timesheets.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Timesheet Reports	Department Hours Pay Summary Report	The Department Hours Pay Summary Report summarizes the labor cost billed against each department, in both hours and wages, and distinguishes between total hours and paid hours.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Timesheet Reports	Daily Summary Report	Enables the Daily Summary Report in Timesheets.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Timesheet Reports	Corporate Pay Summary Report	Enables the Corporate Pay Summary Report in Timesheets.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Timesheet Reports	Time Card Exceptions Report	Enables the Time Card Exceptions Report in Timesheets.	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Payroll Reports	Pay Export Report	The Pay Export Report outputs the same information that is in your organization's pay export file, pay information organized and sorted by location or employee number, for example, to a PDF report. You can use this report to review what information is being sent by Dayforce to your organization's payroll application. Select this feature to enable the Pay Export Report in the Reports drop-down list.	×	×	✓	×	✓	✓	×	×	×	×
Dayforce Time and Attendance	Payroll Reports	Pay Delta Report	The Pay Delta Report summarizes any retroactive pay adjustments that have been made for a pay period. The report compares an employee's time and pay before and after the retroactive adjustments were made, and then provides the delta, calculating the difference between them. Select this feature to enable the Pay Delta Report in the Reports drop-down list.	×	×	✓	×	✓	✓	×	×	×	×

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexixo	All Other Countries
Dayforce Time and Attendance	Payroll Reports	KPI Report	Enables the KPI Report. Run the KPI Report to review a summary report on your organization's performance in each of its key performance indicators (KPIs). The report can be run for a single location, a district or region, or the entire organization, depending on your level of access	✓	✓	✓	●	✓	✓	●	●	●	●
Dayforce Time and Attendance	Import	Import fixed schedules templates	Fixed templates when configured allow users to associate the pre-defined shift definitions with the Job Assignments and their applicable counts for each day. The templates once configured can be assigned to a location for picking under schedules	✓	✓	✓	●	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Import	Import/Export ScheduleTemplates	With the Import/Export Schedule Templates feature assigned, users can create and apply templates. Assign this feature and the application displays the Schedule Templates (Multiple) and Schedule Type Templates (Single) tabs on the Templates panel in Schedules.	✓	✓	✓	●	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Employee Self Service - Mobile - Calendar	Shift Trades	The Shift Trades feature allows users to trade shifts in their calendar using their mobile device.	✓	✓	✓	●	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Employee Calendar	Shift Trades	The Shift Trades feature allows users to trade shifts in their calendar.	✓	✓	✓	●	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Multi week calendar	Multi week calendar	The multi week calendar feature provides the ability to view employee vacation, and schedules (fixed shift) for a 5 week timeframe.	✓	✓	✓	●	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Import	Base rate transactions	Allows the base rate transactions to be imported into the Dayforce application. This will help importing the base rate transactions in bulk for several employees in the base rate progression screen instead of manually entering them	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Pay setup	Pay setup	Configure parameters for features such as: Attendance, Balances, Base rate sets, entitlements, holiday group & types, Incentive, job rates, minimum wages, multi approval, pay category, category group, pay code & code group, Pay group, pay policy, pay holidays, period authorization policy, punch policy & tips. Please note: For customers under 300 employees some restrictions may apply. Please consult your statement of work.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Tips	Tip Type	Tip types are used to identify the different kinds of tips employees can record, such as cash tips or tips received on credit cards. Within each tip type, you can configure the pay code that it uses, as well as any transaction fees associated with it.	●	●	✓	●	●	✓	●	●	●	●
Dayforce Time and Attendance	Tips	Tip Type Group	Tip type groups allow you to group employee work assignments based on the type of tips employee can record when working that job. For example, some servers might be able to record both credit card and cash tips, while others can only record cash tips.	●	●	✓	●	●	✓	●	●	●	●
Dayforce Time and Attendance	Labor Metrics	Project Client	The Project Client feature enables the Project Client tab in Org Setup > Labor Metrics; assign this sub-feature to the user role(s) responsible to track and maintain client projects.	✓	✓	✓	●	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Labor Metrics	Project Phase	The Project Phase feature enables the Project Phase tab in Org Setup > Labor Metrics; assign this sub-feature to the user role(s) responsible to track and manage project progress.	✓	✓	✓	●	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Labor Metrics	Project Type	The Project Type feature enables the Project Type tab in Org Setup > Labor Metrics; assign this sub-feature to the user role(s) responsible to classify the organization's projects.	✓	✓	✓	●	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Labor Metrics	Project Module	The Project Module enables the Project Module tab in Org Setup > Labor Metrics; assign this sub-feature to the user role(s) responsible to more intricately track and manage projects as they relate to project groups.	✓	✓	✓	●	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Labor Metrics	Project Group	The Project Group feature enables the Project Group tab in Org Setup > Labor Metrics; assign this sub-feature to the user role(s) responsible to track and manage projects as they relate to project groups.	✓	✓	✓	●	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Labor Metrics	API	Users can utilize the Labor Metric API which will provide clients using third-party vendors for the ability to exchange real-time Labor Metric data for Labor Metric Type and Labor Metric Code.	✓	✓	✓	●	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Reporting - Time & Attendance	Attendance	Enables the Attendance ad hoc report category.	●	●	✓	●	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Reporting - Time & Attendance	Time Away	Enables the Time Away ad hoc report category.	✓	✓	✓	●	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Reporting - Time & Attendance	PPACA	Enables the PPACA ad hoc report category.	**n/a**	**n/a**	**n/a**	**n/a**	**n/a**	✓	**n/a**	**n/a**	**n/a**	**n/a**
Dayforce Time and Attendance	Reporting - Time & Attendance	Entitlements & Balances	Enables the Entitlements & Balances ad hoc report category.	✓	✓	✓	●	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Reporting - Time & Attendance	Pay	Enables the Pay ad hoc report category.	●	●	✓	●	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Reporting - Time & Attendance	Punches	Enables the Punches ad hoc report category.	✓	✓	✓	●	✓	✓	●	✓	●	●

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexixo	All Other Countries
Dayforce Time and Attendance	Reporting - Plan & Schedules	Schedule change	Contains schedule changes made during or shortly before or after a shift starts. Includes schedule, employee and manager information. This function is integrated with the schedule acceptance rules.	✓	✓	✓	●	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Reporting - Plan & Schedules	Schedule change audit	Contains a history of schedule changes made during or shortly before or after a shift starts. Includes current schedule, employee and manager information	✓	✓	✓	●	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Operation View	Operation View	The Operation view displays a table of the user's location's Key Performance Management Indicators (KPIs). Displays a table and graph of the user's location's Key Performance Management Indicators (KPIs) and is used to give a quick glance at the location's Performance Management. Dayforce supports configurable views of key Performance Management indicators (KPIs) through any number of 'dashboards' that present weekly views of specified KPIs. The KPI data can be presented in charts and bar or line graphs that are viewed in the Operation View.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Punch Auditing	Punch Auditing	The Punch Auditing feature allows managers to review the pictures that the Dayforce Touch Clock captured with employee punches. The application displays information about the employee's punch along with the picture that was captured at the clock, and the employee's stock photo. Managers can then compare the two pictures to ensure that employees performed their own punches.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Mobile Org Structure	Mobile Org Structure	Users can review available mobile org addresses and schedule them accordingly.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Dayforce Mobile	Schedule Post Push Notification	A push notification can now be sent to users when their schedule has been posted. Upon receiving the push notification, users will be directed the mobile Calendar or Schedules feature to view details.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Dayforce Mobile	Schedule Change Push Notification	A push notification can now be sent to users when their posted schedule has been changed. Upon receiving the push notification, users will be directed the mobile Calendar or Schedules feature to view details.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Dayforce Mobile	Shift Trade Push Notifications	A push notification can now be sent to users when details regarding the status of a shift trade have changed. Upon receiving the push notification, users will be directed the mobile Calendar feature to view details.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Dayforce Mobile - Dayforce Assistant	Check time away from work balance	This feature allows users to ask Dayforce via text or speech what their entitlement balances are.	●	●	●	●	●	●	●	●	●	●
Dayforce Time and Attendance	Dayforce Mobile - Dayforce Assistant	Make time away from work requests	This feature allows users to ask Dayforce via text or speech to make time away from work requests. Uses can dictate the dates they want to take off.	●	●	●	●	●	●	●	●	●	●
Dayforce Time and Attendance	Dayforce Mobile - Dayforce Assistant	Cancel time away from work requests	This feature allows users to ask Dayforce via text or speech to cancel any time off requests they have.	●	●	●	●	●	●	●	●	●	●
Dayforce Time and Attendance	Dayforce Mobile - Dayforce Assistant	Action time away from work requests	This feature allows managers or any users who have direct reports to ask Dayforce via text or speech who is taking time off. After finding out the details of the pending approvals they can choose to accept or reject the request.	●	●	●	●	●	●	●	●	●	●
Dayforce Time and Attendance	Dayforce Mobile - Dayforce Assistant	Check schedules	This feature allows users to ask Dayforce via text or speech what their schedule is. They will find out when they are working and are able to ask what time specifically.	●	●	●	●	●	●	●	●	●	●
Dayforce Time and Attendance	Dayforce Mobile - Dayforce Assistant	Post shifts	This feature allows users to ask Dayforce via text or speech to help post a shift to everyone or to a colleague.	●	●	●	●	●	●	●	●	●	●
Dayforce Time and Attendance	Dayforce Mobile - Dayforce Assistant	Help feature	This feature allows users to ask Dayforce via text or speech what the assistant can help with at the moment.	●	●	●	●	●	●	●	●	●	●
Dayforce Time and Attendance	Dayforce Mobile - Dayforce Assistant	Language support	The Dayforce Assistant feature provides English language support in the initial offering	●	●	●	●	●	●	●	●	●	●
Dayforce Time and Attendance	Dayforce Mobile - Dayforce Assistant	Accept/Reject shift swap offers	This feature allows users via speech or text to action (accept/reject) shift swap offers.	●	●	●	●	●	●	●	●	●	●
Dayforce Time and Attendance	API	Employee Pay Summary API	Dayforce provides an API feature to retrieve employee pay summaries for third party application's pay integration with Dayforce in additional to using flat file import. API supports Role based Access Authorization and provides access control at field levels, with date range filter option of 31 days or under and supports the "GET" function for third party application integration.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Shift Trade	Shift Trade History	Dayforce can be configured to support shift trading, allowing employees to put up shifts for bidding, swap shifts with another employee, or offer shifts to another associate. Managers, administrators, or other appropriate users assigned the Shift Trade History feature, can track the shifts that have been traded for a particular week through the Shift Trades panel in Schedules. Assign this feature to enable the Shift Trades button and panel.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexixo	All Other Countries
Dayforce Time and Attendance	Shift Trade	Shift Swap	Assign this feature to allow users to swap shifts in the Grid View by dragging and dropping.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Shift Trade	Clear Trade Status	With this feature assigned, users can clear the shift trade status associated with shifts. Assign this feature to enable the Clear Trade Status icon in Schedules.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Project Management Feature Group	Projects	The Projects feature supports the administration and tracking of projects organization-wide; through the Project Management features of the application, users can create projects for the organization, define start and due dates, a budget in both hours and a dollar amount, and assign the project to an area of the organization and a set of jobs that can work the project.	●	●	✓	●	●	✓	●	●	●	●
Dayforce Time and Attendance	Project Management Feature Group	Apply Filter On Load	Applies your filter automatically when you load projects in Projects.	●	●	✓	●	●	✓	●	●	●	●
Dayforce Time and Attendance	Attendance	Attendance Violation Progress	The application displays an employee's attendance violation scorecard in Day > Attendance Management. For users with the Attendance Violation Progress feature enabled, the application displays the scorecard as a progress bar.	×	×	✓	×	●	✓	×	●	●	×
Dayforce Time and Attendance	Attendance	Use Single-point Attendance Graphs	Assign this feature to enable the Attendance Violation Point Graphs section of the Attendance Violation Summary tab.	×	×	✓	×	●	✓	×	●	●	×
Dayforce Time and Attendance	Attendance Management	Attendance Violation Progress	The application displays an employee's attendance violation scorecard in Day > Attendance Management. For users with the Attendance Violation Progress feature enabled, the application displays the scorecard as a progress bar.	×	×	✓	×	●	✓	×	●	●	×
Dayforce Time and Attendance	Attendance Management	Waive Incidents	Assign the Waive Incidents feature to configure the application to allow users to waive attendance violations, so that they do not count towards attendance records.	×	×	✓	×	●	✓	×	●	●	×
Dayforce Time and Attendance	Attendance Management	Remove unobtainable scorecard items	Assign the Remove unobtainable scorecard items to prevent the application from displaying scorecard items that employees could never actually obtain as a result of how the incidents were configured.	×	×	✓	×	●	✓	×	●	●	×
Dayforce Time and Attendance	Attendance Management	Attendance Management	The Attendance Management feature enables Attendance Management; through this menu, managers, administrators, or any users assigned this feature can review attendance incidents and violations.	×	×	✓	×	●	✓	×	●	●	×
Dayforce Time and Attendance	Attendance Management	Attendance Management- Reports	'Employee Attendance Incident Report' has been added under Attendance Management. It has the ability to filter multiple employees reporting to same manager, and department filtering as well.	×	×	✓	×	●	✓	×	●	●	×
Dayforce Time and Attendance	Mobile - Schedules	Shift Trades	Allows employees to trade shifts using the Dayforce mobile app.	●	✓	✓	✓	✓	✓	●	●	●	●
Dayforce Time and Attendance	Mobile - Schedules	Schedule segments	Schedule segments introduces an enhanced way of visualizing all the critical components that makeup one's shift. With Schedule segments, Dayforce mobile users will be able to easily view every component of their daily schedule to better understand their specific job assignment responsibilities.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Period Review	Period Review	Displays timesheet data for all employee with full pay period visibility. Gross pay/hour infomaiton is displayed for authorized user an Audits display employees with issues.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Period Review	Period Review audits	Presents the number of employees in the pay period with 1)Time worked on a holiday, 2) Unauthorized records, and 3) Overtime pay.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Time Away From Work	TAFW Calendar Integration	Added the ability for employees to view their time away from work (TAFW) in the calendar in Microsoft Outlook. Now, you can configure functionality in Dayforce that links an employee's time away to their calendar in Outlook, providing an up-to-date view of their availability. In the TAFW - Calendar Integration sub-feature, you configure whether TAFW periods created in Dayforce appear as appointments in the Outlook calendar. You can customize which TAFW statuses, such as Pending, Approved or Cancellation Pending, are shown in the calendar and how the TAFW is marked. For example, you can configure approved TAFW periods to be marked as "out of office" in the calendar, while pending TAFW periods are marked as "tentative:"	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexixo	All Other Countries
Dayforce Time and Attendance	Application Container > People > Employee Profile > Work > Balances > Actual Balances	Entitlement Tracer	Entitlement Tracer is a feature that will provide Dayforce Client administrators with a simpler, more efficient and effective way of triaging entitlement issues. Entitlement Tracer main objective is to bring transparency to Dayforce Entitlements Entitlement tracer will allow client administrators to track down how entitlement balance transactions were generated, provide visibility into how balance amounts accumulated over a time period and help prevent entitlement issues found in day-to-day activities. Entitlement Tracer is a global feature that can be used in any region across the world.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Pay Setup > Punch Policy	Employee Period Approve Message	Ability for administrator users to customize the message employees see before approving on the accuracy of their time and attendance records, this is related to employee timesheet attestation. This feature applies mostly for North American clients, but it can be used globally.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Employee Card	Time	The Time feature enables the Time tab, which displays information on the employee's Upcoming Shifts, Worked Shifts, and Time Away requests.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Time and Attendance	Employee Profile - Work	Attendance	Assign the Attendance feature to the user role(s) that need to access information on an employee's attendance records; when assigned, this feature enables the Attendance section in Employee profile.	✓	✓	✓	✓	✓	✓	✓	✓	●	●
Dayforce Time and Attendance	Employee Profile - Work	Availability	Users can specify their availability to assist their manager(s), supervisor(s) or other users with appropriate access in creating schedules. Managers can update their employee availability.	✓	✓	✓	✓	✓	✓	✓	✓	●	●
Dayforce Time and Attendance	Employee Profile - Work	Balances	View employee balances.	✓	✓	✓	✓	✓	✓	✓	✓	●	●
Dayforce Time and Attendance	Employee Profile - Work	View Access Restricted Balances	Balances are used to track employee benefits, such as vacation time, sick and personal days. Employees can only use a restricted balance if their supervisor, an HR professional, or another user with the appropriate access has given them access to the balance within Employee profile.	✓	✓	✓	✓	✓	✓	✓	✓	●	●
Dayforce Time and Attendance	Employee Profile - Work	Biometric security	View biometric records and adjust the biometric threshold and exemptions,	●	●	✓	●	✓	✓	●	✓	●	●
Dayforce Time and Attendance	Employee Profile - Work	Default labor	Add and view default labor for specific Job Assignments for your employees.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Time and Attendance	Employee Profile - Work	Job step rates	Assign job step rates for work assignments for your employees.	✓	✓	✓	✓	✓	✓	✓	✓	●	●
Dayforce Time and Attendance	Employee Profile - Work	Job step rate - purge history	The Purge Rate History feature enables users to purge an employee's rate history in employee profile.	✓	✓	✓	✓	✓	✓	✓	✓	●	●
Dayforce Time and Attendance	Employee Profile - Work	Scheduling preferences	Assign scheduling preferences for your employees by group, job or shift type.	✓	✓	✓	✓	✓	✓	✓	✓	●	●
Dayforce Time and Attendance	Employee Profile - Work	School year calendar	Assign a school year calendar to your employees.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Time and Attendance	Employee Profile - Work	Employee Work Contracts	The Employee Work Contracts option allows users to assign work contracts to employees, and optionally define the employee's work pattern.	✓	✓	✓	●	✓	✓	✓	●	●	●
Dayforce Time and Attendance	Employee Profile - Work	A1 Certificate Request	View and update A1 certificate requests, which are required for any business trip in EU/EEA countries and Switzerland. Feature availability is depending on Germany Native GA.	n/a	n/a	n/a	●	●	n/a	n/a	✓	n/a	n/a
Dayforce Time and Attendance	Employee Profile - Work	Short Time Work	Manage the employee’s eligibility for Short-Time Work. If the employee is entitled to child benefits, then they are also entitled to the increased rate of the short-time work allowance. Feature availability is depending on Germany Native GA.	×	×	×	×	×	×	×	✓	×	×
Dayforce Time and Attendance	Reports	Employee Availability Report	The Employee Availability Report returns a list of employee availability; when employees are available and unavailable to work, distinguishing between available all day, part of the day, or unavailable to work.	✓	✓	✓	✓	✓	✓	✓	✓	●	●
Dayforce Time and Attendance	Reports	Employee Accelerated Plan Report	The Employee Accelerated Plan report is only used to report on employees with an accelerated grant during an effective date range or as of a specified date.	●	●	✓	✓	●	✓	●	●	●	●
Dayforce Time and Attendance	Reports	Employee Balance Report	The Employee Balance Report returns a summary of employee balances, such as the number of sick and vacation days.	✓	✓	✓	●	✓	✓	✓	●	●	●
Dayforce Time and Attendance	Reports	Employee Work Contract Report	Reports on work contracts in Employee Profile> Work> Work Contracts.	✓	✓	✓	●	✓	✓	✓	●	●	●

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexixo	All Other Countries
Dayforce Time and Attendance	Reports	Entitlement Liability Report	The Entitlement Liability Report allows users to report on employees' remaining time off balances, and the associated liability amount (which is calculated by applying the employee's base rate to the balances). For example, the liability amount for an employee who has a $10 base rate and 20 hours of vacation remaining would be $200.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Time and Attendance	HR Admin	Cumulative Hours admin	Use the Cumulative Hours functionality to more easily determine if employees have worked the required number of hours in the previous 12 months to be guaranteed employment after taking a leave of absence.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Time and Attendance	HR Admin	Work Contracts	The Work Contracts feature enables the Work Contracts feature in HR Admin, where administrators and other users with necessary access can define the work contracts that get assigned to employees.	✓	✓	●	●	✓	●	✓	●	●	●
Dayforce Time and Attendance	Mobile Manager - Employees	Show Employee TAFW Balances	Select the Show Employee TAFW Balances feature and the Balances section displays the employee's current balances, such as number of vacation days.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Time and Attendance	Org Setup	Labor Metrics	Define labor metrics for product group, product module, project client, project phase, and project type.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Time and Attendance	Labor Metrics	Labor Metric Types	Users with access to the Labor Metric Types feature can define groups of similar labor metric codes in the application. These types are displayed throughout the application as drop-down lists from which you can select specific labor metric codes.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Time and Attendance	Labor Metrics	Labor Metric Codes	Users with access to the Labor Metric Codes feature can create customized labor metric codes for the purpose of labor tracking within an organization. These codes are associated with labor metric types, and appear in drop-down lists throughout the application.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Time and Attendance	Labor Metrics	Legacy Labor Metrics	Users with access to the Labor Metrics feature can create legacy labor metrics for the purpose of labor tracking within an organization.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Time and Attendance	Org Setup	Zones Configuration	A set of screens to configure zones. Available under Org Setup.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Time and Attendance	Zones Configuration	MDSE Department	Merchandising departments are an optional part of defining your organization, which can be used to track sales by assigning products to the appropriate department. Products in stores are often organized by departments; for example, an electronics store might have a computer department and a home theater department. When customer service puts through the sale of a television, the sale is linked in the Point-of-Sales system with the home theater department; merchandising departments are used in the application to link this POS data with the corresponding zone. Assign the MDSE Department feature to enable the MDSE Department tab of Org Setup > Zones Configuration.	✓	✓	✓	●	✓	✓	✓	●	●	●
Dayforce Time and Attendance	Zones Configuration	Zone	In the application, zones are used to organize a location for labor planning, scheduling, and security access. They are an area of a location that uses part of the labor budget and has employees scheduled to work in it. Zones and departments can be configured with a one-to-one ratio, or a single zone can contain multiple departments.	✓	✓	✓	●	✓	✓	✓	●	●	●
Dayforce Time and Attendance	Zones Configuration	Zone Packages	Zone packages are collections of departments and zones that are used to quickly assign zones and departments to new locations created in the application. Zone packages link departments to zones in the locations they are assigned to; a zone package can be company wide, specific to a region, a district, or a single location. Assign the Zone Package feature to enable the Zone Package tab of Org Setup > Zones Configuration.	✓	✓	✓	●	✓	✓	✓	●	●	●
Dayforce Time and Attendance	Zones Configuration	Zone MDSE Department	Merchandising departments track Performance Management, most commonly sales; once they have been configured, they can be assigned to the zones that generate the Performance Management or sales, to track the relationship between them. Users with access to the Zone MDSE Department feature can link merchandising departments to zones; assign this feature to enable the Zone MDSE Department tab of Org Setup >Zones Configuration.	✓	✓	✓	●	✓	✓	✓	●	●	●
Dayforce Time and Attendance	Reporting	Plan & Schedule	The Plan & Schedule category contains reports that display information about your organization's planning and scheduling. The data in these reports comes from the Workforce Management module.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	Reporting	Time & Attendance	The Time & Attendance category contains reports that display information about your organization's schedules, punches, and time away information. The data in these reports comes from the Workforce Management module's features such as Schedules, Time Away, and clock punches.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Time and Attendance	System Admin	IP Network Restrictions	With the IP Network Restrictions feature enabled, users have access to the IP Network Restrictions section of System Admin, where they can define the IP addresses (or ranges of addresses) that are allowed or denied when performing punches.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexixo	All Other Countries
Dayforce Time and Attendance	System Admin	Geo Locations	Users with access to Geo Locations feature can define the cities in a province or state, which are used to support the minimum wage features of the application. Assign this feature to enable the Geo Locations section of System Admin.	✓	✓	✓	●	✓	✓	✓	●	●	●
Dayforce Time and Attendance	Profile & Settings	Balances	Display Overview of balances with expiring transactions and time bank balances.	✓	✓	✓	●	✓	✓	✓	●	●	●
Dayforce Time and Attendance	Employee Self Service	Calendar	The Calendar feature allows users to view their schedule.	✓	✓	✓	●	✓	✓	✓	●	●	●
Dayforce Time and Attendance	Employee Self Service	Time Away	The Time Away feature allows users to view their time away from work approvals and requests.	✓	✓	✓	●	✓	✓	✓	●	●	●
Dayforce Time and Attendance	Employee Self Service	Availability	The Availability feature allows users to view their weekly availability on the calendar.	✓	✓	✓	●	✓	✓	✓	●	●	●
Dayforce Time and Attendance	Employee Self Service - Reports	Employee Schedule Report	The Employee Schedule Report displays an employee's schedule (including time away from work) for the month loaded.	✓	✓	✓	●	✓	✓	✓	●	●	●
Dayforce Time and Attendance	Employee Self Service	Time off request	A form to request time off	✓	✓	✓	●	✓	✓	✓	●	●	●
Dayforce Time and Attendance	Employee Self Service	Time off cancellation	A form to cancel a time off request	✓	✓	✓	●	✓	✓	✓	●	●	●
Dayforce Time and Attendance	Org Setup	Docket	Employees can record their time against preconfigured dockets or work orders set up in the application. Dockets are used in Dayforce to track logged time against some quantity of work produced. Typically, this quantity represents a number of "pieces" made in the docket, like the number of windshields installed on a car assembly line. Assign the Dockets feature to enable the Docket section of Org Setup.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Time and Attendance	HR Reports	Employee Balance Report	The Employee Balance Report returns a summary of employee balances, such as the number of sick and vacation days.	✓	✓	✓	●	✓	✓	✓	●	●	●
Dayforce Time and Attendance	HR Reports - fixed format	Employee Availability Report	The Employee Availability Report returns a list of employee availability; when employees are available and unavailable to work, distinguishing between available all day, part of the day, or unavailable to work.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Time and Attendance	HR Reports - fixed format	Employee Balance Report	The Employee Balance report reports on balance available by entitlement type such as vacation or sick.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Time and Attendance	HR Reports - fixed format	Entitlement Liability Report	The Entitlement Liability Report allows users to report on employees' remaining time off balances, and the associated liability amount (which is calculated by applying the employee's base rate to the balances). For example, the liability amount for an employee who has a $10 base rate and 20 hours of vacation remaining would be $200.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Time and Attendance	HR Reports - fixed format	Employee Accelerated Plan Report	The Employee Accelerated Plan report is only used to report on employees with an accelerated grant during an effective date range or as of a specified date.	●	●	✓	✓	●	✓	●	●	●	●
Dayforce Time and Attendance	HR Reports - fixed format	Employee Work Contract Report	Reports on work contracts in My HR > Work Contracts.	●	●	✓	●	✓	✓	●	●	●	●
Vacation Bidding	Vacation Bidding	Vacation Bidding	Main menu for enabling vacation bidding module for configurations and process execution	●	●	ü	●	●	●	●	●	●	●
Dayforce Time and Attendance	Vacation Bidding setup	Vacation Bidding setup	Configuration screen for Vacation Bidding elements: Groups, Calendars, Notification, Bidding Policy	●	●	●	●	●	●	●	●	●	●
Dayforce Time and Attendance	Employee Profile - Work	Vacation Bidding Group	This screen is used to link a Vacation Bidding Group to an employee	●	●	✓	●	●	✓	●	●	●	●
Dayforce Time and Attendance	System Admin > User	Vacation Bidding Group Access Restriction	A user can access all Vacation Bidding Groups by default. If the user needs to be restricted to specific group, the groups should be assigned to the user.	●	●	✓	●	●	✓	●	●	●	●
Dayforce Time and Attendance	Vacation Bidding Sessions	Vacation Bidding Sessions	The screen is used to launch the Vacation Bidding Session wizard to create new or edit existing vacation bidding sessions	●	●	●	●	●	●	●	●	●	●
Dayforce Time and Attendance	Vacation Bidding Sessions	Reorder employees	Ability to re-order employees in the Vacation Bidding Session Wizard manually when creating / editing a round.	●	●	●	●	●	●	●	●	●	●
Dayforce Time and Attendance	Bidding Dashboard	Bidding Dashboard	The Bidding Dashboard is a manager screen used to review vacation bidding sessions and for grievance purpose.	●	●	●	●	●	●	●	●	●	●
Dayforce Time and Attendance	Work - Calendar	Team Time Away Calendar	User has the ability to view vacation bidding period with the slots available for bidding on each day together with how many employees have requests on a specific day.	●	●	●	●	●	●	●	●	●	●
Dayforce Time and Attendance	Vacation Bidding	Always access to remove bid	User having the feature assigned to his/her role will be able to remove employees bids from a round irrespective of request status.	●	●	●	●	●	●	●	●	●	●
Dayforce Time and Attendance	Team Time Away Calendar	Pending Request List	User has the ability to view pending requests from employees in same Vacation Bidding Group on each day from the Team Time Away Calendar	●	●	●	●	●	●	●	●	●	●

Dayforce Software Functionality and Global Use Guide - Advanced WFM

Feature Matrix Definitions

✓	**Full Localized Supported**	Functionality has been designed to address specific local requirements. Dayforce and its implementation partners are able to provide software configuration services in support of client's expressed application of local requirements.
●	**Available for As-Is Use**	Dayforce has not researched nor necessarily implemented specific local country requirements, including language translations. However, functionality may have utility in jurisdictions beyond those with full localized support. Dayforce and its implementation partners, to the best of their ability, will utilize existing product configuration options and input from a client to meet the client's expressed operational practices
×	**Not Supported**	Dayforce has not researched nor implemented specific local country requirements, including language translations. Dayforce will provide technical support for the software, but neither Dayforce nor its implementation partners can provide localized support.
n/a	**Not Applicable**	Functionality is not applicable to the specified country.

Release 2026.2.0 (Q3 2026)

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexixo	All Other Countries
Advanced WFM	Plan	Plan	Dayforce can be configured to display the organization's plan, the specific goals and targets for the key performance indicators (KPIs) selected by your company, under the Plan section. A location's plan defines its daily staffing needs based on long-term budgeted and shorter-term forecasted targets. The plan takes corporate targets for a variety of measurements and derives a labor budget, expressed in both dollars and hours.	●	●	✓	●	●	✓	●	●	●	●
Advanced WFM	Plan	Derive	Assign the Derive feature to enable the Derive button in Plan.	●	●	✓	●	●	✓	●	●	●	●
Advanced WFM	Plan	Calculate Efficiencies	Assign the Calculate Efficiencies feature to enable the Calculate Efficiency Scores button in Plan (also known as the Calc Eff button).	●	●	✓	●	●	✓	●	●	●	●
Advanced WFM	Plan	KPI Summary Pane	Assign the KPI Summary Pane feature to enable the KPI Summary button in Plan. Users with this feature can view the KPI Summary panel.	●	●	✓	●	●	✓	●	●	●	●
Advanced WFM	Plan	KPI Charts	Dayforce can be configured to display the KPI information described in plan in a visual format. The feature allows display of plan KPI as charts against the forma columns	●	●	✓	●	●	✓	●	●	●	●
Advanced WFM	Plan	Merchandise event	Dayforce can be configured to define the labor impacting events for a specific locations. These events when configured are considered for scheduling purposes and are planned and scheduled as part of the location hours	●	●	✓	●	●	✓	●	●	●	●
Advanced WFM	Plan	Sales statistics	Schedules within Dayforce can be configured to display sales statistics as part of the bar view. The view can be configured to display a KPI value driven from various data sources and applicable formula on a hourly basis	●	●	✓	●	●	✓	●	●	●	●
Advanced WFM	Plan	Forecast	The forecast is a shorter-term plan for your location that uses historical data to forecast KPIs. The KPIs forecasted by the application depend on how the plan was configured. If you assign the Forecast feature, Plan has to be configured before it is used.	●	●	✓	●	●	✓	●	●	●	●
Advanced WFM	Plan	ProActual Report	The Pro-Actual Report provides a summary of the budgeted, manager adjusted and actual KPI values in Plan, as well as detailed information on the sales by day for each department in the location. Assign this feature to enable the ProActual Report in Plan > Reports.	●	●	✓	●	●	✓	●	●	●	●
Advanced WFM	Plan	Sales Projection	The Sales Projection feature enables a display of the sales projection for each location, comparing the location's actual results to the forecasted figures, as well as the results from the same date last year. Assign this feature to enable the Sales Projection button in Plan.	●	●	✓	●	●	✓	●	●	●	●
Advanced WFM	Plan	Reset Manager Adjustments	Users with access to the Reset Manager Adjustments feature can reset edits made to plan data in the Manager Adjust column of Plan, replacing the values with those from the forecast. Assign this feature to enable the Reset button in Plan.	●	●	✓	●	●	✓	●	●	●	●
Advanced WFM	Plan	Initialize	When a plan has been defined, managers or other users with appropriate access can make adjustments to the values in the Manager Adjust column in Plan. The Initialize feature copies the inputted or forecast values into the Manager Adjust column for editing. Assign this feature to enable the Initialize button in Plan.	●	●	✓	●	●	✓	●	●	●	●
Advanced WFM	Plan	Publish Plan	Before plans are published, they are still work-in-progress plans; while in progress, plan details are not available to other parts of the application, such as the Schedules section. Assign this feature to the user role(s) that will publish plans to make their figures available throughout the application. The Publish Plan feature enables the Publish button in Plan.	●	●	✓	●	●	✓	●	●	●	●
Advanced WFM	Plan	KPI Thresholds	The KPI Thresholds feature minimizes unexpected or otherwise undetected differences between KPIs by setting acceptable thresholds between the comparison of two KPI values. Additionally, notifications can be sent out to subscribed users to alert to violations.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexixo	All Other Countries
Advanced WFM	Schedules	Deployment Problem Identification	Ability to localize the newly added talent factors , allowing users with specific language selection can be benefitted	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Advanced WFM	Schedules	Show Coverage and Efficiency	In the Bar View, each shift on a location's schedule is graphed as a colored bar stretching from the shift's start time to its end time. Assign the Show Coverage and Efficiency feature and the application also displays your schedule's coverage score, the total number of scheduled hours, and how over- or understaffed the location is during the day.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Advanced WFM	Schedules	KPI View	With the KPI View feature assigned, the application displays the KPI button in Schedules.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Advanced WFM	Schedules	Autofill Unfilled Shifts	Enable this feature to allow autofill to fill unfilled shifts.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Advanced WFM	Schedules	Post Unfilled Shifts	Unfilled shifts are associated with a job, but not assigned to a specific employee; they satisfy the labor coverage requirements for a location, and can be used in planning schedules. Assign the Post Unfilled Shifts feature to enable the application to include unfilled shifts in the posted schedules of a location.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Advanced WFM	Post Unfilled Shifts	Unfilled Shift Bidding	Unfilled Shift Bidding allows for employees to request one or many unfilled shifts they would like to pick-up during the business week. Managers are then able to review all employee requests within the Schedules application and best determine who should be assigned to each unfilled shift using a set of configurable data elements and column-based sorting to assist	•	•	✓	•	•	✓	•	•	•	•
Advanced WFM	Schedules	Import Fixed Schedule Templates	With the Import Fixed Schedule Templates feature assigned, users can create schedules using fixed schedule templates. Assign this feature and the application displays the Fixed Schedule Templates tab on the Templates panel in Schedules.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Advanced WFM	Schedules	Coverage Pane	The Coverage Pane feature controls access to the Coverage button and, subsequently, the Coverage panel in Schedules. Assign this feature to display the Coverage button in Schedules.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Advanced WFM	Plan Admin Checklist	Plan Admin Checklist	Enables Plan Admin Checklist, which allows above-store managers (or other users with necessary access) to track when store managers complete plan-related tasks such as forecasting their plans, publishing their plans, submitting their schedules, approving their schedules, and posting their schedules.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Advanced WFM	Plan Admin Checklist	Go To Plan	Select the Go To Plan feature to display the Go to Plan column in Plan Admin Checklist. When this column is available, users can click the magnifying glass icon to navigate to directly to that location's plan.	✓	✓	✓	✓	✓	✓	•	•	•	•
Advanced WFM	Plan Admin Checklist	Go To Schedule	Select the Go To Schedule feature to display the Go to Schedule column in Plan Admin Checklist. When this column is available, users can click the magnifying glass icon to navigate to directly to that location's schedule.	✓	✓	✓	✓	✓	✓	•	•	•	•
Advanced WFM	Plan Admin Checklist	Schedule Submitted	Select the Schedule Submitted feature to display the Schedule Submitted column in Plan Admin Checklist along with its filter button.	✓	✓	✓	✓	✓	✓	•	•	•	•
Advanced WFM	Plan Admin Checklist	Schedule Approved	Select the Schedule Approved feature to display the Schedule Approved column in Plan Admin Checklist along with its filter button.	✓	✓	✓	✓	✓	✓	•	•	•	•
Advanced WFM	Plan Admin Checklist	Pay Summary to KPI Job Last Run	Select the Pay Summary to KPI Job Last Run feature to display the Pay Summary to KPI Job Last Run column in Plan Admin Checklist.	✓	✓	✓	✓	✓	✓	•	•	•	•
Advanced WFM	Plan Admin Checklist	KPI Sync Job Last Run	Select the KPI Sync Job Last Run feature to display the KPI Sync Job Last Run column in Plan Admin Checklist.	✓	✓	✓	✓	✓	✓	•	•	•	•
Advanced WFM	Plan Admin Checklist	Schedule Report Version	Select the Schedule Report Version feature to display the Schedule Report Version column in Plan Admin Checklist.	✓	✓	✓	✓	✓	✓	•	•	•	•
Advanced WFM	Plan Admin Checklist	Schedule Errors	Select the Schedule Errors feature to display the Schedule Errors column in Plan Admin Checklist.	✓	✓	✓	✓	✓	✓	•	•	•	•
Advanced WFM	Plan Admin Checklist	Schedule Warnings	Select the Schedule Warnings feature to display the Schedule Warnings column in Plan Admin Checklist.	✓	✓	✓	✓	✓	✓	•	•	•	•
Advanced WFM	Plan Admin Checklist	Schedule Informationals	Select the Schedule Informationals feature to display the Schedule Informationals column in Plan Admin Checklist.	✓	✓	✓	✓	✓	✓	•	•	•	•
Advanced WFM	Sales Projection	WTD Projection	Assign the WTD Projection feature to enable the Week to Date (WTD) Adjusted Forecast and WTD Actuals columns in the Sales Projection panel.	•	•	✓	•	•	✓	•	•	•	•
Advanced WFM	Schedules	Partial Shift Activities	From Schedules, you can schedule important activities that need to be performed during the workday to the specific employees responsible for performing them. For example, a retail store might schedule the "Opener" and "Cash Check" activities to at least one employee each day, so that there is an employee working responsible for opening the store and another responsible for counting the cash floats for the location.	•	•	✓	•	•	✓	•	•	•	•

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexixo	All Other Countries
Advanced WFM	Schedules	Display Auto Select Activity Option	Activities that need to be performed during the workday can be assigned to employees' shifts through Schedules. Activities are linked to the Job Assignments that can perform them, and can be automatically associated with a scheduled shift. Assign the Display Auto Select Activity Option feature to enable the 'Automatically select an activity for schedule' option in the View options of Schedules.	●	●	✓	●	●	✓	●	●	●	●
Advanced WFM	Schedules	Location Daily Property	Location daily properties are similar to location properties in that they are measurable properties of locations within an organization that you can create for specific locations and use with task management and labor planning. They are helpful in situations where activity demand times vary from location to location.	●	●	✓	●	●	✓	●	●	●	●
Advanced WFM	Scheduling Plan	Templates	With the Templates feature assigned, the application displays the Templates feature in Schedule Planning, where users can configure fixed schedule templates by creating patterns of shift definitions.	✓	✓	✓	✓	✓	✓	●	●	●	●
Advanced WFM	Scheduling Plan	Autofill	Enables an automated scheduling function, called 'autofill', which can be used to generate and fill in the schedule for your location. Autofill allows you to automatically mass schedule a number of shifts and employees in a way that tries to match demand as closely as possible and still try to meet schedule compliance constraints. With the Autofill feature assigned, users can have the application fill shifts automatically. Assign this feature to enable the Fill button in Schedules.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Advanced WFM	Plan setup	Plan setup	Configure parameters such as: anomaly days, fiscal calendar, forecast, KPI definition, labor definition, operating hours, period planner metadata, plan, service patterns, special days, targets & units.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Advanced WFM	Tasks	Task management	The Task Management feature provides the ability to create, update, delete task information in the application.	✓	✓	●	●	●	●	●	●	●	●
Advanced WFM	Tasks	Task set up	The Task setup feature provides the ability to define Productivity standards, task categories, task group security, task groups, task index templates, task phases and task templates	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Advanced WFM	Tasks Checklist	Tasks Checklist	The application can be configured to support task management; the Tasks Checklist feature enables the Tasks Checklist in Day, through which users can view information on, assign employees (for non-labor impacting tasks) , and update tasks. Task Management requires additional configuration through Tasks; these feature(s) must be assigned to the appropriate users that will perform the setup.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Advanced WFM	Task Planning Calendar	Task Planning Calendar	The Task Planning Calendar feature is used to create plans for how locations will complete labor-impacting tasks. Assign this feature to enable the Task Planning Calendar pane in Day.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Advanced WFM	Mobile Manager	Tasks	Assigns the Tasks feature of the mobile application, which enables users to view and edit tasks assigned to their location(s).	●	✓	✓	●	●	●	●	●	●	●
Advanced WFM	Schedules	Tasks On Employee Schedules	When set up to support task management features, the application can be configured to display information on the tasks assigned to an employee's schedule. Assign the Tasks On Employee Schedules feature to enable the display of tasks on the calendar of Schedules.	✓	✓	✓	●	✓	✓	●	●	●	●
Advanced WFM	Work - Calendar	Tasks	The Tasks option displays tasks in Calendar in the View Options slide-out panel, such as show attendance incidents, shift trading options, scheduled activities, and so forth.	✓	✓	✓	✓	✓	✓	●	●	●	●
Advanced WFM	Schedules	Schedule Change Policy	When the schedule change policy is set up to support schedule acceptance, the application can be configured to send out schedule acceptance offers to employees on specific schedule changes.	✓	✓	✓	●	●	✓	●	●	●	●

Dayforce Software Functionality and Global Use Guide - Dayforce Clocks

Feature Matrix Definitions

✓	**Full Localized Supported**	Functionality has been designed to address specific local requirements. Dayforce and its implementation partners are able to provide software configuration services in support of client's expressed application of local requirements.
●	**Available for As-Is Use**	Dayforce has not researched nor necessarily implemented specific local country requirements, including language translations. However, functionality may have utility in jurisdictions beyond those with full localized support. Dayforce and its implementation partners, to the best of their ability, will utilize existing product configuration options and input from a client to meet the client's expressed operational practices
✗	**Not Supported**	Dayforce has not researched nor implemented specific local country requirements, including language translations. Dayforce will provide technical support for the software, but neither Dayforce nor its implementation partners can provide localized support.
n/a	**Not Applicable**	Functionality is not applicable to the specified country.

Release 2026.2.0 (Q3 2026)

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexico	All Other Countries
Dayforce Clocks	Site	Clock Configuration	Allows an administrator to configure the settings of the clock (i.e. enable/disable functions, validation, threads, etc...)	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Clocks	Site	Clock Update Info	Allows an administrator to inform clocks that there is a software update.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Clocks	Site	Clock Config Groups	Allows an administrator to create groups of clocks that will share the same configuration.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Clocks	Site	Clock Devices	Allows an administrator to create/edit/delete clocks.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Clocks	Pay setup	Clock device group	Allow clients to group clock devices and the employees who can use them together in groups	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Clocks	Pay setup	Clock devices	Allows clients to assign the organization's clock devices to the appropriate locations, time zones, clock device groups, configuration groups and relay schedules within Dayforce.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Clocks	Clock, Clock Plus	Clock, Clock+ (Browser based)	The Browser based Clock enables employees to punch in and out for work but can be run on any browser and platform supported by the Dayforce application, without the requirement for additional software to be installed on the local machine.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Clocks	Clock, Clock Plus	Clock, Clock+ (Windows APP)	The Windows APP Clock is used by employees and supervisors for a variety of clock-related functions and is installed on a local machine running the Windows OS as an application with the intent to be browser independent.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Clocks	Reporting	Punches	Reports are provided for clock punch exceptions.	●	●	✓	●	✓	✓	●	●	●	●
Dayforce Clocks	Clock Features DF Touch/Clock+/Clock	Register the Clock	Requires a clock to be registered to ensure that only clocks configured by an administrator in Dayforce be allowed to communicate with the Dayforce application	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Clocks	Clock Features DF Touch/Clock+/Clock	Assign the Clock to a Location	Enables clients to assign a clock to a specific location or at an organization level.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Clocks	Clock Features DF Touch/Clock+	Configure the Clock Program	Enables clients to configure custom clock functions by clock configuration group	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Clocks	Clock Features DF Touch/Clock+/Clock	Clock Localization (Language, currency and format support)	Enables clients to configure custom clock localizations, currencies and formats by clock configuration group	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Clocks	Clock Features DF Touch/Clock+	Biometric Verification	Enables clients to require that employees be verified via fingerscan biometrics before completing clock functions	●	✓	●	●	✓	✓	●	●	●	●
Dayforce Clocks	Clock Features DF Touch/Clock+/Clock	Punch Validations	Allows the clock to validate punches against defined access rules and punch policies	●	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Clocks	Clock Features DF Touch/Clock+/Clock	Record punches when offline	Enables punches recorded when the clock is offline to be retained and safely submitted to Dayforce once the clocks are back online.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Clocks	Clock Features DF Touch/Clock+	Multi pages	Allows the clock to add additional pages to display all configured functions beyond the main or first page.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Clocks	Clock Features DF Touch/Clock+/Clock	Submit Failed Punches	Allows the clock to submit failed punches to Dayforce to record an audit of all punch attempts	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Clocks	Clock Features DF Touch/Clock+/Clock	Online Mode (No clock database)	Enables clients to configure clocks so that all validations take place in the Dayforce servers vs. locally on the clock.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Clocks	Clock Features DF Touch	Update the Clock Database	Allows the local clock database to be update based on a specified frequency defined in the configuration file or on demand by an administrator	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Clocks	Clock Features DF Touch	Relay Control	Allows the clock to control a relay output to perform a number of functions such as for example: buzzer or bell, door or turnstile	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Clocks	Clock Features DF Touch	Inter-Clock Communication	Enables clients to configure clocks on the same network to synchronize punches so that an employee may punch IN at one clock and punch OUT at another and still be validated correctly	✓	✓	✓	✓	✓	✓	✓	✓	✓	●

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexico	All Other Countries
Dayforce Clocks	Clock Features DF Touch	Self Service (ESS) Employee	Allows employees to access several features through the clock, which allow them to view and update their available hours, review their schedule, make time away from work requests as well as perform shift trading that includes, Posts, Offers and swaps.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Clocks	Clock Features DF Touch	Self Service(ESS) Manager	Assign this feature to enable the Manager Self-Service functionality on the clock. Managers, supervisors, or other users with access can access several features, which allow them to review and edit employee information, approve and deny requests, and manage tasks.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Clocks	Clock Features DF Touch	Self Service(ESS) Messages	The Messages feature allows users to access a version of their messaging center on the clock, which allows users to read the message center. - No Compose functionality	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Clocks	Clock Features DF Touch	Self Service(ESS) Earnings	Allows users to view a mobile version of their earnings statements, which are displayed in the main application in My Wages. Users can review their Earnings, Deductions, Taxes, and Net wages, itemized for a specified pay period.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Clocks	Clock Features DF Touch	Self Service(ESS) Profile	The Profile features allows users to view their employee information such as their hire date and employee number as well as reset their password.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Clocks	Employee DF Touch/Clock+	Break Attestation	Allows employees to perform break attestation at the time of punching out, so that they can receive any premiums due to them for not being afforded the break.	●	●	●	●	●	✓	●	●	●	●
Dayforce Clocks	Employee DF Touch/Clock+/Clock	Punch In or Out	Allows employees to punch IN and OUT to start and end a shift	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Clocks	Employee DF Touch/Clock+	Punch In or Out for Breaks	Allows employees to punch IN and OUT to start and end a break	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Clocks	Employee DF Touch/Clock+/Clock	Punch In or Out for Meals	Allows employees to punch IN and OUT to start and end a meal	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Clocks	Employee DF Touch/Clock+	Punch In + Multi Transfer	Allows employees to punch IN and perform transfers at the same time	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Clocks	Employee DF Touch/Clock+	Punching Without a Work Assignment (Punch in Plus position transfer)	Allows employees to punch IN and OUT at a location for which they may not have a work assignment created for in advance.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Clocks	Employee DF Touch/Clock+	Record a Single Transfer	Allows employees to perform single transfers during their shift.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Clocks	Employee DF Touch/Clock+	Record Multiple Transfers	Allows employees to perform multiple transfers at the same time during their shift.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Clocks	Employee DF Touch/Clock+	Record Labor Metric Transfers	Allows employees to perform labor metric transfers during their shift.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Clocks	Employee DF Touch/Clock+	Record Tips	Allows employees to record tips received during their shift.	●	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Clocks	Employee DF Touch/Clock+	Record Labor Metric Transfers	Allows employees to perform labor metric transfers during their shift.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Clocks	Employee DF Touch/Clock+	Record Tips	Allows employees to record tips received during their shift.	●	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Clocks	Employee DF Touch/Clock+	Record Meal Subsidies	Allows employees to perform meal subsidies during their shift.	●	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Clocks	Employee DF Touch/Clock+	Add Tips, Meals, and Breaks With the Out Punch	Allows employees to record Tips, meal subsidies or meals and breaks taken along with the Out punch.	●	✓	✓	✓	✓	✓	●	●	●	●
Dayforce Clocks	Employee DF Touch/Clock+	View Upcoming Shifts and Recent Punches	Allows employees to view Upcoming Shifts and Recent Punches performed.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Clocks	Employee - DF Touch	Authorize Your Punches (DFTouch only)	Allows employees to view Punches performed along with any manager edits highlighted and allows the employee to comment and/or authorize the punch.	●	●	✓	●	●	✓	●	●	●	●
Dayforce Clocks	Employee DF Touch/Clock+	Waiving Meals (1st or 2nd)	Allows employees to record first or second meal waivers along with the Out punch to ensure that any required premiums are paid.	●	●	●	●	●	✓	●	●	●	●
Dayforce Clocks	Employee DF Touch/Clock+	Break Attestation + Meal Waiver (Single)	Allows employees to perform rest break attestation along with the Out punch to ensure that any required premiums are paid to the employee for not taking the required uninterrupted breaks.	●	●	●	●	●	✓	●	●	●	●
Dayforce Clocks	Employee DF Touch/Clock+	Directionless punching	Allows employees to perform punches at the clock without selecting a function such as IN,OUT,MEAL or BREAK. The employee simply key or swipe their badge and the Directionless punching feature determine the logical punch order.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Clocks	Employee - DF Touch	Facial verification - face scan (DFTouch only)	Enables clients to optionally require employees to key or swipe their badge then validate their identity against a stored Facial scan template at the time of punching in and out or performing transfers.	●	●	●	●	●	●	●	●	●	●
Dayforce Clocks	Employee - DF Touch/Clock+	Biometric verification (finger scan)	Enables clients to require employees to key or swipe their badge then validate their identity against a stored fingerscan biometric template at the time of punching in and out or performing transfers.	●	●	●	●	●	●	●	●	●	●
Dayforce Clocks	Employee - DF Touch/Clock+	Biometric Identification (finger scan)	Enables clients to require their employees to identify and validate enroll employees using fingerscan biometrics at the time of punching in and out or performing transfers.	●	●	●	●	●	●	●	●	●	●
Dayforce Clocks	Employee - DF Touch/Clock+	Badge PIN	Allows clients to require that an employee key in and additional secret 4 digit PIN in additional to their badge number.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Clocks	Employee - DF Touch	Facial verification (DFTouch only)	Enables clients to require employees to key or swipe their badge then validate their identity against a stored facial scan biometric template at the time of punching in and out or performing transfers.	●	●	✓	●	●	✓	●	●	●	●
Dayforce Clocks	Employee - DF Touch/Clock+	Supervisor Mode	Allows a supervisor to enter punches on behalf of an employee and access to various administrative functions.	●	✓	✓	✓	✓	✓	✓	✓	✓	●

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexico	All Other Countries
Dayforce Clocks	Employee - DF Touch/Clock+	Shift Override	Allows a supervisor to empower an employee to be able to punch outside the tolerance of the punch policy (i.e. punches that would otherwise be rejected).	●	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Clocks	Employee - DF Touch/Clock+	Enroll Employees for Biometric Verification	Enables clients to enroll employees using fingerprint biometrics and allow them to validate their identity against a stored template at the time of punching in and out or performing transfers.	●	●	✓	●	●	✓	●	●	●	●
Dayforce Clocks	Employee - DF Touch/Clock+	Test Biometric Enrollment	Allows a supervisor to test if an employees biometric enrollment was successful	●	●	✓	●	●	✓	●	●	●	●
Dayforce Clocks	Employee - DF Touch/Clock+	Biometric Enrollment Statistics	Allows a supervisor to view biometric statistics such as the number of templates and employees enrolled	●	●	✓	●	●	✓	●	●	●	●
Dayforce Clocks	Employee - DF Touch	Enroll Employees for Stock Picture and Facial verification (DFTouch Only)	Allows a supervisor to enroll an employee for facial recognition/identification.	●	●	✓	●	●	✓	●	●	●	●
Dayforce Clocks	Employee - DF Touch/Clock+	Electronic Employee punch receipts	Electronic Employee punch receipts available in Message center, email and text message	●	●	●	●	●	●	●	●	●	●
Dayforce Clocks	Administrator DF Touch	Update the Clock Database	Instructs the clock to download information from Dayforce's server (i.e. employees, work assignments, projects, etc…)	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Clocks	Administrator DF Touch	Test Clock Communication	Instructs the clock to try to contact Dayforce's servers	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Clocks	Administrator DF Touch	Submit Punches	Instructs the clock to send its stored punches to Dayforce's servers	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Clocks	Administrator DF Touch	Initiate Battery Forming	Instructs the clock to begin battery forming	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Clocks	Administrator DF Touch	Fingerprint Enrollment	Allows an administrator to enroll an employee's fingerprints	●	●	✓	●	●	✓	●	●	●	●
Dayforce Clocks	Administrator DF Touch	Photo Enrollment	Allows an administrator to enroll an employee's image	●	●	✓	●	●	✓	●	●	●	●
Dayforce Clocks	Administrator DF Touch	Local Employee Enrollment	Allows an administrator to add an employee at the clock without the employee first being created in web application	●	●	✓	●	●	✓	●	●	●	●
Dayforce Clocks	Administrator DF Touch	Badge Enrollment	Allows an administrator to associate a physical badge with an employee	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Clocks	Administrator DF Touch	Relay Control	Allows an administrator to test that the relay control is operating correctly	●	●	✓	●	●	✓	●	●	●	●
Dayforce Clocks	Administrator DF Touch	Network Setup	Allows an administrator to configure network settings	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Clocks	Administrator DF Touch	Time Synchronization	Instructs the clock to contact Dayforce's servers to set the clock's time	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Clocks	Administrator DF Touch	Firmware Update	Instructs the clock to contact Dayforce's servers to download new firmware, if present.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Clocks	Administrator DF Touch	Hardware Diagnostic Test Suite	Allows an administrator to various hardware functions	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Clocks	Administrator DF Touch	Clock Information	Allows an administrator to view the clock's settings	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Clocks	Site setup, Employee DF Touch/Clock+, Mobile Clock	Clock surveys	Surveys empower customers to ask employees questions while they're using the clock. They can be used to ask informational questions, used in conjunction with the existing meal/break attestation, to satisfy upcoming compliance requirements (shift attestation and clopening, etc.).	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Clocks	Users	Badge Pin Reset	The Badge Pin Reset feature allows users to update the PIN number associated with their employee badge or ID. Enable this feature if the clocks connection to the application require employees to enter a PIN when they punch in and out for work, and employees need to update their PIN through the application.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Clocks	Site	Employee Badge Pin	Enables the Update your Personal Identification Number (PIN) section.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Clocks	Employee Profile - Work	Badge	Maintain employee badge information	✓	✓	✓	✓	✓	✓	✓	✓	●	●
Dayforce Clocks	Employee Profile - Work	Clock group assignment	Clock group assignment controls which clocks employees can punch in and out at. Assign this feature to user roles responsible for assigning clock group assignments to employees.	✓	✓	✓	●	✓	✓	✓	●	●	●
Dayforce Clocks	Employee Profile - Work	Photo enrollment	Enables photo enrollment on the Dayforce touch clock.	✓	✓	✓	●	✓	✓	✓	✓	●	●
Dayforce Clocks	System Admin	Relay Control Schedules	Maximus clocks can be configured to close or open internal relays based on the results punch validations or at scheduled intervals. Users with access to the Relay Control Schedules feature can define when clocks open or close their relays, automatically; assign this feature to enable the Clock Relay Schedules section of System Admin.	●	●	✓	●	●	✓	●	●	●	●
Dayforce Clocks	System Admin	Punch Validation	Punch validations determine what tests or checks are performed by the clock when employees punch. Users with access to the Punch Validation feature can configure which validations are active, what punches to apply them to, and the execution order; assign this feature to enable the Punch Validations section of System Admin.	✓	✓	✓	●	✓	✓	✓	●	●	●
Dayforce Clocks	System Admin	Punch Validation	Within System Admin > Punch Validation, you can configure the punch validations that the application performs on punches recorded on the HTML Clock.	✓	✓	✓	●	✓	✓	✓	●	●	●

Dayforce Hardware Global Use Guide - Dayforce Touch clocks v2.0

Supported

All Hardware models are conformant with local regulations for sale and export.

Meets all known functional compliance requirements, official language support for native countries, fulfillment and shipping SLA's. Rental available only in countries marked "*"

Supported with exceptions

Specific Hardware models are conformant with local regulations for sale and export with noted caveats. See Notes for restrictions that may include but not limited to:

Classification code, Clock models, Peripherals, Batteries, fulfillment SLA's, shipping, customs and clearing, duties, product returns (RMA) "No Battery export*": Battery is non-conformant with local regulation - Dayforce cannot export

Use as is

Use "as is" No assertions of Hardware, language or functional compliance and/or conformance to local regulations. Customer responsible for export, customs, shipping, distribution and inventory management

NOTE: For additional privacy guidance, please refer to the "Privacy Guidance for Information on the Sale and Use of Biometric Clocks" document.

Region	Country	Status	Sell on Subscription	Notes
North America	United States*	Supported	Yes	No VAT registration can impact clock subscriptions
North America	Canada*		Yes	
Europe	United Kingdom*		Yes	
Europe	Ireland*		Yes	
Europe	Germany*		Yes	
Asia & Pacific	New Zealand*		Yes	
Asia & Pacific	Australia*		Yes	
Asia & Pacific	American Samoa			
Asia & Pacific	Guam			
Asia & Pacific	Hong Kong			
Asia & Pacific	Myanmar			
Asia & Pacific	Philippines		Yes	
Caribbean	Bermuda			
Caribbean	US Virgin Islands			
Europe	Austria		Yes	
Europe	Belgium		Yes	
Europe	Bulgaria		Yes	
Europe	Croatia		Yes	
Europe	Cyprus		Yes	
Europe	Czech Republic		Yes	
Europe	Denmark		Yes	
Europe	Estonia		Yes	
Europe	Finland		Yes	
Europe	France		Yes	
Europe	Greece		Yes	
Europe	Hungary		Yes	
Europe	Iceland			
Europe	Italy		Yes	
Europe	Latvia		Yes	
Europe	Liechtenstein			
Europe	Lithuania		Yes	
Europe	Luxembourg		Yes	
Europe	Malta		Yes	
Europe	Netherlands		Yes	
Europe	Norway			
Europe	Poland		Yes	
Europe	Portugal		Yes	
Europe	Romania		Yes	
Europe	Slovakia		Yes	
Europe	Slovenia		Yes	
Europe	Spain		Yes	

Region	Country	Status	Sell on Subscription	Notes
Europe	Sweden		Yes	
Europe	Switzerland			
Europe	Turkey		TBD	
South/Latin America	Ecuador			
South/Latin America	Honduras			
South/Latin America	Peru			
Africa	Algeria			Models: 10000000 & 1L000000 - Dayforce Touch and Bio Clock w/ no reader, no Wi-Fi
Africa	Kenya			Battery and power supply require self-written cert of compliance with shipments;. Turnaround time is 2-3 weeks
Africa	Morocco			Models: 10000000 & 1L000000 - Dayforce Touch and Bio Clock w/ no reader, no Wi-Fi; No battery export*; - Self declaration- Allow 3-4 weeks
Africa	Nigeria			Models: 10000000 & 1L000000 - Dayforce Touch and Bio Clock w/ no reader, no Wi-Fi; No battery export*; - Shipment req ad-hoc registration- Allow 4-6 weeks
Africa	South Africa			No battery export*
Africa	Tanzania			Models: 10000000 & 1L000000 - Dayforce Touch and Bio Clock w/ no reader, no Wi-Fi
Africa	Tunisia			Models: 10000000 & 1L000000 - Dayforce Touch and Bio Clock w/ no reader, no Wi-Fi
Asia & Pacific	Cambodia			Models: 10000000 & 1L000000 - Dayforce Touch and Bio Clock w/ no reader, no Wi-Fi; No battery export*, Power supply to be Locally sourced
Asia & Pacific	China		TBD	Models: 10000000 & 1L000000 - Dayforce Touch and Bio Clock w/ no reader, no Wi-Fi; No battery export*; - Classification: 9106.1000 HS
Asia & Pacific	India		Yes	*Models: 10000000 & 1L000000 - Dayforce Touch and Bio Clock w/ no reader, no Wi-Fi; No battery export*; Power Supply: MeanWell GST 18A24-P1J Kit, Ship from QC*
Asia & Pacific	Indonesia		TBD	Models: 10000000 & 1L000000 - Dayforce Touch and Bio Clock w/ no reader, no Wi-Fi
Asia & Pacific	Japan		TBD	*Models: 10000000 & 1L000000 - Dayforce Touch and Bio Clock w/ no reader, no Wi-Fi; No battery export**
Asia & Pacific	Macao			Models: 10000000 & 1L000000 - Dayforce Touch and Bio Clock w/ no reader, no Wi-Fi (Exception may be available for RFID, please inquire)
Asia & Pacific	Malaysia		TBD	Models: 10000000 & 1L000000 - Dayforce Touch and Bio Clock w/ no reader, no Wi-Fi, Power supply to be Locally sourced, Ship from QC
Asia & Pacific	Mauritius*		Yes	No battery export*
Asia & Pacific	Pakistan			Models: 10000000 & 1L000000 - Dayforce Touch and Bio Clock w/ no reader, no Wi-Fi; No battery export*
Asia & Pacific	Singapore		Yes	No battery export*
Asia & Pacific	South Korea			*Models: 10000000 & 1L000000 - Dayforce Touch and Bio Clock w/ no reader, no Wi-Fi; No battery export**
Asia & Pacific	Sri Lanka			Models: 10000000 & 1L000000 - Dayforce Touch and Bio Clock w/ no reader, no Wi-Fi (Exception may be available for RFID, please inquire)
Asia & Pacific	Thailand			Models: 10000000 & 1L000000 - Dayforce Touch and Bio Clock w/ no reader, no Wi-Fi; Battery must be enclosed in the product, otherwise require cert if sold seperately
Asia & Pacific	Vietnam	Supported w/exceptions		Models: 10000000 & 1L000000 - Dayforce Touch and Bio Clock w/ no reader, no Wi-Fi
Caribbean	Bahamas			No battery export*
Caribbean	Cayman			No battery export*
Caribbean	Jamaica			No battery export*
Europe	Serbia & Montenegro			*Models: 10000000 & 1L000000 - Dayforce Touch and Bio Clock w/ no reader, no Wi-Fi; No battery export**
Middle East	Bahrain			No battery export*
Middle East	Egypt			Models: 10000000 & 1L000000 - Dayforce Touch and Bio Clock w/ no reader, no Wi-Fi
Middle East	Israel			Models: 10000000 & 1L000000 - Dayforce Touch and Bio Clock w/ no reader, no Wi-Fi; No battery export*, Custom Labeling req, Ship from QC
Middle East	Jordan			Models: 10000000 & 1L000000 - Dayforce Touch and Bio Clock w/ no reader, no Wi-Fi; No battery export*
Middle East	Saudi Arabia			Per request
Middle East	UAE			*Models: 10000000 & 1L000000 - Dayforce Touch and Bio Clock w/ no reader, no Wi-Fi; No battery export**
South/Latin America	Argentina			No battery export* Power Supply: ATECH OEM Inc Taiwan (atechoem.com) , Model ADS0248T-I 2400075 (Req IRAM Approval - 8 weeks lead time)
South/Latin America	Chile			No battery export*
South/Latin America	Colombia			No battery export*
South/Latin America	Costa Rica			No battery export*
South/Latin America	El Salvador			No battery export*
South/Latin America	Guatemala			Models: 10000000 & 1L000000 - Dayforce Touch and Bio Clock w/ no reader, no Wi-Fi; No battery export*
South/Latin America	Mexico		Yes	Models: 10000000 & 1L000000 - Dayforce Touch and Bio Clock w/ no reader, no Wi-Fi; No battery export* Use only Exteral RFID Reader HID- OMNIKEY 5427 CK
South/Latin America	Panama			No battery export*
South/Latin America	Uruguay			No battery export*
Asia & Pacific	Taiwan			*Models: 10000000 & 1L000000 - Dayforce Touch and Bio Clock w/ no reader, no Wi-Fi; No battery export*; Power Supply: MeanWell GST 18A24-P1J Kit*
Africa	Sao Tome and Principe			
Africa	Seychelles			
Asia & Pacific	Afghanistan			
Asia & Pacific	Bangladesh			
Asia & Pacific	Maldives			
Asia & Pacific	Micronesia			
Asia & Pacific	Palau			
Caribbean	Dominican Republic			
Caribbean	Puerto Rico			Use as is

Region	Country	Status	Sell on Subscription	Notes
Europe	Andorra			
Europe	Belarus			
Europe	Georgia			
Europe	Gibraltar			
Europe	Monaco			
Europe	San Marino			
Europe	Ukraine			
South/Latin America	Anguilla			
Asia & Pacific	*North Korea*			*No Sale*
Europe	*Russia*			
Middle East	*Iran*			
South/Latin America	Brazil			

For shipments to countries where Dayforce has a local business unit that local Dayforce office will be the importer of record, responsible for payment of taxes and duties.

For all other countries the recipient will be the importer, responsible for customs clearance and for payment of taxes and duties. This is a requirement of the Dayforce Tax department and it is specified on the customer signed order form.

Country	Importer
Canada	Dayforce Canada
US	Dayforce HCM, Inc.
Australia	Dayforce Australia Pty. Ltd.
Mauritius	Dayforce (Mauritius) Ltd
UK	Dayforce Europe Limited
All others	Recipient

Information required for any international shipment outside of US and Canada

Ship to Information	Requirement
Ship to Company Name	Required for all shipments.
Ship to Address Line 1	
Ship to Address Line 2	
Ship to City	
Ship to State or Province	
Ship to Postal Code	
Ship to Country	
Ship to Attention	
Ship to Contact Phone	
Tax ID (or VAT#)	Required for all shipments

Customs Broker Contact		Requirement
Customs Broker Company Name		Not required for shipment to US, Canada, UK, Australia, or Mauritius. Required fir any other ship to country.
Customs Broker Contact Name		
Customs Broker Contact Phone		
Customs Broker Contat Email		
OR		
FedEx Account number		

Dayforce Software Functionality and Global Use Guide - Dayforce Performance Management

Feature Matrix Definitions

✓	**Full Localized Supported**	Functionality has been designed to address specific local requirements. Dayforce and its implementation partners are able to provide software configuration services in support of client's expressed application of local requirements.
•	**Available for As-Is Use**	Dayforce has not researched nor necessarily implemented specific local country requirements, including language translations. However, functionality may have utility in jurisdictions beyond those with full localized support. Dayforce and its implementation partners, to the best of their ability, will utilize existing product configuration options and input from a client to meet the client's expressed operational practices
×	**Not Supported**	Dayforce has not researched nor implemented specific local country requirements, including language translations. Dayforce will provide technical support for the software, but neither Dayforce nor its implementation partners can provide localized support.
n/a	**Not Applicable**	Functionality is not applicable to the specified country.

Release 2026.2.0 (Q3 2026)

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexixo	All Other Countries
Dayforce Performance Management	Competencies	My Competencies	The My Competencies option enables the My Competencies tab of Dayforce Performance Management > Competencies, which allows users to work on their own competencies.	✓	✓	✓	✓	✓	✓	✓	✓	✓	•
Dayforce Performance Management	Competencies	All Competencies	The All Competencies option enables the All Competencies tab of Dayforce Performance Management > Competencies, which allows users to see all of the current competencies in your organization by default. The main function of this tab is to allow managers to browse their organization's competency library and manually assign competencies to their employees.	✓	✓	✓	✓	✓	✓	✓	✓	✓	•
Dayforce Performance Management	Competencies	Assign Competencies	The Assign Competencies option enables the following: - The Assign Employee(s) button in the All Competencies and Team Competencies tabs of Dayforce Performance Management > Competencies. - The Assign Employees and Unassign Selected buttons in the competency slide-out panel under the All Competencies and Team Competencies tabs of Dayforce Performance Management > Competencies. - The Assign Competency and Unassign Competency buttons of the employee slide-out panel in the Group by Employee view of Dayforce Performance Management > Competencies > Team Competencies.	✓	✓	✓	✓	✓	✓	✓	✓	✓	•
Dayforce Performance Management	Competencies	Team Competencies	The Team Competencies option enables the Team Competencies tab of Dayforce Performance Management > Competencies, which only displays competencies of the employees to whom a user has access.	✓	✓	✓	✓	✓	✓	✓	✓	✓	•
Dayforce Performance Management	Competency Setup	Competencies	The Competencies option enables the Competencies tab of Dayforce Performance Management Setup > Competency Setup, which administrators use to create competencies.	✓	✓	✓	✓	✓	✓	✓	✓	✓	•
Dayforce Performance Management	Competency Setup	Competency Configuration	The Competency Configuration enables the Competency Categories tab of Dayforce Performance Management Setup > Competency Setup, which administrators use to create competency categories.	✓	✓	✓	✓	✓	✓	✓	✓	✓	•
Dayforce Performance Management	Competency Setup	Competency Categories	The Competency Categories option enables the Competency Configuration tab of Dayforce Performance Management Setup > Competency Setup, which administrators use to define a global rating scale	✓	✓	✓	✓	✓	✓	✓	✓	✓	•
Dayforce Performance Management	Conversation Setup	Conversation Categories	The Conversation Categories feature enables the Conversation Categories tab of Dayforce Performance Management Setup > Conversation Setup, which administrators use to create conversation categories.	✓	✓	✓	✓	✓	✓	✓	✓	✓	•
Dayforce Performance Management	Dayforce Performance Management	Overview	The Overview feature enables the Overview tab of Dayforce Performance Management , which is where employees can view information about their own reviews, competencies, goals, development plans and conversations. The Overview tab is a personal screen and does not allow managers to access goals, competencies, development plans and reviews of their employees.	✓	✓	✓	✓	✓	✓	✓	✓	✓	•
Dayforce Performance Management	Dayforce Performance Management	Reviews	The Reviews feature enables the Reviews tab of Dayforce Performance Management.	✓	✓	✓	✓	✓	✓	✓	✓	✓	•

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexixo	All Other Countries
Dayforce Performance Management	Dayforce Performance Management	Conversations	The Conversations feature enables the Conversations tab of Dayforce Performance Management, which allows users to view conversations and activities on their own goals and competencies. The Conversations tab is a personal screen and does not allow managers to access goals, competencies, development plans and reviews of their employees.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Performance Management	Dayforce Performance Management	Goals	The Goals feature enables the Goals tab of Dayforce Performance Management.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Performance Management	Dayforce Performance Management	Competencies	The Competencies feature enables the Competencies tab of Dayforce Performance Management.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Performance Management	Dayforce Performance Management Setup	Goal Setup	Ability to localize the newly added talent factors , allowing users with specific language selection can be benefitted	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Performance Management	Dayforce Performance Management Setup	Competency Setup	The Competency Setup feature enables the Competency Setup tab of Dayforce Performance Management Setup.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Performance Management	Dayforce Performance Management Setup	Review Setup	The Review Setup feature enables the Review Setup tab of Dayforce Performance Management Setup.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Performance Management	Dayforce Performance Management Setup	Conversation Setup	The Conversation Setup feature enables the Conversation Setup feature of Dayforce Performance Management Setup.	✓	✓	✓	✓	✓	✓		✓	✓	●
Dayforce Performance Management	Rating Scale	Rating Scale	The Rating Scale feature enables the Rating Scale menu, which administrators use to create rating scales for use in Dayforce Performance Management reviews and competency features.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Performance Management	Development Plan Features	Create plans from Reviews	Ability to create development plans from the review form by employees and managers as a part of the review process. Learning activities can be linked to development plans.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Performance Management	Review Cycles	Dayforce Performance Management Review Approval	The Dayforce Performance Management Review Approval feature enables the Approval Process tab of Dayforce Performance Management Setup > Review Setup > Review Cycles. This feature allows administrators to assign a workflow approval process to steps of a review cycle.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Performance Management	Review Setup	Additional Questions	The Additional Questions feature enables the Additional Questions tab of Dayforce Performance Management Setup > Review Setup, which administrators use to create custom questions for use in Dayforce Performance Management reviews.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Performance Management	Review Setup	Review Cycles	The Review Cycles feature enables the Review Cycles tab of Dayforce Performance Management Setup > Review Setup, which administrators use to create and assign review cycles.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Performance Management	Review Setup	Attachments	The attachment feature enables the employees and managers to add supporting documents to the employee reviews.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Performance Management	Review Setup	Peer Reviews	The peer review feature allows the administrators to configure the review cycles in a way to allow peer feedback added on the employee reviews	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Performance Management	Review Setup	Employee eligibility	Employees can be made eligible before being assigned t the review cycle; This feature becomes more useful with scheduled reviews	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Performance Management	Review Setup	Assigned Employees	Employees can be assigned to the review cycle and displayed on this screen . Recurring cycles for anniversary based reviews are also displayed as individual rows	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Performance Management	Review Setup	Export Eligibility/ Assignments	Administrators can export the employee eligibility/ assignments into a csv file so the list can be calibrated before publishing the review cycle	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Performance Management	Review Setup	Force Route Reviews	The force routing feature allows the administrators to reopen or close any of the review steps before, during or after the review process. This feature can be turned on / off by user roles.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Performance Management	Review Setup	Scheduled Reviews	New Hire and Anniversary based reviews can be scheduled through this feature , Review cycle can be setup with eligibility rules on employees and the assignments happen as the rules are met	✓	✓	✓	✓	✓	✓	✓	✓	✓	●

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexixo	All Other Countries
Dayforce Performance Management	Review Setup	Periodic Reviews	Periodic recurring reviews can be scheduled through this feature , Review cycle can be setup with eligibility rules on employees and the assignments happen as the rules are met	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Performance Management	Reviews	Team Reviews	The Team Reviews feature enables the Team Reviews tab of Dayforce Performance Management > Reviews, which allows managers and administrators to work on reviews of their employees and access past reviews. Once the review form is opened from here, managers can see options to provide manager's review and acknowledge the review based on the review state. Managers can also view the historical ratings and comments from thepast cycles based on the configuration.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Performance Management	Reviews	My Reviews	The My Reviews feature enables the My Reviews tab of Dayforce Performance Management > Reviews displays a list of your past and upcoming reviews, along with due dates for upcoming reviews. It is a dedicated screen for managing your Dayforce Performance Management reviews. Once the review form is opened from here, employees can see options to provide self review and acknowledge the review based on the review state. Employee can also view the historical ratings and comments from thepast cycles based on the configuration	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Performance Management	Goal Setup	Goal Form Configuration	The Goal Form Configuration feature enables the Goal Form Configuration tab of Performance Management Setup > Goal Setup, which administrators use to configure the goal form	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Performance Management	Goal Setup	Goal Categories	The Goal Categories features enables the Goal Categories tab of Performance Management Setup > Goal Setup, which administrators use to create goal categories.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Performance Management	Goals	Create Unaligned Goal	The Create Unaligned Goal feature enables the Create Goal button of Performance Management > Goals. This role feature allows users to create standard goals, and is typically enabled for employees, managers, and administrators.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Performance Management	Goals	Team Goals- Group by Employee view	The Team Goals feature enables the Team Goals tab of Performance Management > Goals, which only displays goals of the employees to whom a user has access . This view presents the results grouped by employees , based on the filter section. You only enable the Team Goals role feature for managers and administrators, and not employees.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Performance Management	Goals	Team Goals- Group by Goals view	The Team Goals feature enables the Team Goals tab of Performance Management > Goals, which only displays goals of the employees to whom a user has access . This view presents the results grouped by goals , based on the filter section and leads to displaying all the assigned employees for the selected goal. You only enable the Team Goals role feature for managers and administrators, and not employees.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Performance Management	Goals	Organizational Goals	The organizational goals feature enables the 'Organizational Goals' tab of performance management-> Goals, which only displays the goals that have been created as organizational goals , meaning these goals will be visible to all the employees across the organization allowing them to create child goals aligning to the organizational goals. This feature is enabled for all roles .	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Performance Management	Goals	My Goals	The My Goals feature enables the My Goals tab of Performance Management > Goals. You assign this tab to all end users of Performance Management. It is the main goal management screen for employees.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Performance Management	Goal Features	Create Organizational Goal	The Create Organizational Goal feature enables Is it an organizational goal? checkbox in the Create Goal, Create an Aligned Goal, and Cascade Goal forms of Performance Management > Goals, which allows users to create organizational goals. You typically only enable this role feature for certain manager and administrator roles.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Performance Management	Goal Features	Cascade goal	The Cascade goal feature enables the Cascade Goal button in the All Goals and Team Goals tabs of Performance Management > Goals, which allows users to cascade goals out to their employees. You only enable the Assign Competencies role feature for manager and administrator roles.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Performance Management	Goal Features	Assign Goals	The Assign Goals feature enables the following: - The Assign Employee(s) button in the All Goals and Team Goals tabs of Performance Management > Goals. - The Assign Employees and Unassign Selected buttons in the goal slide-out panel under the All Goals and Team Goals tabs of Performance Management > Goals. - The Assign Goal and Unassign Goal buttons of the employee slide-out panel in the Group by Employee view of Performance Management > Competencies > Team Competencies.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexixo	All Other Countries
Dayforce Performance Management	Goal Features	Align goal	The Align goal feature is for aligning personal goals to other goals in the organization. You typically enable the Align Goals role feature for employee, manager, and administrator roles.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Performance Management	Goal Features	Share Goals	This feature allows the managers and employees to share their goals with peers or other team members	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Performance Management	Goal Features	Add Tasks on goals	Ability to add goals level and individual tasks on goals is enabled with this feature	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Performance Management	Goal Features	Localize	The Localize feature enables you to define localizations for the culture settings to which you have access, on the Create Goal, Cascade Goal, and Create an Aligned Goal controls.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Performance Management	Reporting	All reports	All performance reports are available in the report library which can be accessed from the Goals/ competencies/ Reviews/Development plans and Conversations screens	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Performance Management	Notifications	All Notifications	All performance notifications for Goals, competencies, Reviews and Conversations are available for configuration on sys->admin-> alerts subscriptions screen. Administrators can turn them on/off as needed	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Performance Management	Mobile Performance	Conversations	The Conversations feature that is available on Dayforce Mobile app, performance management , allows users to have a conversations with their managers on their goals	●	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Performance Management	Mobile Performance	Goals	Goals feature on mobile app allows users to view their personal goals and update progress on them at anytime. Mobile users also get push notifications for any goal assignments, updates, status changes or conversations made on their goals.	●	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Performance Management	Employee Card	Performance Tab	Performance section on the employee card now displays the most updated information about the employee's goals, competencies, development plans, and reviews.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Performance Management	Pervasive Learning	Multiple performance screens	Pervasive learning can now be setup for Goals, Competencies, Development plans, Reviews and Conversations	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Performance Management	Employee Card	Performance Management	The Performance Management feature enables the Performance Management tab, which displays information on the employee's goals and Performance Management reviews.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Performance Management	People - Employee profile	Talent	View and Update employee performance manually or through imports. View and update talent factors	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Performance Management	Reporting	Performance Management	The Performance Management category contains reports that display data from the Performance Management feature. Managers and administrators can use these reports to view information about employee goals, competencies, conversations, and reviews.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Performance Management	TeamRelate	Performance Management	Assign this feature to managers and other authorized users who need to view employees' TeamRelate information in Performance Management reviews	✓	✓	✓	●	✓	✓	✓	●	●	×
Dayforce Performance Management	HR Admin	Performance Cycle Admin	The Performance Cycle Admin feature is required to configure Performance reviews in the application; it is used to configure Performance cycles that define the date range during which an employee should be reviewed. When HR professionals, managers, or other users with appropriate access record Performance reviews for their employees, they select a Performance cycle from a list defined using this feature.	✓	✓	✓	●	✓	✓	✓	●	✓	●
Dayforce Performance Management	Rating Scale	Rating Scale	The Rating Scale menu is required to configure Performance ratings that can be awarded to employees as a result of their Performance reviews.	✓	✓	✓	●	✓	✓	✓	●	✓	●

Dayforce Software Functionality and Global Use Guide - Dayforce Recruiting

Feature Matrix Definitions

✓	**Full Localized Supported**	Functionality has been designed to address specific local requirements. Dayforce and its implementation partners are able to provide software configuration services in support of client's expressed application of local requirements.
●	**Available for As-Is Use**	Dayforce has not researched nor necessarily implemented specific local country requirements, including language translations. However, functionality may have utility in jurisdictions beyond those with full localized support. Dayforce and its implementation partners, to the best of their ability, will utilize existing product configuration options and input from a client to meet the client's expressed operational practices
×	**Not Supported**	Dayforce has not researched nor implemented specific local country requirements, including language translations. Dayforce will provide technical support for the software, but neither Dayforce nor its implementation partners can provide localized support.
n/a	**Not Applicable**	Functionality is not applicable to the specified country.

Release 2026.2.0 (Q3 2026)

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexico	All Other Countries
Dayforce Recruiting	Actions	Link Candidate to Employee	Link Candidate to Employee is used to link candidates to existing Dayforce employee records in the organization.	✓	✓	✓	●	●	✓	●	●	●	●
Dayforce Recruiting	Actions	Internal Candidate Hire	Internal Candidate Hire is used to update an internal candidate's profile in the Dayforce application using the Internal Candidate Hire Form.	✓	✓	✓	●	●	✓	●	●	●	●
Dayforce Recruiting	Actions	Candidate Screening	Enables the Screening button and Screening Order column in the Candidates tab of Recruiting > Job Requisitions. These features allow authorized users to create new screening orders, review order status, and review screening results.	✓	✓	✓	●	●	✓	●	●	●	●
Dayforce Recruiting	Actions	Candidate Hire	Candidate Hire is used to update an internal candidate's profile in the Dayforce application using the Candidate Hire Form.	✓	✓	✓	●	●	✓	●	●	●	●
Dayforce Recruiting	Actions	Assign Candidates to Job Reqs	This option allows users to select one or more candidates and click the Assign button to open a control where they can select one or more requisitions to assign candidates to.	✓	✓	✓	●	●	✓	●	●	●	●
Dayforce Recruiting	Actions	Decline Candidates	This feature enables the Decline button in the Candidates screen of Recruiting > Job Requisitions. Users select a candidate and click the Decline button to move the candidate's job application status to declined.	✓	✓	✓	●	●	✓	●	●	●	●
Dayforce Recruiting	Actions	Mass Decline	This feature enables the Mass Decline button in the Candidates screen of Recruiting > Job Requisitions. Users can decline active candidates in mass from this action.	✓	✓	✓	●	●	✓	●	●	●	●
Dayforce Recruiting	Actions	Status Changes on Candidates	The Status Changes on Candidates role feature enables access to the Status drop-down button in the Candidate screen of Recruiting > Job Requisitions. Users select one or more candidates and select a status from the Status drop-down list to update a candidate's job application status as the candidate moves through the recruiting process.	✓	✓	✓	●	●	✓	●	●	●	●
Dayforce Recruiting	Actions	Bypass Candidate Status Mapping	This option allows a user to bypass the order of candidate statuses assigned to a job requisition via the candidate status mapping and set the candidate to any status.	✓	✓	✓	✓	✓	✓	●	●	●	●
Dayforce Recruiting	Actions	Candidate Status Mapping - Allow Backwards Status Movement	This option allows a user to move a candidate backwards to a previous status set by the order of the candidate statuses assigned to a job requisition via candidate status mapping	✓	✓	✓	✓	✓	✓	●	●	●	●
Dayforce Recruiting	Actions	Edit Candidate Source	The Edit Candidate Source option enables the Edit button in the Source section of the candidate profile, so that users can edit the candidate's job application source.	✓	✓	✓	●	●	✓	●	●	●	●
Dayforce Recruiting	Actions	Sendable Questionnaire	Sendable questionnaires are used for emailing candidates the Post Offer VEVRAA Form.	n/a	n/a	✓	●	●	✓	●	●	●	●
Dayforce Recruiting	Actions	Employee Profile Annual Salary	The Employee Profile Annual Salary option enables the Pay Information subsection of the Employee Profile section in the candidate profile of Recruiting. For example, this information can include pay class, pay type, pay frequency, annual salary, and effective date.	✓	✓	✓	●	●	✓	●	●	●	●
Dayforce Recruiting	Actions	Offer Letter	The Offer Letter option enables the Offer button in the Candidates tab of the requisition slide-out panel in Recruiting > Job Requisitions.	●	●	✓	●	●	✓	●	●	●	●
Dayforce Recruiting	Actions	Mass Offer Letter	Send offer letters in mass to candidates for a specific job requisition to support customers that hire in high volumes. Only available using letter management templates for offer letters.	●	●	✓	●	●	✓	●	●	●	●
Dayforce Recruiting	Actions	Send Assessment	The send assessment option allows a role to send assessments from the recruiting contact action as an option in the contact menu. Send assessment is reliant upon an integration with an assessment provider.	✓	✓	✓	✓	✓	✓	●	●	●	●
Dayforce Recruiting	Actions	Add Do Not Hire	The Add Do Not Hire feature enables a user to set an external candidate as do not hire. Setting this on a candidate adds an indictor to their profile to any job they have applied to or been assigned to. The indicator also displays for the candidate assigned to Talent Pools and from the Talent Community. Additionally this disables the hire action on the candidate.	✓	✓	✓	●	●	✓	●	●	●	●

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexico	All Other Countries
Dayforce Recruiting	Actions	Remove Do Not Hire	The Remove Do Not Hire feature enables a user to remove the do not hire flag on a candidate.	✓	✓	✓	●	●	✓	●	●	●	●
Dayforce Recruiting	Actions	Applied Job Actions	Decline Candidate. The Decline Candidate action enables a user to decline a candidate to an applied job from the applied job tab	✓	✓	✓	●	●	✓	●	●	●	●
Dayforce Recruiting	Actions	Applied Job Actions	Notes. The Notes action enables a user to add a note to a candidate to an applied job from the applied job tab.	✓	✓	✓	●	●	✓	●	●	●	●
Dayforce Recruiting	Actions	Applied Job Actions	Update Status. The Update Status action enables a user to update a candidate's status to an applied job from the applied job tab.	✓	✓	✓	●	●	✓	●	●	●	●
Dayforce Recruiting	Actions	Candidate Offer Status	The Candidate Offer Status option allows you to click the Changes Status link in the candidate's profile to rescind the offer, update a candidate's response to an offer, or accept or reject the offer on behalf of the candidate.	✓	✓	✓	●	●	✓	●	●	●	●
Dayforce Recruiting	Actions	Send Resume via Email	The Send Resume via Email option allows you to send a candidate's resume file via email to another active user in the system's business email address.	●	●	✓	●	●	✓	●	●	●	●
Dayforce Recruiting	Actions	Actions	The schedule interview actions allows user to schedule interviews between candidates and interviewers within the clients organization Clients can integrate their email service to use to send meeting invitations between candidates and interviewers. Interview templates can be provided to support interviews.	●	●	✓	●	●	✓	●	●	●	●
Dayforce Recruiting	Actions	Send Pre-Hire Questionnaire	The Send Pre-Hire Questionnaire allows for sending a questionnaire to a candidate that is intended to be hired to collect needed PII for the hiring process.	✓	✓	✓	✓	✓	✓	●	●	●	●
Dayforce Recruiting	Actions	Send Post Application Questionnaire	This option provides the user with the ability to perform the Send Post Application Questionnaire to a candidate.	✓	✓	✓	✓	✓	✓	●	●	●	●
Dayforce Recruiting	Actions	Right to Work Order	The Right to Work Order action allows user to initiate a Right to Work screening check on a candidate	●	●	n/a	●	✓	n/a	●	●	●	●
Dayforce Recruiting	Actions	Send SMS Message	Provides the ability to perform the “Send SMS Message” action.	✗	✗	✓	✗	✗	✓	✗	✗	✗	✗
Dayforce Recruiting	Candidate Management	Candidate Management	Candidate Management allows roles to see a list of all candidates their role has access to. Additionally allows for searching among these candidates via various filter parameters	✓	✓	✓	✓	✓	✓	●	●	●	•
Dayforce Recruiting	Candidate Grading	Candidate Grading	Candidate grading uses historical data for job requisitions and candidate application data as well as candidates’ movement though the application statuses for the jobs they have applied to for machine learning to initially issue grades for candidates that have applied to jobs in the past. Clients can define an initial lookback period for this historical data share. The machine learning model continues to learn from a client’s hiring behavior over time. Candidate grades can be changed by an end user and can provide justification for the grade change. Role security exists for what roles can see grades for candidates as well as separate role security for what role can change a candidate grade. For further information about the feature please see Explainability Statement for Candidate Grading Feature available on the customer due diligence portal (https://duediligence.ceridian.com).	●	●	✓	●	●	✓	●	●	●	●
Dayforce Recruiting	Careers	Careers	Enables the Careers feature of Dayforce, where employees can search and apply for internal job postings.	✓	✓	✓	●	●	✓	●	●	●	●
Dayforce Recruiting	Job Application Configuration	Question Configuration	The Question Configuration feature enables the Question Configuration sub feature of Recruiting Setup > Job Application Configuration. Here recruiting administrators can configure the screening questions and answers that can be included in questionnaires.	✓	✓	✓	●	●	✓	●	●	●	×
Dayforce Recruiting	Job Application Configuration	Template Configuration	The Template Configuration feature enables the Template Configuration sub feature of Recruiting Setup > Job Application Configuration. Here recruiting administrators can create templates and define the sections and questionnaires that each template includes.	✓	✓	✓	●	●	✓	●	●	●	×
Dayforce Recruiting	Job Application Configuration	Section Configuration	The Section Configuration enables the Section Configuration sub feature of Recruiting Setup > Job Application Configuration. Here recruiting administrators manage sections and create questionnaires that they can then assign to job application templates.	✓	✓	✓	●	●	✓	●	●	●	×
Dayforce Recruiting	Job Requisitions	All Requisitions	The All Requisitions feature enables the Job Requisitions tab in Recruiting, which is the main area for viewing and managing job requisitions. Enabling this role feature also grants access to all four tabs of the job requisition slide-out panel (i.e., the Candidates, Details, Activity, and Postings tabs). Roles with this feature have access to all job requisitions in recruiting.	✓	✓	✓	✓	✓	✓	●	●	●	●
Dayforce Recruiting	Job Requisitions	Job Requisition Forms	The job requisition forms allows assignment of a role access to a workflowed job requisition form from recruiting. Forms assigned to the parent feature for Hiring will appear under the job requisitions forms for selection for a role.	✓	✓	✓	●	●	✓	●	●	●	●
Dayforce Recruiting	Job Requisitions	Assessment Override	The assessment override enables a user to override on the job requisition form the assessment set at the job level in the assessment configuration	✓	✓	✓	✓	✓	✓	●	●	●	●

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexico	All Other Countries
Dayforce Recruiting	Job Requisitions	Include E-Signature in Offer Letter	The Include E-Signature in Offer Letter option allows a role to set a job requisition as enabled and E-Signature compatible. All offer letters sent from a job requisition with this setting will include the E0Signature process when a candidate accepts the offer. This is dependent on a client having an account with E-Signature and credentials entered under Workflow Administration>E-Signature Configuration.	✓	✓	✓	●	●	✓	●	●	●	●
Dayforce Recruiting	Job Requisitions	Job Requisitions Reports	The Job Requisitions Reports feature enables the Reports button in the Job Requisitions tab in Recruiting. Also enables the Job Requisition Reports option of the Parent Feature drop-down list in the Report Properties control of Reporting > Reports.	✓	✓	✓	✓	✓	✓	●	●	●	●
Dayforce Recruiting	Offer Clauses and Disclaimers	Contingencies	The Contingencies feature enables the Contingencies tab of Recruiting Setup > Offer Clauses and Disclaimers, which is used to configure statements that recruiters can add as contingencies to the offer letter form.	✓	✓	✓	✓	✓	✓	●	●	●	●
Dayforce Recruiting	Offer Clauses and Disclaimers	Clauses and Disclaimers	The Clauses and Disclaimers feature enables the Clauses and Disclaimers tab of Recruiting Setup > Offer Clauses and Disclaimers, which is used to configure statements that recruiters can add as clauses to the offer letter form.	✓	✓	✓	✓	✓	✓	●	●	●	●
Dayforce Recruiting	Offer Letter	Create Workflow in Offer Letter	The Create Workflow in Offer Letter feature enables the ability for users to see workflows in the Select Workflow setting of the Create/Edit Offer form that allow them to define approvers. When they select one of these workflows, the system displays the Workflow Approvers setting next to the Select Workflow setting. The Workflow Approvers setting allows users to define the approvers of the workflow.	✓	✓	✓	✓	✓	✓	●	●	●	●
Dayforce Recruiting	Recruiting	Recruiting	The Recruiting feature enables the Recruiting feature so that recruiters, hiring managers and other authorized users can create and manage job requisitions, post jobs, and manage candidates, including hiring and prescreening. They can also search for eligible candidates in the Talent Community tab.	✓	✓	✓	✓	✓	✓	●	●	●	●
Dayforce Recruiting	Recruiting	Job Requisitions	The Job Requisitions feature enables access to job requisitions for a role where the user is the assigned hiring manager for a job requisition in the Job Requisitions tab of Recruiting.	✓	✓	✓	✓	✓	✓	●	●	●	●
Dayforce Recruiting	Recruiting	Additional Users	Allows for assigning additional users to a job requisition that would have visibility to the job requisition and candidates as long as the role they are logged in as has appropriate role feature and role authorizations for Recruiting	✓	✓	✓	✓	✓	✓	●	●	●	●
Dayforce Recruiting	Recruiting Setup	Recruiting User Groups	Allows for configuring groups of users for assigning to a job requisition as additional users. Each user in a group assigned to a job requisition would have visibility to the job requisition and candidates as long as the role they are logged in as has appropriate role feature and role authorizations for Recruiting	✓	✓	✓	✓	✓	✓	●	●	●	●
Dayforce Recruiting	Recruiting	Talent Community	The Talent Community feature enables the Talent Community tab of Recruiting, where users can search, add, and tag candidates.	✓	✓	✓	✓	✓	✓	●	●	●	●
Dayforce Recruiting	Recruiting	Actions	The Actions feature enable specific actions in the Job Requisition and Talent Community tabs.	✓	✓	✓	✓	✓	✓	●	●	●	●
Dayforce Recruiting	Recruiting	Overview	The Overview feature enables the Overview tab of Recruiting, where users can view overall metrics about requisitions to better target their recruiting efforts.	✓	✓	✓	✓	✓	✓	●	●	●	●
Dayforce Recruiting	Recruiting	Candidates	The Candidates feature enables users to view and manage candidates in statuses configured to be visible who apply to job postings.	✓	✓	✓	×	×	✓	●	●	●	×
Dayforce Recruiting	Recruiting	Hires	Enables the Hire button in the Candidates tab of Recruiting > Job Requisitions for hiring external candidates.	✓	✓	✓	✓	✓	✓	●	●	●	●
Dayforce Recruiting	Recruiting	Conditional Hire	Once configured, job requisitions can allow for contingently hiring candidates that have not completed a background check. The system tracks incomplete activities on the background screening. If it is completed successfully, the candidate can move to an active employment status or if unsuccessful be terminated.	✓	✓	✓	✓	✓	✓	●	●	●	●
Dayforce Recruiting	Recruiting	Mass Hire Candidates	Once enabled, multiple candidates can be hired at the same time from a job requisition in Recruiting to support customers that hire in high volumes.	●	●	✓	●	●	✓	●	●	●	●
Dayforce Recruiting	Recruiting Setup	Job Search Configuration	The Job Search Configuration feature enables Recruiting Setup > Job Search Configuration. Here, recruiting administrators select which advance search options are available to internal and external candidates.	✓	✓	✓	✓	✓	✓	●	●	●	●
Dayforce Recruiting	Recruiting Setup	Candidate Source Configuration	The Candidate Source Configuration feature enables Recruiting Setup > Candidate Source Configuration. Here, recruiting administrators create and manage candidate job application sources that are available for candidates and recruiters to select.	✓	✓	✓	✓	✓	✓	●	●	●	●
Dayforce Recruiting	Recruiting Setup	Candidate Status	The Candidate Status feature enables Recruiting Setup > Candidate Status. Here, recruiting administrators create and manage candidate statuses that allow recruiters and other authorized users to track candidate progress.	✓	✓	✓	✓	✓	✓	●	●	●	●

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexico	All Other Countries
Dayforce Recruiting	Recruiting Setup	Decline and Offer Rejection Reason	The Decline and Offer Rejection Reason feature enables Recruiting Setup > Declined and Offer Rejection Reasons. Here, administrators create and manage reason options that recruiters can select when they decline candidates for a job or reject or rescind a job offer.	✓	✓	✓	✓	✓	✓	●	●	●	●
Dayforce Recruiting	Recruiting Setup	Recruiters	Enables the Recruiters feature of Recruiting Setup. Here, recruiting administrators build a list of recruiters that hiring managers and other authorized can assign to job requisitions.	✓	✓	✓	✓	✓	✓	●	●	●	●
Dayforce Recruiting	Recruiting Setup	Candidate import	Provides the ability to import candidate data from an external system over FTP into Recruiting. XML and JSON formats are accepted as well as streamed resume data that will be converted to a resume document.	✓	✓	✓	✓	✓	✓	●	●	●	●
Dayforce Recruiting	Recruiting Setup	Job Application Configuration	The Job Application Configuration feature enables Recruiting Setup > Job Application Configuration, which contains sub features for recruiting administrators to configure the questions, sections and templates that recruiters can include in job applications.	✓	✓	✓	●	●	✓	●	●	●	●
Dayforce Recruiting	Recruiting Setup	Job Requisition Justification	The Job Requisition Justification feature enables the Recruiting Setup > Job Requisition Justification. Here, recruiting administrators create and manage options that hiring managers and other authorized users can select from the Justification For Request drop-down list in the Job Requisition form.	✓	✓	✓	✓	✓	✓	●	●	●	●
Dayforce Recruiting	Recruiting Setup	Client Properties	The Client Properties feature enables the Client Properties feature of Recruiting Setup. Here, recruiting administrators define, localize, and format a set of client properties that define the features of the Recruiting module.	✓	✓	✓	✓	✓	✓	●	●	●	●
Dayforce Recruiting	Recruiting Setup	Job Posting Template Configuration	The Job Posting Template Configuration feature enables Recruiting Setup > Job Posting Template Configuration. Here, recruiting administrators create a set of posting templates that are available for recruiters to assign to job postings.	✓	✓	✓	●	●	✓	●	●	●	●
Dayforce Recruiting	Recruiting Setup	Offer Clauses and Disclaimers & contingencies	The Offer Clauses and Disclaimers feature enables Recruiting Setup > Offer Clauses and Disclaimers configuration. Configured clauses and disclaimers are used to insert into an offer letter when it is created to send to a candidate.	✓	✓	✓	✓	✓	✓	●	●	●	●
Dayforce Recruiting	Recruiting Setup	Offer Documents	The Offer Documents feature enables the Offer Documents feature of Recruiting Setup, which is a dedicated feature for uploading and managing documents that users can attach to the offer letter.	✓	✓	✓	✓	✓	✓	●	●	●	●
Dayforce Recruiting	Recruiting Setup	Branding Management	The Branding Management feature enables a user to define branding color themes, headers, footers, and Images. The themes, headers, footers, and images are all assigned to the client career sites in that configuration set up. Additionally the Image Management replaces the previous Recruiting Logos to incorporate use of the logos in client career sites and offer letters.	✓	✓	✓	✓	✓	✓	●	●	●	●
Dayforce Recruiting	Recruiting Setup	Assessment	The assessment feature enables a user to set up assessment packages tied to a job for use in recruiting when candidates apply to a job.	✓	✓	✓	✓	✓	✓	●	●	●	●
Dayforce Recruiting	Recruiting Setup	Privacy Policy	The Privacy Policy feature enables a user to configure a client's privacy policy for display to candidates and require consent to continue to apply to a job.	✓	✓	✓	✓	✓	✓	●	●	●	●
Dayforce Recruiting	Recruiting Setup	Candidate status mapping	This feature allows for configuring progression sets of candidate statuses in a specified order. These sets can be assigned to a new job requisition. Once a job requisition has a progression set assigned, all candidates that apply or are assigned to the requisition will follow the sequence of statuses set for the requisition. Additionally, Candidate status mapping allows for configuration to auto progress candidates through statuses once all required actions that are taken on a candidate in that status are complete. Additional configuration allows for auto-triggering candidate actions on specific statuses. Actions supported are Background Screenings, Assessments, Candidate Self Scheduling of Interviews and Right to Work Verifications.	✓	✓	✓	✓	✓	✓	●	●	●	●

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexico	All Other Countries
Dayforce Recruiting	Recruiting Setup	Client Career Site Configuration	Enables the Client Careers Site Configuration feature of Recruiting Setup, which allows recruiting administrators to manage the default client sites and create new external client sites. This configuration also allows for assigning branding themes, header, footer, logos and banners to the client career site. Accessibility statement can be configured for each client career site. An accessibility statement states the level of WCAG compliance the portal is for assisting all users to search for and apply to jobs. Clients can use a default statement provided or configured their own as needed. Accessibility statements allow for the use of a localized statement. The candidate portal is WCAG 2.1 Level AA compliant. A company name field can be configured per external client career site. The company name field is used for the job board feed that is now available. The company name field will inherit by default the name set at the recruiting client property for indeed job feed. The company name field at the client career site level can be overwritten for specific company name and that name is added to the job feed to allow for differentiation by company name of the job postings for that client career site on the job feed. Now, Floodlight tags can be placed at the start and finish of a job application. With these tags, clients that have a relationship to a job board can obtain the conversion metrics for the jobs posted to these boards to understand the effectiveness of the board at attracting candidates. A default job application template can be assigned to each client career site to predetermine this ahead of time and no longer require this step when posting a job. Additional features for Saved Jobs, Saved Searches, Recommended Jobs to include job alerts, and Applied Jobs can be configured to display to candidates on the internal and external candidate portal.	✓	✓	✓	✓	✓	✓	●	●	●	●
Dayforce Recruiting	Recruiting Setup	Pre-Hire Questionnaire Configuration	This allows for configuring versions of a pre-hire questionnaire a customer may need for different data elements they may need.	✓	✓	✓	✓	✓	✓	●	●	●	●
Dayforce Recruiting	Background Provider	Integration to HireRight & Sterling (legacy & Direct)	Provide an integration to HireRight & Sterling (legacy & Direct) for their background screening services.	●	●	✓	●	●	✓	●	●	●	●
Dayforce Recruiting	Background Provider	API for integration	An open API for background screening is available for screening vendors that have joined the Dayforce Software Partner Program (DSPP)	●	●	●	●	●	●	●	●	●	●
Dayforce Recruiting	Client site management	Enable Apply with Seek	Integration to SEEK for allowing candidates to apply to a job posted on client career sites using their SEEK profile	n/a	✓	n/a	n/a	n/a	n/a	●	n/a	n/a	n/a
Dayforce Recruiting	Background Provider	Checkworkrights	initiate right to work checks on candidates in Australia and monitor the checks via the status of the check from Recruiting.	n/a	✓	n/a	n/a	n/a	n/a	●	n/a	n/a	n/a
Dayforce Recruiting	Right to Work	Integration to Sterling	This integration with Sterling supports Right to Work employment eligibility verification's being initiated from Recruiting for clients in the United Kingdom (UK). UK clients will need to contract with Sterling to access and use this integration.	●	●	●	●	✓	●	●	●	●	●
Dayforce Recruiting	Sendable Questionnaire	VEVRAA Form	The VEVRAA Form feature enables the Send VEVRAA button below the Contact drop-down list in the Candidates tab of Recruiting > Job Requisitions.	n/a	n/a	n/a	n/a	n/a	✓	●	n/a	n/a	n/a
Dayforce Recruiting	Talent Community	All Requisitions	The All Requisitions feature enables the ability to search for any candidate in the Talent Community tab, regardless of which requisition they belonged to.	✓	✓	✓	●	●	✓	●	●	●	×
Dayforce Recruiting	Quick Search	Quick Search	A quick way to search for candidates and job requisitions from recruiting	✓	✓	✓	✓	✓	✓	●	●	●	●
Dayforce Recruiting	Candidates	All Candidates	The All Candidates Feature enables the ability to view all candidates in a job requisition.	✓	✓	✓	●	●	✓	●	●	●	●
Dayforce Recruiting	Candidates	Assessment Tab	Assessment tab enables a user to see the assessment results to include score, score details and assessment report links	✓	✓	✓	✓	✓	✓	●	●	●	●
Dayforce Recruiting	Candidates	Candidate Assessment Integration	Integration for assessment providers directly to recruiting. Job fit assessments taken by candidates identify the best candidates for the job based on the criteria established for the assessment. This data is available from the assessment provider via recruiting in grid columns for assessment scores and status to the details in the candidate's application to the job. From this data recruiter can easily screen for the top matched candidates to the job	✓	✓	✓	✓	✓	✓	●	●	●	●
Dayforce Recruiting	Candidates	Send Resume via Email	Ability to send a candidate's resume from recruiting to another user's business email address	✓	✓	✓	✓	✓	✓	●	●	●	●
Dayforce Recruiting	Candidates	New Candidates	The New Candidate feature enables the New Candidate button of Talent Community that is used for creating new candidates. If this feature is not enabled, the New Candidate button is hidden from the UI	✓	✓	✓	●	●	✓	●	●	●	●
Dayforce Recruiting	Candidates	Candidate profile	Candidate can create and manage their profile without having to apply to a job. Candidates have the option to add a cover letter and additional documents they need to include to support their profile and application to a job.	✓	✓	✓	✓	✓	✓	●	●	●	●
Dayforce Recruiting	Candidates	Configurable Candidate email templates	Recruiting allows creating email templates used for sending emails to candidates from Recruiting. Using these templates, you will have the ability to send to one or more candidates as needed for easier communications. Emails sent to candidates are also tracked for each candidate and available as a new section in their applications.	✓	✓	✓	✓	✓	✓	●	●	●	●

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexico	All Other Countries
Dayforce Recruiting	Candidates	Communication Tab	This option allows a role to see the communication tab in the candidates application to a job where the communications were sent to a candidate via configurable candidate email templates	✓	✓	✓	✓	✓	✓	●	●	●	●
Dayforce Recruiting	Candidates	Questionnaire Tab	This option allows a role to see the questionnaire tab as well as to view the Job Application Questionnaires in the candidates Profile or Candidate Application	✓	✓	✓	✓	✓	✓	●	●	●	●
Dayforce Recruiting	Questionnaire Tab	Post Application Questionnaire	This option shall allow the user to view the Post Application Questionnaires within the tab on the candidate application or profile via the Questionnaires Tab.	✓	✓	✓	✓	✓	✓	●	●	●	●
Dayforce Recruiting	Communication Tab	Email	Once enabled, it allows users to view email communications for a candidate under the Communication Tab of a candidate application.	✗	✗	✓	✗	✗	✓	✗	●	●	✗
Dayforce Recruiting	Communication Tab	SMS Message	Once enabled, it allows users to view SMS Message communications for a candidate under the Communication Tab of a candidate application.	✗	✗	✓	✗	✗	✓	✗	✗	✗	✗
Dayforce Recruiting	Talent pool	Talent pool	A talent pool is a database of candidate profiles interested in working for your organization. Talent pools can be used to organize candidates based on the specific needs of your organization. They could be limited to a specific area of expertise, or focused on a broad grouping of individuals who are capable of performing a variety of job tasks or have specific skills. For example, you could create a talent pool to group candidates with management experience, or candidates who can speak more than one language. Recruiters can share talent pools.	✓	✓	✓	✓	✓	✓	●	●	●	●
Dayforce Recruiting	Mobile - Recruiting	Actions	Take actions such as decline candidates and update candidate status using your mobile device.	●	✓	✓	●	●	✓	●	●	●	●
Dayforce Recruiting	Mobile - Recruiting	Candidates	View candidates using your mobile device.	●	✓	✓	●	●	✓	●	●	●	●
Dayforce Recruiting	Mobile - Recruiting	Job Requisitions	View job requisitions using your mobile device.	●	✓	✓	●	●	✓	●	●	●	●
Dayforce Recruiting	Reporting	Reports	Reports are provided for Candidates, Hires, Job requisition status, Job requisitions, Time to fill, VEVRAA.	✓	✓	✓	●	●	✓	●	●	●	●
Dayforce Recruiting	Recruiting User Groups	Recruiting User Groups	Recruiting user groups allow for creating and assigning additional users to Job Requisitions in groups as opposed to adding single additional users to each job requisition.	✓	✓	✓	✓	✓	✓	●	●	●	●
Dayforce Recruiting	Reporting	Recruiting	The Recruiting category contains reports that display your organization's recruiting information.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Recruiting	Talent Profile	Talent Factors	View and modify the Talent factors for each employee. Factors include performance, potential, promotion readiness and flight risk.	✓	✓	✓	✓	✓	✓	✓	●	✓	●
Dayforce Recruiting	Talent Profile	Performance	Displays all performance information for the employee coming from manual entries, imports, performance reviews (performance management module) and talent reviews (succession planning module)	✓	✓	✓	●	✓	✓	✓	●	✓	●
Dayforce Recruiting	Talent Profile	Work Assignments	Displays the work assignment details from the Recruiting Candidate Profile in the Employee Profile.	✓	✓	✓	●	✓	✓	✓	●	✓	●
Dayforce Recruiting	Talent Profile	Summary	Displays the summary details from the Recruiting Candidate Profile in the Employee Profile.	✓	✓	✓	●	✓	✓	✓	●	✓	●
Dayforce Recruiting	Talent Profile	Employment History	Displays the employment history details from the Recruiting Candidate Profile in the Employee Profile.	✓	✓	✓	●	✓	✓	✓	●	✓	●
Dayforce Recruiting	Talent Profile	Education	Displays the education details from the Recruiting Candidate Profile in the Employee Profile.	✓	✓	✓	●	✓	✓	✓	●	✓	●
Dayforce Recruiting	Talent Profile	Documents	Displays the documents details from the Recruiting Candidate Profile in the Employee Profile.	✓	✓	✓	●	✓	✓	✓	●	✓	●
Dayforce Recruiting	Talent Profile	Training	Displays the training details from the Recruiting Candidate Profile in the Employee Profile.	✓	✓	✓	●	✓	✓	✓	●	●	●
Dayforce Recruiting	Talent Profile	Military	Displays the military details from the Recruiting Candidate Profile in the Employee Profile.	✓	✓	✓	●	✓	✓	✓	●	✓	●
Dayforce Recruiting	Talent Profile	Affiliations	Displays the affiliations details from the Recruiting Candidate Profile in the Employee Profile.	✓	✓	✓	●	✓	✓	✓	●	✓	●
Dayforce Recruiting	Talent Profile	Certifications	Displays the certifications details from the Recruiting Candidate Profile in the Employee Profile.	✓	✓	✓	●	✓	✓	✓	●	●	●
Dayforce Recruiting	Talent Profile	Patents	Displays the patents details from the Recruiting Candidate Profile in the Employee Profile.	✓	✓	✓	●	✓	✓	✓	●	✓	●
Dayforce Recruiting	Talent Profile	Publications	Displays the publications details from the Recruiting Candidate Profile in the Employee Profile.	✓	✓	✓	●	✓	✓	✓	●	✓	●
Dayforce Recruiting	Talent Profile	Speaking	Displays the speaking details from the Recruiting Candidate Profile in the Employee Profile.	✓	✓	✓	●	✓	✓	✓	●	✓	●
Dayforce Recruiting	Talent Profile	Links	Displays the links details from the Recruiting Candidate Profile in the Employee Profile.	✓	✓	✓	●	✓	✓	✓	●	✓	●
Dayforce Recruiting	Talent Profile	Security	Displays the security details from the Recruiting Candidate Profile in the Employee Profile.	✓	✓	✓	●	✓	✓	✓	●	✓	●
Dayforce Recruiting	TeamRelate	Recruiting	Assign this feature to hiring managers, recruiters, and other authorized users who need to view candidates' team relate information in Recruiting.	✓	✓	✓	●	✓	✓	✓	✓	✓	✗
Dayforce Recruiting	Self Service Form list	Job requisition	A form to complete when requesting a job be filled. Please note: For customers under 300 employees some restrictions may apply. Please consult your statement of work.	✓	✓	✓	●	✓	✓	✓	●	●	●

Dayforce Software Functionality and Global Use Guide - Dayforce Onboarding

Feature Matrix Definitions

✓	**Full Localized Supported**	Functionality has been designed to address specific local requirements. Dayforce and its implementation partners are able to provide software configuration services in support of client's expressed application of local requirements.
●	**Available for As-Is Use**	Dayforce has not researched nor necessarily implemented specific local country requirements, including language translations. However, functionality may have utility in jurisdictions beyond those with full localized support. Dayforce and its implementation partners, to the best of their ability, will utilize existing product configuration options and input from a client to meet the client's expressed operational practices
×	**Not Supported**	Dayforce has not researched nor implemented specific local country requirements, including language translations. Dayforce will provide technical support for the software, but neither Dayforce nor its implementation partners can provide localized support.
n/a	**Not Applicable**	Functionality is not applicable to the specified country.

Release 2026.2.0 (Q3 2026)

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexico	All Other Countries
Dayforce Onboarding	Employee - Getting started	Getting Started Page	A default onboarding policy is automatically assigned to any users who aren't already assigned one but are assigned access to Getting Started. This is a great place for customers to place helpful resources that employees can easily reference in one location within Dayforce.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Onboarding	Onboarding	First Time Access Email	You can view all onboarding employees who are supposed to receive a first time access email to access Dayforce for the first time. In an expanded row view, you can re-send the email and view the SSO status, the email status, the last delivery attempt, remaining attempts and see if the employee's email address, phone number, and role are correct.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Onboarding	Onboarding	Onboarding employees	Overrides secure employee view, so the role with this feature enabled can see all employees with an onboarding policy	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Onboarding	Onboarding	Tailored Tasklists	You can create your own tasks and assign them to employees when your direct reports have onboarding needs that differ from the rest of the organization.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Onboarding	Onboarding	Benefits enrollment in Onboarding	Ability for onboarding employees to enroll in benefits through their Onboarding experience. Benefit enrollment is associated with a policy in the Getting Started tab of Onboarding Setup > Onboarding Policy. Benefits enrollment must be set up in order for onboarding employees to be able to enroll.	×	×	✓	×	✓	✓	×	×	×	×
Dayforce Onboarding	Onboarding	Pervasive learning	Learners have the ability to access and consume training materials for E-learnings	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Onboarding	Onboarding Setup	Manager Checklist Configuration	You can configure a checklist to guide managers through the tasks associated with onboarding their new employees in Onboarding Setup > Manager Checklist Configuration. The checklists you configure are associated with a policy in the Manager Checklist tab of Onboarding Setup > Onboarding Policy	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Onboarding	Onboarding Setup	Key People Configuration	You select and define the key people for your organization in Onboarding Setup > Key People Configuration. The key people you configure will be available to select to add to the Key People section of the Onboarding Policy configuration	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Onboarding	Onboarding Setup	Company Logos	You can upload images that can be included in your onboarding messaging in Onboarding Setup > Company Logos. You can upload JPG, PNG, BMP, or GIF files. These logos are available to add to the Welcome Message section of the Onboarding Policy configuration.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Onboarding	Onboarding Setup	First Time Access Email Configuration	You can create multiple First Time Access Email templates that are personable, welcoming and customizable to the onboarding employee that will be needing system access for the first time. These templates can be localized to all languages that Dayforce supports.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Onboarding	Onboarding Setup	Onboarding Policy	Onboarding policies are configured in Onboarding Setup > Onboarding Policy. For each policy, you can select the sections of the Getting Started page to include, configure the content of those sections including adding videos, and specify how those sections are organized. In addition, you can configure the task checklist that managers will see in the Manager Checklist tab for employees who are assigned to the onboarding policy.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Onboarding	Onboarding Setup	Employee Checklist Configuration	You can configure a checklist to guide employees through the tasks associated with onboarding in Onboarding Setup > Employee Checklist Configuration. The checklists you configure are associated with a policy in the Getting Started tab of Onboarding Setup > Onboarding Policy	✓	✓	✓	✓	✓	✓	✓	✓	✓	●

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexico	All Other Countries
Dayforce Onboarding	Onboarding - API for I-9	API for I-9	With the generic I-9 integration API available, additional I-9 vendors have an opportunity to join the Dayforce Software Partnership Program by utilizing the generic API which will provide customers with additional options. Currently, there are two I-9 vendors using the generic open API, -First Advantage and Sterling. We have custom integration with HireRight	n/a	n/a	n/a	n/a	n/a	✓	n/a	n/a	n/a	n/a
Dayforce Onboarding	Onboarding	Esignature Templates	A customer's DocuSign templates can be assigned to Onboarding employees in Dayforce within the onboarding policy and on the onboarding employees slide-out screen. Multiple e-signatures can be captured on each individual document within a template, using DocuSign's workflow process.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Onboarding	Employee Profile -Employment	Onboarding Policy	You can assign an employee to any of the onboarding policies configured in the application.	●	●	●	●	●	✓	●	●	●	×
Dayforce Onboarding	Reporting	Onboarding	The Onboarding category contains reports that display onboarding information.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Onboarding	Onboarding	Esignature Templates	A customer's DocuSign templates can be assigned to Onboarding employees in Dayforce within the onboarding policy and on the onboarding employees slide-out screen. Multiple e-signatures can be captured on each individual document within a template, using DocuSign's workflow process.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Onboarding	Hub	Onboarding Widgets	Onboarding progress widgets can be configured from Hub Designer for both Admin/Manager and Employee. Using Onboarding hub widgets Manager/admin can track onboarding progress and pending tasks for current onboarding employees. Employee can also monitor overall onboarding progress with detailed task information and statuses.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

Dayforce Software Functionality and Global Use Guide - Dayforce Dashboards

Feature Matrix Definitions

✓	**Full Localized Supported**	Functionality has been designed to address specific local requirements. Dayforce and its implementation partners are able to provide software configuration services in support of client's expressed application of local requirements.
●	**Available for As-Is Use**	Dayforce has not researched nor necessarily implemented specific local country requirements, including language translations. However, functionality may have utility in jurisdictions beyond those with full localized support. Dayforce and its implementation partners, to the best of their ability, will utilize existing product configuration options and input from a client to meet the client's expressed operational practices
✗	**Not Supported**	Dayforce has not researched nor implemented specific local country requirements, including language translations. Dayforce will provide technical support for the software, but neither Dayforce nor its implementation partners can provide localized support.
n/a	**Not Applicable**	Functionality is not applicable to the specified country.

Release 2026.2.0 (Q3 2026)

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexico	All Other Countries
Dayforce Dashboards	Dashboards	Dashboards	The Dashboards option enables the Dashboards feature; with sub-features assigned, users can view, build, edit, search, and set security for dashboards.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Dashboards	Dashboards	Dashboards Library	Over 100 of Pre-defined Views, Metrics/Measure and Dashboards Templates available out of the box for organizations to use as is or as a starting point when designing their own dashboards for Talent Management, Benefits, Time & Attendance, and Payroll.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Dashboards	Dashboards	View Builder	The View Builder option enables users to create the views (charts, tables, metrics, KPIs) that make up a dashboard.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Dashboards	Dashboards	Quick View	The Quick View option enables users to search for views and data in application.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Dashboards	Dashboards	Dashboards Setup	The Dashboards Setup option enables administrators to set permissions on the type of data and dashboard groups users have access to in Dashboards and Quick View.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Dashboards	Dashboards	Measures Configuration	The Dashboards Measure Configuration enable organizations to set their Turnover, Headcount and Length of Service metrics/measures based on their business rules	✓	✓	✓	✓	✓	✓	✓	✓	✓	●

Dayforce Software Functionality and Global Use Guide - Dayforce Compensation Management

Feature Matrix Definitions

✓	**Full Localized Supported**	Functionality has been designed to address specific local requirements. Dayforce and its implementation partners are able to provide software configuration services in support of client's expressed application of local requirements.
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×	**Not Supported**	Dayforce has not researched nor implemented specific local country requirements, including language translations. Dayforce will provide technical support for the software, but neither Dayforce nor its implementation partners can provide localized support.
n/a	**Not Applicable**	Functionality is not applicable to the specified country.

Release 2026.2.0 (Q3 2026)

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexico	All Other Countries
Dayforce Compensation Management	Compensation Setup	Compensation Metrics	Define metrics to measure organizational and individual success and import payouts against these metrics at the end of a measurement period.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Compensation Management	Compensation Setup	Compensation Plans Setup	Define flat amount or cash-based bonus plans (STIPs) for employee bonus based on eligibility, bonus metrics, proration, cutoff and waiting period rules. Target payouts can be defined by Job Assignment as % of base pay or actual earnings. Employees eligibility for a plan is automatically determined based on pre-defined eligibility rules.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Compensation Management	Compensation Administration	Compensation Plan Administration	Track and manage employee-plan assignments and target bonus overrides to ensure information is up-to-date for bonus payout execution.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Compensation Management	Compensation Administration	Compensation Plan Employee Target Payout details (Report)	Compensation analysts can pull up a report to track employee-plan assignments, target bonus and bonus eligible salary for a given payout period based on the plan rules	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Compensation Management	Compensation Administration - Cycle Setup	Create Guidelines	Create guidelines based on the reward type and define recommended pay increases based on any combination of performance scores, pay range penetration, pay group, or pay grade. These guidelines will be included on the manager worksheet.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Compensation Management	Compensation Administration - Cycle Setup	Set Eligibility	Determine who is eligible for a payout in a given compensation cycle	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Compensation Management	Compensation Administration - Cycle Setup	Compensation cycles	Define pay components (salary and bonus), set budgets for each pay component, determine due date and effective date for the plan. Assign guidelines to each pay component.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Compensation Management	Compensation Administration - Cycle Setup	Proration Rules	Define proration rules for salary increases and bonuses based on Hire Date, Employee status and last salary increase date	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Compensation Management	Compensation Administration - Cycle Setup	Compensation organization approval	Compensation worksheet approval process that follows the organization structure configured in the compensation cycle for approval process. During the compensation cycle setup process, the org setup will allow comp admins to assign peers or subordinate employees as compensation manager.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Compensation Management	Compensation Administration - Cycle Setup	Compensation worksheet approval	Compensation worksheet approval process which follow a custom workflow configured in workflow management.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Compensation Management	Compensation Administration - Cycle Setup	Reward letter templates	Define templates that can be used to print and distribute reward letters to employees by managers at the end of compensation process	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Compensation Management	Compensation Administration - Cycle Setup	Select Currency for Cycle	Select a currency(s) used to budget employee rewards. Select multiple currencies to qualify employees for the reward cycle based on their pay group.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Compensation Management	Compensation Administration - Cycle Setup	Publish Compensation Cycles	Move employees and worksheets as needed to ensure that they are assigned to the correct compensation decision maker. Then publish to make the worksheets visible to those decision makers.	✓	✓	✓	✓	✓	✓	✓	●	●	●

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexico	All Other Countries
Dayforce Compensation Management	Compensation Administration - Cycle Setup	Schedule and Approval	Enhanced the publish functionality to give compensation administrators and HR business partners the flexibility to access the compensation cycle before compensation managers so they can pre-allocate rewards. This access avoids users allocating at the same time.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Compensation Management	Compensation Administration - Cycle Setup	Set Budget by Guideline	Enhanced budget calculations to make it easier for Compensation administrators to set budgets that accurately reflect the recommended guideline values of the for employees in a given cycle.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Compensation Management	Compensation Administration - Cycle Setup	Import Budgets and Earnings	Import budgets for each manager in a compensation cycle and also the eligible earnings for employees eligible in compensation cycle	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Compensation Management	Compensation Administration - Cycle Setup	View Budget	View the budget available to distribute for each pay component in the worksheet.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Compensation Management	Compensation Administration - Cycle Setup	Market Data	Select the market data set that will be used for the compensation cycle.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Compensation Management	Compensation Administration - Cycle Setup	position in salary range & performance rating	View the Pay vs. Performance graph to identify which employees need attention. Note that Performance information will not appear in this visual if not being used in Dayforce.	●	●	✓	●	✓	✓	✓	●	●	●
Dayforce Compensation Management	Compensation Administration - Cycle Setup	Gender pay equality	View the Pay Equity graph to identify any gender gaps that appear in aggregate.	●	●	✓	●	●	✓	✓	●	●	●
Dayforce Compensation Management	Compensation - Manager Worksheet	View Employee Profile Details	Drill down on an individual employee in the worksheet to view details on pay history, performance history, and the Talent Profile if available.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Compensation Management	Compensation - Manager Worksheet	Make Allocations	Ability to allocate rewards to employees	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Compensation Management	Compensation - Manager Worksheet	Auto allocate	Mass allocation that will allow managers to allocate salary increases and or bonuses in a worksheet	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Compensation Management	Compensation - Manager Worksheet	Enter Justification	Enter justification for any warnings (i.e. areas where the manager goes outside the recommended range for an employee or above the overall budget).	✓	✓	✓	✓	✓	✓	●	●	●	●
Dayforce Compensation Management	Compensation - Manager Worksheet	Export	Exports worksheet data to a CSV file	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Compensation Management	Compensation - Manager Worksheet	Submit for Approval	Submit the completed worksheet for next level approval.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Compensation Management	Compensation - Manager Worksheet	Position Management	Managers will be able to promote employees in an organization that uses a combination of Positions and Jobs when Position Management is enabled. For employees with a Position, when Position management is enabled. managers will be able to promote employees by moving an employees' existing primary position to a new job assignment.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Compensation Management	Compensation - Manager Worksheet	Promote	Managers will be able to identify and promote top performing employees while doing merit increases within a compensation cycle	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Compensation Management	Compensation - Manager Worksheet	Reward letters	Send reward letters to one or more employees' message center. Any reward letters sent using this functionality are available from People > Notes feature. Print rewards letters for one or more employees in a worksheet once the compensation cycle is approved by compensation admin. A global manager with employees whose preferred language is different from the manager's preferred language can print the reward letter in the employees' language of preference so that employees can easily read and understand the reward letter.	●	●	✓	●	✓	✓	✓	●	●	●
Dayforce Compensation Management	Compensation - Manager Worksheet	Market Data	Compensation worksheets that use market data might include the Market Hourly Rate 50th Percentile and Market Hourly Salary 50th Percentile columns that will display the mid-point of the market distribution range (based on salary or hourly rates) according to the market data selected in cycle setup	●	●	✓	●	●	✓	✓	●	●	●

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexico	All Other Countries
Dayforce Compensation Management	Senior Manager View	View Organization in single view	Executives and senior leaders can calibrate and adjust employee rewards in a single, consolidated view that cuts across individual manager worksheets	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Compensation Management	Senior Manager View	View Team Worksheets	View worksheets for all direct and indirect reports.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Compensation Management	Senior Manager View	Approve Team Worksheets	Approve or reject with comments based on the review of each worksheet.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Compensation Management	Compensation Cycle Administration	Sync Employee Data	Compensation Administrators and HR Business Partners can synchronize data for selected employees in a worksheet. Approving changes for a selected employee will update all of the latest details in the worksheet if changes were made after the cycle was published. The Sync Employee Data dialog box may not show all changes. Dayforce adjusts the budget proportionally for approved changes where needed. Employee data can only be synchronized for worksheets that have not been submitted.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Compensation Management	Compensation Cycle Administration	Post Publish changes	Bonus-plan metric payouts can be updated for a compensation cycle post-publish. Reward letter configuration can also be edited post-publish.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Compensation Management	Compensation Cycle Administration	Pending final approval	Compensation administrators can reopen a worksheet that is pending final approval and send it back to the managers. Managers can rework on the worksheet and route it for approval process again. This will allow for managers to update the reward allocations in worksheet after the calibration and feedback from the upper management.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Compensation Management	Compensation Cycle Administration	Final Approval	Once the final level of approval is completed, apply changes to employee records and Payroll per the stated effective date in the plan. 1.Comp admin can navigate from the message center to compensation administration feature to edit and approve a worksheet pending their approval.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Compensation Management	Compensation Cycle Administration	Take Actions for Managers	Compensation administrators can approve or reject worksheets pending in workflow on behalf of the managers who are inactive	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Compensation Management	Compensation Cycle Administration	Lock	Locks all the worksheets so that no changes can be done to the allocations in worksheet	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Compensation Management	Compensation Cycle Administration	Promotions	Compensation administrators have complete oversight of the process and can approve or reject promotions that do not follow guidelines	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Compensation Management	Compensation Cycle Administration	Post	Submit the salary increases to update employee records in HR and bonus payments to payroll	●	●	✓	●	✓	✓	✓	×	×	×
Dayforce Compensation Management	Compensation Cycle Administration	Reset Worksheets	Compensation administrators can re-open a worksheet pending final approval to make last-minute changes on a worksheet and initiate the approval process again.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Compensation Management	Compensation Cycle Administration	View Organization in single view	Compensation administrators and HR Business partners can calibrate and adjust employee rewards in a single, consolidated view that cuts across individual manager worksheets	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Compensation Management	Reporting	Compensation Management	Report on worksheet data in a compensation cycle including allocations done by managers and the worksheet status. Employee promotions data from worksheets in a compensation cycle is available in report topics.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Compensation Management	Market Pricing	Experience Levels	Configuring experience levels is optional and is only applicable if a organization uses experience levels to map market data to employees in compensation worksheets.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Compensation Management	Market Pricing	Market Data Definition	Market data definitions allows customer to specify which data is included in market data imports and how that data is mapped for employees in compensation worksheets.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Compensation Management	Market Pricing	Compensation Market Data	Create one or more market data imports with the information supplied by 3rd party market data service provider. Each of these imports can use a different market data definition so that only the relevant data is included.	✓	✓	✓	✓	✓	✓	✓	●	●	●

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexico	All Other Countries
Dayforce Compensation Management	Compensation Setup	Equity Types	Define various equity programs and their vesting schedule details relevant to your organization, within Dayforce. This includes cash-based equity rewards.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Compensation Management	Compensation Setup	Rounding rules	Compensation cycle administrators can define rounding rules so that compensation values are rounded per the organization policies.	●	●	●	●	●	✓	●	●	●	●
Dayforce Compensation Management	Compensation Setup	Compensation Cycle Setup	Compensation cycle administrators can create a compensation cycle with an 'Equity' reward type pay component. They can also configure the equity-specific details displayed in the employees' reward letter.	●	●	●	●	●	✓	●	●	●	●
Dayforce Compensation Management	Compensation - Manager Worksheet	Compensation	Equity compensation planners can allocate cash based equity rewards to employees using Compensation worksheets	●	●	●	●	●	✓	●	●	●	●
Dayforce Compensation Management	Compensation - Manager Worksheet	Compensation	Equity compensation planners can communicate equity rewards to employees through the reward letter	●	●	●	●	●	✓	●	●	●	●
Dayforce Compensation Management	Compensation Administration	Compensation Cycle Administration	Equity compensation administrators can export the equity rewards granted to employees and customize information for a flat-file interface with 3rd party equity management systems.	●	●	●	●	●	✓	●	●	●	●
Dayforce Compensation Management	Pervasive Learning	Compensation Compensation Cycle Administration	Managers and HR Business partners can access compensation related content (configured in Pervasive Learning) from Compensation and Compensation Cycle Administration screens	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Compensation Management	Reward History Setup	Reward History Data Definition and Reward History Data	Compensation and stock administrators can configure custom templates to import employees' equity reward related details from external systems into Dayforce and display them as part of compensation worksheets.	●	●	●	●	●	✓	●	●	●	●

Dayforce Software Functionality and Global Use Guide - Dayforce Learning Management

Feature Matrix Definitions

✓	**Full Localized Supported**	Functionality has been designed to address specific local requirements. Dayforce and its implementation partners are able to provide software configuration services in support of client's expressed application of local requirements.
●	**Available for As-Is Use**	Dayforce has not researched nor necessarily implemented specific local country requirements, including language translations. However, functionality may have utility in jurisdictions beyond those with full localized support. Dayforce and its implementation partners, to the best of their ability, will utilize existing product configuration options and input from a client to meet the client's expressed operational practices
✖	**Not Supported**	Dayforce has not researched nor implemented specific local country requirements, including language translations. Dayforce will provide technical support for the software, but neither Dayforce nor its implementation partners can provide localized support.
n/a	**Not Applicable**	Functionality is not applicable to the specified country.

Release 2026.2.0 (Q3 2026)

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexixo	All Other Countries
Dayforce Learning Management	Learning Setup	Advanced Settings	Define various advanced settings for Dayforce Learning module.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Learning Management	Learning Setup	Catalog Setup	Define course catalogs and assign employees to course catalogs for Dayforce Learning module	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Learning Management	Learning Setup	Central Repository	Manage the central repository of learning content for use with the Dayforce Learning module	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Learning Management	Learning Setup	Certificate Templates	Define templates for printable certificates that can be issued upon the successful completion of a course	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Learning Management	Learning Setup	Classrooms Setup	Define classrooms for instructor led, live training for use with the Dayforce Learning module	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Learning Management	Learning Setup	External Courses and Learning Plans	Define courses and learning plans, assign employees into courses and learning plans, upload and create content for courses and learning plans, and administer courses and learning plans.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Software Functionality and Global Use Guide	Learning Setup	Certifications	The certification feature allows clients to define certifications that can be assigned to employees.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Learning Management	Learning Setup	Skills	The skills feature allows clients to define the skills and skill levels that can be assigned to employees.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Learning Management	Learning Setup	Deep Links	Learning Deep Links are intelligent shortcuts that can be implemented and used throughout Dayforce, allowing timesaving in launching training and making it easier for employees to find and take training.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Learning Management	Learning Setup	Power User management	Addition of LMS Admin profile allows an extra user type to access Leering related features	●	●	●	●	●	●	●	●	●	●
Dayforce Learning Management	Learning Setup	Pages and Menus	Learning Administrators have the ability to design the learners' experience by easily composing pages and creating a unique experience for each audience	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Learning Management	Learning Setup	Learning Enrollment Rules	Define rules for automatic assignment of employees into courses and learning plans based on pre-defined eligibility.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Learning Management	Learning Setup	Learning Localization	Localize field names within the Dayforce Learning module by country.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Learning Management	Learning Setup	Lector Online Settings	Define integration settings for clients using Lector Online embedded within Dayforce Learning	●	●	✓	●	✓	✓	✓	●	●	●
Dayforce Learning Management	Learning Setup	Open Sesame Setup	Ability to localize the newly added talent factors , allowing users with specific language selection can be benefitted	●	●	✓	●	✓	✓	✓	●	●	●
Dayforce Learning Management	Learning Setup	Test Setup	Create and manage various tests that can be assigned to courses within Dayforce Learning	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Learning Management	Learning Setup	Webinar Setup	Define integration settings for webinar based courses for use within Dayforce Learning	●	●	✓	●	✓	✓	✓	●	●	●
Dayforce Learning - Coach & Share	Learning Setup	Channels	Define channels, assign employees to channels, and specify experts for channels in Dayforce Learning Coach & Share module	✓	✓	✓	✓	✓	✓	✓	●	●	●

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexixo	All Other Countries
Dayforce Learning Management	Employee Profile - Learning	Courses and Learning Plans	Enables users to view all of their assigned courses and learning plans.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Learning Management	Employee Profile - Learning	Courses Catalog	Enables users to access the course catalogs they have been assigned.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Learning Management	Employee Profile - Learning	Learning Activities	Enables users to keep track of their learning related activities.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Learning Management	Employee Profile - Learning	Learning Calendar	Enables users to view their course assignments in a calendar view.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Learning Management	Employee Profile - Learning	Overview	Provides end-users with a landing page for the Dayforce Learning module.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Learning Management	Employee Profile - Learning	Alerts	Waiting List Alert for any employee that is added, removed, or course cancelled. Employees will also receive reminders for upcoming session based courses.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Learning - Coach & Share	Employee Profile - Learning	All Channels	Enables users to view all of the channels they have been assigned to in the Dayforce Learning Coach & Share module	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Learning - Coach & Share	Employee Profile - Learning	Contribute	Enables users to share content within their assigned channels.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Learning - Coach & Share	Employee Profile - Learning	My Channels	Enables users to monitor the activity within the channels that they are responsible for.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Learning - Coach & Share	Employee Profile - Learning	My Coaching Activity	Enables users to keep track of their coaching activity within the Dayforce Learning Coach & Share module	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Learning - Coach & Share	Employee Profile - Learning	My Expert Tasks	Enables users assigned as experts to a channel to keep track of pending tasks and answer open questions.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Learning - Coach & Share	Employee Profile - Learning	Questions and Answers	Enables users to keep track of all questions and answers asked within channels.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Learning - Coach & Share	Reporting	Certifications	Provides reports for employee certifications and expiring certifications.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Learning - Coach & Share	Reporting	Courses and learning plans	Provides reports for employee course enrollment & results and employee course session details & waitlist	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Learning - Coach & Share	Reporting	Skills and certifications	Provides report on employee skills.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Learning	Reporting	Training hours	Learning Administrators and Managers have the ability to track the time that a Learner has spent on the course. This functionality is available for external course enrollments which have been completed.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Learning Management	Learning mobile app	Learning mobile app	The Dayforce Learning Mobile App is optimized for both iOS and Android devices including tablets and smartphones. Learners can complete all their courses while on the go from their iOS and Android device. Learners can take training courses while offline, with progress automatically tracked and synchronized with Dayforce Learning when back online. Coach and Share - Capture content that can be easily uploaded from mobile devices. Administrator can provide all Employees currently using Dayforce Learning to automatically login to Dayforce Learning Mobile App through the current SSO methods available.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Learning Management	Learning roles	Instructor role	The Instructor Power User profile is a pre-defined role with a set of permissions to allow ongoing administration and management of session and webinar-based courses.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Learning Management	HR Admin	Groups	Allows clients to define groups of employees based on eligibility criteria or manual assignment. Learning and HR Administrators have the ability to utilize the Job Families when creating and managing Groups. This allows organizations to have the ability to create unique Job Families that apply to their organization based on their business needs. Job Families can then be used to create and assign training within the Groups Eligibility feature. For example, creating a Customer Service Job Family and selecting for a Group, would save administrative effort and increase productivity. Admins can also categorize employees into groups using any org levels such as management units/on-site departments/areas.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Learning Management	Webinar tool	Microsoft Teams	Ability for customers to use Microsoft Teams as a webinar tool to impart online training sessions to their employees.	✓	✓	✓	✓	✓	✓	✓	●	●	●

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexixo	All Other Countries
Dayforce Learning Management	Certifications	Certification notifications	Deep Links are available on the Certification notifications. These Deep Links will open up the Renew Now popup either on the message center or on the landing page depending on the point of access and will allow the users to access to the courses required to renew their certifications.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Learning	People - Employee profile	Learning Profile	Enables managers and administrators to view employee training information including courses, learning plans, skills and certifications.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Learning	Reporting	Learning	The Learning category contains reports that display information on skills, certifications and courses.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Learning	HR Reports	Certification Expiry Report	The Certification Expiry Report returns a list of employee course certificates that are expiring within a specified date range.	✓	✓	✓	✓	✓	✓	✓	●	●	●

Dayforce Software Functionality and Global Use Guide - Dayforce Succession Planning

Feature Matrix Definitions

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n/a	**Not Applicable**	Functionality is not applicable to the specified country.

Release 2026.2.0 (Q3 2026)

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexico	All Other Countries
Dayforce Succession Planning	Succession-> Succession Plans	Succession Plans	Allows a succession plan to be set up for desired Job Assignments to indicate in list view or by a talent matrix, the employees succession readiness, performance, potential, promotion readiness and flight risk. The application uses each employee's assigned Talent factors to determine their readiness. Employees can be added or deleted. Notes can be also be added to employees.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Succession Planning	Succession-> Succession Plans	Add Employee	This feature allows the users to add employees/ successors to the selected succession plan.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Succession Planning	Succession-> Succession Plans	Add Plan	This feature allows the users to create new succession plans and also edit them any time after.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Succession Planning	Succession-> Talent Matrix	Talent	View and enter the Talent factors for all your employee in a talent matrix. Factors include performance, potential, promotion readiness and flight risk.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Succession Planning	Succession-> Talent Matrix	Talent- Talent factors ratings Report	Administrators and managers can now pull up a report to view all employee talent ratings .This report displays historical ratings for all the factors .Ratings coming from the succession talent scorecard are displayed on the currently configured rating scale.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Succession Planning	People	Employee profile	On the Talent profile > Talent factors screen, view and enter the Talent factors for each employee. Factors include performance, potential, promotion readiness and flight risk. Talent factors can also be viewed on the Employee Profile> Overview screen.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Succession Planning	Talent Review	Talent Factors Overview	People-> Employee profile-> Overview screen displays the read- only talent factors scorecard, displaying the employee's current talent ratings (as rated last)	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Succession Planning	Talent Review	Talent Factors scorecard	People-> Employee profile-> Talent Profile screen displays the editable talent factors scorecard, enabling the managers (users) to rate the employee on the talent factors any time during the year	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Succession Planning	Talent Review	Talent Factor - Performance	Talent factor - Performance displays the most recent performance ratings for the employee and allows the user to update the ratings if desired. The Performance talent factor allows assessing an employee's performance by scoring them a High, Medium, or Low performance rating. These rating could be based on the employee's past performance reviews, or based on their more current contributions, as needed.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Succession Planning	Talent Review	Talent Factor - Potential	Talent factor - Potential displays the most recent ratings for the employee as rated by the managers and allows them to update the ratings if desired. The Potential talent factor allows assess an employee's potential for growth by assigning them a High, Medium, or Low rating. These rating could be based on things like leadership skills, willingness to learn, or any other activities or characteristics that the company deems valuable in its employees.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Succession Planning	Talent Review	Talent Factors - Promotion Readiness	Talent factor - Promotion readiness displays the most recent ratings for the employee as rated by the managers and allows them to update the ratings if desired. The Promotion Readiness talent factor allows assess an employee's promotion readiness by assigning them a rating based on how close they are to a promotion.	✓	✓	✓	✓	✓	✓	✓	●	●	●

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexico	All Other Countries
Dayforce Succession Planning	Talent Review	Talent Factor - Flight Risk	Talent factor - Flight risk displays the most recent Flight risk score for the employee and allows the user to update the ratings if desired. This is based on the configuration setting which enabled manual rating (clearing the Use predictive analytics for flight risk checkbox in the Employee tab of System Admin > Client Properties. Selecting this setting will turn on predictive flight risk and disables the manual rating ability). The Flight Risk talent factor allows assessing how likely an employee is to voluntarily leave the organization within the next three months using High, Medium, and Low rating values. This information is useful in helping to retain top talent because it helps to identify those employees who require special attention.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Succession Planning	Talent Review	Performance trend line graph	People-> Employee profile-> Talent Profile screen displays a performance timeline which can be of use to review the employee's performance history in graph form. Each performance review is displayed in the graph using a yellow circle with a rating label. Hovering on the cursor over the circle, the application displays a tooltip that contains both the performance rating and the exact date of the review.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Succession Planning	Talent Factors Customization	Add new Factors	Ability to add new custom talent factors which can be used to rate the employee during a talent review	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Succession Planning	Talent Factors Customization	Edit Talent factors	Ability to edit the names of the default and custom talent factors and also the ability to edit the rating scales that are tied to the factors.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Succession Planning	Talent Factors Customization	Localization	Ability to localize the newly added talent factors , allowing users with specific language selection can be benefitted	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Succession Planning	Talent Factors Customization	Deactivate factors	Ability to mark specific factors as inactive while they are kept without deletion so they can be reactivated in the future	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Succession Planning	Talent Factors Customization	Display factor description	All the places where the factor names are displayed across multiple screens , their descriptions are also displayed allowing the administrators to explain the meaning and purpose of the talent factor to the managers.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Succession Planning	Succession-> Talent Matrix	9 box representations of talent	Succession-> Talent Matrix screen displays the available information in a talent matrix, using a nine-box format with one axis measuring potential, and the other measuring performance. Employee are plotted on the matrix based on their Performance and Potential talent factor ratings. The talent matrix is designed to help identify the employees who are excelling, as well as those who may require additional attention.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Succession Planning	Succession-> Talent Matrix	Perform Talent Review	Succession-> Talent Matrix screen -> Employee name- from the 'Not Rated' box -> Talent factors scorecard displays the editable talent factors scorecard, enabling the managers (users) to rate the employee on the talent factors any time during the year	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Succession Planning	Succession-> Talent Matrix	Update Talent Review	Succession-> Talent Matrix screen-> Employee name- from any of the boxes -> Talent factors scorecard displays the editable talent factors scorecard with existing ratings and enables the managers (users) to rate the employee on the talent factors any time during the year	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Succession Planning	Succession-> Talent Matrix	Direct reports view	Succession-> Talent Matrix screen-> manager filter enables the ability to filter the employees displayed in the talent matrix by selecting a manager's name in the Manager drop-down list. Select a name in the list to view only the employees that report to that manager	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Succession Planning	Succession-> Talent Matrix	Organizational view	Succession-> Talent Matrix screen-> manager filter enables the ability to filter the employees displayed in the talent matrix by selecting a manager's name in the Manager drop-down list. Filtering further the list to display only that manager's direct and indirect reports by selecting the corresponding option as needed from the radio buttons	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Succession Planning	Succession-> Talent Matrix	Expansion of each of the 9 boxes	Succession-> Talent Matrix screen -> Expand icon on the right top of each of the 10 boxes (including the Not rated box) allows expansion of the individual box so all the employees belonging to the specific rating and displayed together with their talent ratings	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Succession Planning	Succession-> Talent Matrix	Mass Update Talent Review	Update the ratings for multiple employees at once by clicking the expander in the top-right corner of a box in the talent matrix. When clicked the expander, the application displays the names of the included employees in a list.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Succession Planning	Talent Matrix Customization	Edit Matrix	Ability to edit the names and descriptions of the boxes on the talent matrix, which suit the organizational requirement	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Succession Planning	Talent Matrix Customization	Localization	Ability to localize the newly added names of the boxes, allowing users with specific language selection can be benefitted	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Succession Planning	Talent Matrix Customization	Add Multiple comparative views	Ability to create multiple comparative views that can be used alternatively to visualize employees on the talent matrix	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Succession Planning	Talent Matrix Customization	Ability to view the talent matrix in custom number of boxes	Talent matrix can be viewed in different number of boxes as derived by the rating scales tied to the talent factors.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Succession Planning	Talent Matrix Customization	Ability to view the talent matrix in custom colors for individual boxes	Talent matrix can be viewed in different color boxes as derived by the setup	✓	✓	✓	✓	✓	✓	✓	●	●	●

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexico	All Other Countries
Dayforce Succession Planning	Succession plans	Add New succession plans	Home -> Succession -> Add Plans feature allows the HR admins to add new succession plans. Plans can be added with a custom name (like name of the key Job Assignment) and description	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Succession Planning	Succession plans	View existing succession plans	Home -> Succession-> Succession plans screen allows the creator (or users with edit access) of the plan to add rules against each plan to specify which users would have access to view the plan in the future . Plan name, description, no of successors and last updated by and last updated time stamps are the pieces of information that could be displayed	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Succession Planning	Succession plans	Edit Existing Succession plans	Home -> Succession> Succession plans screen allows the creator (or users with edit access) of the plan to add rules against each plan to specify which users would have access to edit the plan in the future . Plan name, description, no of successors(add successors) are the pieces of information that could be edited	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Succession Planning	Succession plans	Delete Existing Succession plans	Home -> Succession -> Add Plans feature allows the HR admins to also delete any existing succession plans. Plans can be soft deleted anytime.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Succession Planning	Succession plans	View Count of successors	Home -> Succession -> Succession plans screen displays the summary of how many successors have been previously tied to the plan.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Succession Planning	Succession plans	Last updated information	Home -> Succession -> Succession plans screen displays the last updated by and last updated date in two separate optional columns which could be added to the view.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Succession Planning	Add successors	Search and add successors	Home -> Succession -> Succession plans -> Plan Assignment slide out, allows the HR admins to search and add employees to the succession plan anytime. The dialog allowing assignments displays the talent ratings of the employees before hand allowing the user to make a decision more efficiently	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Succession Planning	Add successors	View Talent ratings	Home -> Succession ->Succession plans -> Plan Assignment slide out, allows the HR admins to search and add employees to the succession plan anytime. Once the employees are added to the plan as successors, their existing talent ratings are displayed in a tabular format.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Succession Planning	Add successors	Sort by Talent ratings	Home -> Succession ->Succession plans -> Plan Assignment slide out, all talent factors columns are separately sortable, so that employees can be viewed in comparison to each other in reference to any talent factor	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Succession Planning	Add successors	Update Succession Readiness	Home -> Succession ->Succession plans -> Plan Assignment slide out also allows the HR admins to update the 'Succession readiness' of the employees that have been added to the plan as successors. The Succession Readiness columns (editable) allows assess an employee's succession readiness by assigning them a rating based on how close they are to the Job Assignment in context of the plan.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Succession Planning	Add successors	Delete Successors	Home -> Succession ->Succession plans -> Plan Assignment slide out, allows the HR admins to also delete/ remove the existing successors anytime.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Succession Planning	Add successors	Add Notes on individual successors	Home -> Succession ->Succession plans -> Plan Assignment slide out-> Successors(individually) have a comments box tied to them, so that the admins can leave notes against each of them for future reference.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Succession Planning	Successor Compare	Ability to compare multiple successors	Ability to compare multiple successors on a side by side view , the dialog displays the employee talent factor ratings and some other employee attributes	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Succession Planning	Talent Matrix view for a succession plan	9 box representations of selected successors	Home -> Succession ->Succession plans -> Plan Assignment slide out-> also has an alternate view of -> Talent Matrix, which displays the available information in a talent matrix, using a nine-box format with one axis measuring potential, and the other measuring performance. Successors are plotted on the matrix based on their Performance and Potential talent factor ratings. The talent matrix is designed to help identify the successors who are excelling, as well as those who may require additional grooming.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Succession Planning	Talent Matrix view for a succession plan	Update Succession readiness	Home -> Succession ->Succession plans -> Plan Assignment slide out-> also has an alternate view of -> Talent Matrix-> Employee name-> Talent factors scorecard allows the HR admins to update the 'Succession readiness' of the employees that have been added to the plan as successors . The Succession Readiness columns (editable) allows assess an employee's succession readiness by assigning them a rating based on how close they are to the Job Assignment in context of the plan.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Succession Planning	Succession-> Talent Matrix	Talent factors ratings Report	Administrators and managers can now pull up a report to view all employee talent ratings .This report displays historical ratings for all the factors .Ratings coming from the succession talent scorecard are displayed on the currently configured rating scale.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce Succession Planning	Reporting	Succession Planning	The Succession Planning category provides reports on succession plans.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce Development Plans	Succession > Succession Plans	Create Development Plan	This option allows a manager/admin the ability to create a Development Plan for a Successor who resides in a Succession Plan	✓	✓	✓	✓	✓	✓	✓	✓	✓	●

Dayforce Software Functionality and Global Use Guide - Dayforce Engagement

Feature Matrix Definitions

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Release 2026.2.0 (Q3 2026)

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexico	All Other Countries
Dayforce Engagement	Engagement setup	Results setup	Defining thresholds for the levels in the Analysis heat map for different question types 5 point scale(responses) and Net Promoter Score℠. These levels represent the absolute change in percentage of favorable responses between the current Survey and the Survey or targets selected for comparison. Changes apply to all surveys. -Defining Key segments - marking them active to make them available under Analysis heat map for results and setting up the criteria for some Key segments. -Defining Survey results access rules i.e. if a leader is eligible to view summarized results of leaders above them	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Engagement	Engagement setup	Question Setup	Engagement admins will be able to add and maintain questions and categories under this features and use under different surveys. Categories for Belonging, Fair treatment, Psychological safety and Trust are included.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Engagement	Engagement set up	Question Setup>Questions	Admins will now be able to configure comment configuration for selected question if it is allowed and required when responded respond to selected question. - All existing questions are going to follow existing setting i.e. Allow Comments and it is optional - Users can update all existing questions including system questions to make the required changes - Inclusion themed survey questions are included in the system questions	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Engagement	Engagement setup	Question Setup>Answer Types	Engagement Admins will now be able to configure their own custom answer types and associated options by putting them into desired favorability bucket i.e. Unfavorable, Favorable or Neutral. They can also out them into desired order using drag and drop funtionality or manually. Answer Type and associated options can be localized in desired language.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexico	All Other Countries
Dayforce Engagement	Engagement setup	Surveys	Survey Setup process includes: -Adding questions needed to be asked in survey. - Admins can make adjustment to comments configuration i.e. if they want to allow comments and if that comments is required or optional when responded responds to a question in survey. -Setting up personalized branding settings including welcome and thank you messages, Defining eligibility criteria for survey participants. -Generating Org roll up based on eligibility criteria - i.e. participants with their managers roll up info. -Defining notifications like Invitation and Reminder messages. -Defining Data anonymity threshold rules for leaders and engagement administrator. -Defining Comparison rules and access. -Defining Launch dates for survey and finally publishing the survey to participants. Survey Administrators will be able to copy existing survey and create new survey quickly without requiring to start from scratch. Survey Administartors will be able to unpublish survey if required and wish not to continue with survey. Survey Administrators will be able to upload logo and background images and set branding colors which matches their branding needs.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Engagement	Engagement setup	Surveys> Organization Structure	Relaxed rules around organization structure generation from HR for an engagement survey. Now Survey Administrators will be able to adjust organization structure for a survey as desired. System will allow: Adding peer as a leader for selected participants Adding subordinate as leader in org roll up Adding leader as direct participant of their own org and provide feedback Also Survey admins will now be able to add inactive/LOA employees/mnaagers to survey and get thier feedback.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Engagement	Engagement setup	Surveys >Comparison	Survey Administrators will now be able to configure and add selected past surveys to compare current survey data with respective surveys.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Engagement	Engagement setup	Surveys >Reports	Survey Adminstrators can now run report to generate Org Roll up reports for selected survey to make sure all participants and org roll up is as desired.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Engagement	Enagagement	Engagement Administration	Engagement Admins will now be able to perform all post publish administration like adjusting org, comparison data or extending launch dates etc. from Engagement feature itself if they have access to Engagement Setup>Surveys feature in feature tree.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Engagement	Engagement set up	Surveys	Engagement Admins will now be able to extend survey launch dates if required to get more participation rate as needed.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Engagament	Engagement set up	Surveys	Engagement Administrators can now update comparison data for the survey even in published and closed state and view respective changes. Engagement Administrators can now add new participants to the survey while survey is running until its closed. Engagement Administrators can now move participants to different leaders even in published and closed state and view respective changes on results side. Note - All these changes will get in effect by clicking save button and there is no way to roll it back.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Engagement	Engagement	Employees	Employees will be able to take part in survey if they are selected in survey setup. They will be able to access the unique link to take the survey via email (if email alerts are setup for them) via Dayforce message center or push notification. Employee do not require any feature access to complete their survey.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexico	All Other Countries
Dayforce Engagement	Engagement	Engagement Administration	Engagement admins will be viewing dynamic results as survey is running. Engagement admins will be able to review comments for full organization with ability to edit comments and mark specific comments as "Hide from manager" if they do not want to share some comments with managers. Engagement admin will also be able to publish survey results and comments to selected leaders who were eligible to view results as per org roll under survey setup. Engagement admin will be able to measure employee NPS℠ and Leadership NPS℠ . To facilitate admins and leaders in comment analysis process, Leaders will be able to now export comments in xlsx format. Now HR Business Partners/Access members will be able to access their partner's survey results under Business Partner Engagement tab. Also Leaders/Engagement admins/ Business Partners will be able to filter and get to required surveys using different filter parameters.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Engagement	Engagement	Engagement Administration Reports	Engagement Admins will now be able to run report to get participation report for selected survey or manager. Note- This report is only available for users with access to Engagement>Engagement Administration feature access.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Engagement	Engagement	Leaders	If configured, leaders will be able to view full detailed results for their organization and can also download and print their summarized results to share with team. Leaders will be able to compare their survey results against overall organization or survey results as per set up by survey administrator. Leaders will be able to view summarized results of leaders above them as per their access. Senior Leaders will be able to measure employee NPS℠ and Leadership NPS℠ . To facilitate admins and leaders in comment analysis process, Leaders will be able to now export comments in xlsx format. Leaders will be viewing on favourability bar responses which are more than 5% and can view detailed numbers in tooltip.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Engagement	Dayforce Mobile	Messages	If configured, a push notification can be sent to mobile users informing them that a survey is available. The user is directed to the mobile Messages feature, where a survey link can be found in the recipients inbox. When the link is selected, the user is directed to a web browser to complete the survey.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexico	All Other Countries
Dayforce Engagement	Survey response	Analysis	Customers can review at Engagement Survey responses by Race / Ethnicities. This will be displayed in the “Analysis” tab within the survey results.	✓	✓	✓	✓	✓	✓	✓	✓	✓	●
Dayforce Engagement	Reporting	Engagement Surveys	The Engagement survey category contains reports that display engagement survey information.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

Dayforce Software Functionality and Global Use Guide - Dayforce Wallet

Feature Matrix Definitions

✓	**Full Localized Supported**	Functionality has been designed to address specific local requirements. Dayforce and its implementation partners are able to provide software configuration services in support of client's expressed application of local requirements.
●	**Available for As-Is Use**	Dayforce has not researched nor necessarily implemented specific local country requirements, including language translations. However, functionality may have utility in jurisdictions beyond those with full localized support. Dayforce and its implementation partners, to the best of their ability, will utilize existing product configuration options and input from a client to meet the client's expressed operational practices
✗	**Not Supported**	Dayforce has not researched nor implemented specific local country requirements, including language translations. Dayforce will provide technical support for the software, but neither Dayforce nor its implementation partners can provide localized support.
n/a	**Not Applicable**	Functionality is not applicable to the specified country.

Release 2026.2.0 (Q3 2026)

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexico	All Other Countries
Dayforce Wallet	On-Demand Pay	Dayforce Wallet	Dayforce Wallet is a digital financial solution that enables employees to access their earned wages on-demand. The funds within this wallet are accessed via the Dayforce Wallet app, through their physical Dayforce Card. Dayforce Wallet leverages Dayforce's continuous pay calculations and processes a same-day payroll each time an employee requests their pay. This helps employees feel a sense of empowerment over their earnings and gives them a holistic view of their finances all in one place.	✗	✗	✓	✗	✓	✓	✗	✗	✗	✗
Dayforce Wallet	Dayforce Wallet	Direct Deposit	Employees can use the Wallet app to receive their regular paycheck on the Dayforce Wallet Card	✗	✗	✗	✗	✓	✓	✗	✗	✗	✗
Dayforce Payroll	Administration	Payroll setup	Establish parameters for employees to request on demand payments. For example; set the maximum number of requests per pay period. Can also set the request to auto approve.	✗	✗	✓	✗	✓	✓	✗	✗	✗	✗
Dayforce Onboarding	Administration	Onboarding Setup	A Dayforce Wallet Getting Started section can be added to Onboarding Policies. This section will drive onboarding employees to download the Dayforce Wallet app to their mobile device.	✗	✗	✓	✗	✓	✓	✗	✗	✗	✗
Dayforce Platform	Administration	Employee Data Mapping	This allows administrators to set rules to automatically flag employees as Eligible for On-Demand Pay based on a set of configurable qualifiers via the Mapping Rules configuration	✗	✗	✓	✗	✓	✓	✗	✗	✗	✗
Dayforce Wallet	Administration	Instant Issue Card	Payroll admins have the ability to assign an employee a Dayforce Wallet card and push funds to the card from the Dayforce application. This allows admins the ability to push funds for off-cycle payments, under-payments, termination pay and more.	✗	✗	✗	✗	✗	✓	✗	✗	✗	✗
Dayforce Wallet	Dayforce Wallet App	Card Program Upgrade Path	This feature allows the user to upgrade their Dayforce Wallet Card by completing identity verification to enable additional card features, such as external funds loading and more.	✗	✗	✗	✗	✗	✓	✗	✗	✗	✗
Dayforce Wallet	Dayforce Wallet App	Savings	Dayforce Wallet offers a built-in savings tool, to help employees can set goals, track progress, and take control of finances. Funds tucked away in goals will not be spent until actively withdrawn when ready to use it.	✗	✗	✗	✗	✗	✓	✗	✗	✗	✗
Dayforce Wallet	Page banner	Page banner	Ability to register for Dayforce Card directly from the Dayforce UI. Click Learn more from the banner displayed at the top of the page.	✗	✗	✓	✗	✗	✓	✗	✗	✗	✗
Dayforce Wallet	Dayforce Wallet App	Digital card	The Digital Card allows users to easily access their digital card information from the Dayforce Wallet app. This is particularly valuable for users to immediately access an active, digital version of their physical card after they register. This allows them to access their available pay and start making purchases without having to wait for a physical card to ship to their address.	✗	✗	✗	✗	✗	✓	✗	✗	✗	✗
		Get Your Pay in Dayforce web or Dayforce	Eligible Dayforce users are able to learn about and begin registration for the Dayforce Wallet Card from within Dayforce mobile.	✗	✗	✓	✗	✓	✓	✗	✗	✗	✗

Dayforce Software Functionality and Global Use Guide - Reporting and Analytics

Feature Matrix Definitions

✓	**Full Localized Supported**	Functionality has been designed to address specific local requirements. Dayforce and its implementation partners are able to provide software configuration services in support of client's expressed application of local requirements.
●	**Available for As-Is Use**	Dayforce has not researched nor necessarily implemented specific local country requirements, including language translations. However, functionality may have utility in jurisdictions beyond those with full localized support. Dayforce and its implementation partners, to the best of their ability, will utilize existing product configuration options and input from a client to meet the client's expressed operational practices
✘	**Not Supported**	Dayforce has not researched nor implemented specific local country requirements, including language translations. Dayforce will provide technical support for the software, but neither Dayforce nor its implementation partners can provide localized support.
n/a	**Not Applicable**	Functionality is not applicable to the specified country.

Release 2026.2.0 (Q3 2026)

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexico	All Other Countries
Dayforce People Analytics	Application Container	Dashboards Pro	Customers will have access to the current AdHoc reporting engine enhanced with Microsoft Power BI for custom visualization of Dayforce data.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce People Analytics	Application Container	Dashboards Pro > Dashboards Pro Builder	The Dashboard Pro builder feature enables users to create and edit dashboards. With this checkbox selected, the Edit, Copy, Delete, Import, Export, Share and Localize labels buttons are activated. With the checkbox cleared, users will only be able to view dashboards, they cannot create or edit dashboards.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce People Analytics	Reporting and Analytics	Dashboards Pro > System Visualizations	Measures is a KPI management tool, that lets users track across 28 metrics that matter to their organization, helping track change and drive performance. Users can set thresholds and nudges and segment data on location, department and org unit.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce People Analytics	Reporting and Analytics	Dashboards Pro >Employee Attributes	Users of the organization can utilize internal benchmarks to see how their area of the organization is trending compared to the organization as a whole.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce People Analytics	Reporting and Analytics	Measures > Measures Builder V. 1	Enables customer administrators to edit and customize the five existing system-defined measures, tailoring them to meet the specific needs of their organization.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce People Analytics	Application Container	Analyze Reports in PowerBI > System Visualizations	Customers will have access to the current AdHoc reporting engine enhanced with Microsoft Power BI for custom visualization of Dayforce data. Included are 20+ system dashboard reports in embedded PowerBI.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce People Analytics	Application Container	Analyze Reports in PowerBI >Employee Attributes	To support our Work Energy Dashboard, we are adding new employee attributes to Ad Hoc Reporting. Work Energy summarizes how an employee shows up to work each day. Exhaustion captures feelings of energy depletion. Efficacy reports on ability to perform one's job well or one's sense of professional capability.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dayforce People Analytics	Reporting and Analytics	Measures > Industry Benchmark	Industry benchmarks offer a broader perspective by allowing organizations to compare their performance against the industry average, helping them identify strengths, uncover gaps, and make informed decisions	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Report Marketplace	Report Marketplace	Report Marketplace	Report Marketplace provides access to a rich library of preconfigured, commonly requested reports that allows users to easily search, preview, and install the reports that meet their requirements and supplement their reporting library. It is not currently available to Private cloud customers.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

Dayforce Software Functionality and Global Use Guide - Career Explorer

Feature Matrix Definitions

✓	**Full Localized Supported**	Functionality has been designed to address specific local requirements. Dayforce and its implementation partners are able to provide software configuration services in support of client's expressed application of local requirements.
●	**Available for As-Is Use**	Dayforce has not researched nor necessarily implemented specific local country requirements, including language translations. However, functionality may have utility in jurisdictions beyond those with full localized support. Dayforce and its implementation partners, to the best of their ability, will utilize existing product configuration options and input from a client to meet the client's expressed operational practices
✗	**Not Supported**	Dayforce has not researched nor implemented specific local country requirements, including language translations. Dayforce will provide technical support for the software, but neither Dayforce nor its implementation partners can provide localized support.
n/a	**Not Applicable**	Functionality is not applicable to the specified country.

Release 2026.2.0 (Q3 2026)

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexico	All Other Countries
Career Explorer	Career Explorer	ESCO Skill Support	ESCO is the multilingual classification of European Skills, Competences, and Occupations. It identifies and categorizes skills, competences, and occupations relevant for the EU labor market and education and training	✓	✓	✓	✓	✓	✓	●	●	✓	●
Career Explorer	Career Explorer	Skills Self Assessment	A skills self-assessment is a tool that helps individuals monitor their own work or abilities, find out what their weaknesses and strengths are, and self-diagnose relevant solutions.	✓	✓	✓	✓	✓	✓	●	●	✓	●
Career Explorer	Career Explorer	Dayforce Mobile Access	Access to Career Explorer through the Dayforce Mobile app	✓	✓	✓	✓	✓	✓	●	●	✓	●
Career Explorer	Career Explorer	Job Assignment Recommendations	Utilizing the Dayforce Skills Engine to recommend Job Assignments to employees who select either an Advancement Opportunity, or a Career Change Opportunity. This recommendation relies on skills for intelligent AI matching to existing Job Assignments	✓	✓	✓	✓	✓	✓	●	●	✓	●
Career Explorer	Career Explorer	Self-Serve Skills and Career Plan Reporting	The ability to report on Skills across your workforce and Job Assignments, and to see the career development and adoption of Career Explorer by their workforce	✓	✓	✓	✓	✓	✓	●	●	✓	●
Career Explorer	Career Explorer	Career Plans	Allows employees to create customized Career Plans based on an opportunity they wish to pursue, and will provide tracking towards that goal and nudge reminders to complete them	✓	✓	✓	✓	✓	✓	●	●	✓	●
Career Explorer	Career	Draft Applications	Enables the Save Draft feature found on the job application flow for internal candidates. It also enables Draft Applications tab so users can access the draft applications saved by internal candidates.	✓	✓	✓	✓	✓	✓	●	●	✓	●
Career Explorer	Career Explorer	Community Insights	Giving employees more context into how others in their organization are progressing using Career Explorer, as well as insight into metrics associated with Job Assignments that they are browsing and being matched to using the Dayforce Skills Engine	✓	✓	✓	✓	✓	✓	●	●	✓	●
Career Explorer	Career Explorer	Mentorship	Allowing employees to find and match with peer mentors. This includes mentorship opt-in functionality, viewing details about a mentor, and inviting other employees to the mentorship program.	✓	✓	✓	✓	✓	✓	●	●	✓	●

Dayforce Software Functionality and Global Use Guide - HR Service Delivery

Feature Matrix Definitions

✓	**Full Localized Supported**	Functionality has been designed to address specific local requirements. Dayforce and its implementation partners are able to provide software configuration services in support of client's expressed application of local requirements.
●	**Available for As-Is Use**	Dayforce has not researched nor necessarily implemented specific local country requirements, including language translations. However, functionality may have utility in jurisdictions beyond those with full localized support. Dayforce and its implementation partners, to the best of their ability, will utilize existing product configuration options and input from a client to meet the client's expressed operational practices
×	**Not Supported**	Dayforce has not researched nor implemented specific local country requirements, including language translations. Dayforce will provide technical support for the software, but neither Dayforce nor its implementation partners can provide localized support.
n/a	**Not Applicable**	Functionality is not applicable to the specified country.

Release 2026.2.0 (Q3 2026)

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexico	All Other Countries
HR Service Delivery	HR Cases	Create a case	Create a case enables employees to submit cases to the HR team. The case submitter chooses a subject, topic, and creates a description with limited rich text formatting. This feature is intended for employees with an employee master record. a notification will be sent to all HR team members with access to the topic and submitter's location	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
HR Service Delivery	HR Cases	My Cases	My Cases shows the logged in user all the cases that they have submitted. Cases can be filtered to just in progress or closed case statuses.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
HR Service Delivery	HR Cases	My Cases > Case Details	The HR Cases Case Details screen shows information about a specific case and the activity history. Employees can also add additional messages to the case activity, and close the case if it has been resolved.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
HR Service Delivery	HR Case Management	Cases	Cases shows an HR team member all the cases that they have permission to view as an intersection of their Location Access and topic access. Location Access is configured separately. Topic access is assigned in Case Admin. HR team members can view the following details of a case in a table that supports sorting: subject, topic, submitter, date submitted, assignee, status, and time remaining to respond. Cases can also be filtered to show just those assigned to the HR team member. HR team members can add internal notes to cases.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
HR Service Delivery	HR Case Management	Cases > Case Details	The HR Cases Case Details screen shows information about a specific case and the activity history. HR Team members can also add additional messages to the case activity, update status or topic, assign the case to themselves or another member of the team, and view the submitter's profile.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
HR Service Delivery	Case Admin	HR Team	The HR Team section shows all HR team members who have been assigned a role with the HR Case Management feature. The role assignment can be current or future effective. Using the edit functionality, topic access can be assigned to individuals. Individuals can be searched by name and filtered using Job Assignment, User Role, or current topic access. Topic assignments can be updated one by one or in batches by selecting multiple rows in the table.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
HR Service Delivery	Case Admin	Topics	The Topics section shows the topics available for use in the system and whether or not they are active, so that configuration can be checked. Active topics have at least HR team member assigned to them. Who is assigned to each topic can be accessed through a shortcut to the HR Team tab with the appropriate topic filter applied.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
HR Service Delivery	Mobile	HR Cases	Access to the "Create a Case" and "My Cases" experiences from within the Dayforce mobile app.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

Dayforce Software Functionality and Global Use Guide - Dayforce AI-Assistant

Feature Matrix Definitions

✓	**Full Localized Supported**	Functionality has been designed to address specific local requirements. Dayforce and its implementation partners are able to provide software configuration services in support of client's expressed application of local requirements.
●	**Available for As-Is Use**	Dayforce has not researched nor necessarily implemented specific local country requirements, including language translations. However, functionality may have utility in jurisdictions beyond those with full localized support. Dayforce and its implementation partners, to the best of their ability, will utilize existing product configuration options and input from a client to meet the client's expressed operational practices
×	**Not Supported**	Dayforce has not researched nor implemented specific local country requirements, including language translations. Dayforce will provide technical support for the software, but neither Dayforce nor its implementation partners can provide localized support.
n/a	**Not Applicable**	Functionality is not applicable to the specified country.

Release 2026.2.0 (Q3 2026)

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexico	All Other Countries
Dayforce AI Assistant	Application Container	Dayforce AI Assistant	Dayforce AI Assistant is an AI assistant embedded across the entire Dayforce suite, helping organizations to elevate the employee experience, enhance productivity, and improve decision-making. The first set of AI Assistant features use large language models (LLMs) to interact with end users in natural language, generate text for use by our end users, or summarize text provided by documents or administrators. AI Assistant includes a Chatbot feature that can answer questions or summarize information from Dayforce Help Guides, content within the Hub pages, or from custom documents that reside in the Hub, such as policy documents; it can also automate common tasks, such as initiating a Time Away From Work request. AI Assistant will initially be available as a web application, in English only; AI Assistant requires Advanced Experience Hub.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce AI Assistant	Dayforce AI Assistant	Job description generation	This feature empowers your recruiters and hiring managers by providing them with comprehensive job descriptions that can be directly shared with candidates or customized to better fit your organization's unique requirements.	✓	✓	✓	✓	✓	✓	✓	●	●	●
Dayforce AI Assistant	Mobile	Dayforce AI Assistant	Dayforce AI Assistant is an AI assistant embedded across the entire Dayforce suite, helping organizations to elevate the employee experience, enhance productivity, and improve decision-making. The first set of AI Assistant features use large language models (LLMs) to interact with end users in natural language, generate text for use by our end users, or summarize text provided by documents or administrators. AI Assistant includes a Chatbot feature that can answer questions or summarize information from Dayforce Help Guides, content within the Hub pages, or from custom documents that reside in the Hub, such as policy documents; it can also automate common tasks, such as initiating a Time Away From Work request. AI Assistant will initially be available as a web application, in English only.	✓	✓	✓	✓	✓	✓	✓	●	●	●

Dayforce Software Functionality and Global Use Guide - Languages

Feature Matrix Definitions

✓	**Full Localized Supported**	Functionality has been designed to address specific local requirements. Dayforce and its implementation partners are able to provide software configuration services in support of client's expressed application of local requirements.
●	**Available for As-Is Use**	Dayforce has not researched nor necessarily implemented specific local country requirements, including language translations. However, functionality may have utility in jurisdictions beyond those with full localized support. Dayforce and its implementation partners, to the best of their ability, will utilize existing product configuration options and input from a client to meet the client's expressed operational practices
✗	**Not Supported**	Dayforce has not researched nor implemented specific local country requirements, including language translations. Dayforce will provide technical support for the software, but neither Dayforce nor its implementation partners can provide localized support.
n/a	**Not Applicable**	Functionality is not applicable to the specified country.

Release 2026.2.0 (Q3 2026)

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexico	All Other Countries
Languages	Site Setup	Client - Cultures	Activate additional languages to support your organization. The following additional languages are available when purchasing the language pack: Bulgarian (Bulgaria) Chinese Simplified (China) Chinese Traditional (Taiwan) Chinese (Singapore) Croatian (Croatia) Czech (Czechia) Danish (Denmark) Dutch (Netherlands) English (Australia) English (Ireland) English (Mauritius) English (UK) English (New Zealand) Estonian (Estonia) Filipino (Philippines) Finnish (Finland) French (Canada) French (France) German (Germany) Greek (Greece) Hindi (India) Hungarian (Hungary) Italian (Italy) Japanese (Japan) Korean (South Korea) Latvian (Latvia) Lithuanian (Lithuania) Malay (Malaysia) Norwegian (Norway) Polish (Poland) Portuguese (Brazil) Portuguese (Portugal) Romanian (Romanian) Russian (Russia) Spanish (Latin America) Spanish (Mexico) Spanish (Spain) Swedish (Sweden) Slovak (Slovakia) Thai (Thailand) Turkish (Turkey) Vietnamese (Viet Nam)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

Product/Module	Parent Feature	Child Feature	Description	New Zealand	Australia	Canada	Ireland	UK	US	Singapore	Germany	Mexico	All Other Countries
Languages	Site Setup	Client - Cultures	Standard delivered locales are: English US (DEFAULT) English Canada English Mauritius English Ireland English New Zealand French Canada Chinese Singapore Latam Spanish	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓